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PROVINCE of NEW-HAMPSHIRE.

GEORGE the Third,

By the Grace of GOD, of Great-Britain, France and Ireland,  
KING, Defender of the Faith, &c.

To all Persons to whom these Presents shall come, Greeting.

**N**OW ye, that of Our special Grace, certain Knowledge, and meer Motion, for the due Encouragement of settling a New Plantation within our said Province, by and with the Advice of our Trusty and Well-beloved BENNING WENTWORTH, Esq; Our Governor and Commander in Chief, and of the Council of New-Hampshire in New-England, and of our COUNCIL of the said Province; HAVE upon the Conditions and Reservations herein after made, given and granted, and by these Presents, for us, our Heirs, and Successors, do give and grant in equal Shares, unto Our loving Subjects, Inhabitants of Our said Province of New-Hampshire, and Our other Governments, and to their Heirs and Assigns for ever, whose Names are entred on this Grant, to be divided to and amongst them into Sixty eight equal Shares, all that Tract or Parcel of Land situate, lying and being within our said Province of New-Hampshire, containing by Admeasurement, Twenty two Thousand two Acres, which Tract is to contain five Acres by the way of Miles square, and no more; out of which an Allowance is to be made for High Ways and unimprovable Lands by Rocks, Ponds, Mountains and Rivers, One Thousand and Forty Acres free, according to a Plan and Survey thereof, made by Our said Governor's Order, and returned into the Secretary's Office, and hereunto annexed, bsted and bounded as follows, *Viz. Beginning at a Hemlock Tree marked which is the North West Corner of Lebanon, from thence South by four degrees East, Seven Miles by the North Line of Lebanon, to the Corner thereof, from thence North forty five degrees East, Six Miles from thence North Sixty four degrees West Six Miles to a white Pine Tree marked standing on the Bank of the River, from thence down the River to the first Branch mentioned*

And that the same be, and hereby is incorporated into a Township by the Name of *Hannover* And the Inhabitants that do or shall hereafter inhabit the said Township, are hereby declared to be Enfranchized with and Intitled to all and every the Priviledges and Immunities that other Towns within Our Province by Law Exercise and Enjoy: And further, that the said Town as soon as there shall be Fifty Families resident and settled thereon, shall have the Liberty of holding Two Fairs, one of which shall be held on the

And the other on the *annually, which Fairs* are not to continue longer than the *specieve* following the said *and* that as soon as the said Town shall consist of Fifty Families, a Market may be opened and kept one or more Days in each Week, as may be thought most advantageous to the Inhabitants. Also, that the first Meeting for the Choice of Town Officers, agreeable to the Laws of our said Province, shall be held on the *last Tuesday in August next* which said Meeting shall be Notified by *Mr. Samuel Freeman, Junr. who is* hereby also appointed the Moderator of the said first Meeting, which he is to Notify and Govern agreeable to the Laws and Customs of Our said Province; and that the annual Meeting for ever hereafter for the Choice of such Officers for the said Town, shall be on the *second Tuesday* of March annually, To HAVE and to HOLD the said Tract of Land as above expressed, together with all Priviledges and Appurtenances, to them and their respective Heirs and Assigns forever, upon the following Conditions, viz.

I. That every Grantee, his Heirs or Assigns shall plant and cultivate five Acres of Land within the Term of five Years for every fifty Acres contained in his or their Share or Proportion of Land in said Township, and continue to improve and settle the same by additional Cultivations, on Penalty of the Forfeiture of his Grant or Share in the said Township, and of its reverting to Us, our Heirs and Successors, to be by Us or Them Re-granted to such of Our Subjects as shall effectually settle and cultivate the same.

II. That all white and other Pine Trees within the said Township, fit for Masting Our Royal Navy, be carefully preserved for that Use, and none to be cut or felled without Our special Licence for so doing first had and obtained, upon the Penalty of the Forfeiture of the Right of such Grantee, his Heirs and Assigns, to Us, our Heirs and Successors, as well as being subject to the Penalty of any Act or Acts of Parliament that now are, or hereafter shall be Enacted.

III. That before any Division of the Land be made to and among the Grantees, a Tract of Land as near the Centre of the said Township as the Land will admit of, shall be reserved and marked out for Town Lots, one of which shall be allotted to each Grantee of the Contents of one Acre.

IV. Yielding and paying therefor to Us, our Heirs and Successors for the Space of ten Years, to be computed from the Date hereof, the Rent of one Ear of Indian Corn only, on the twenty-fifth Day of December annually, if lawfully demanded, the first Payment to be made on the twenty-fifth Day of December, 1762.

V. Every Proprietor, Settler or Inhabitant, shall yield and pay unto Us, our Heirs and Successors yearly, and every Year forever, from and after the Expiration of ten Years from the abovesaid twenty-fifth Day of December, namely, on the twenty-fifth Day of December, which will be in the Year of Our Lord 1772 One Shilling Proclamation Money for every Hundred Acres he so owns, settles or possesses, and so in Proportion for a greater or lesser Tract of the said Land; which Money shall be paid by the respective Persons abovesaid, their Heirs or Assigns, in our Council Chamber in Portsmouth, or to such Officer or Officers as shall be appointed to receive the same; and this to be in Lieu of all other Rents and Services whatsoever.

In Testimony whereof we have caused the Seal of our said Province to be hereunto affixed. Witness BENNING WENTWORTH, Esq; Our Governor and Commander in Chief of Our said Province, the 11th Day of *May* In the Year of our Lord CHRIST, One Thousand Seven Hundred and *Eighty four*

And in the *Year of Our Reign.*  
By His EXCELLENCY's Command,  
With Advice of Council,

*Thomas M. Allen Secy.*

## HANOVER TOWN CHARTER

*The cover of this Town Report is a copy of the original Charter of the Town of Hanover granted by King George the Third, and signed by Benning Wentworth, Governor of New Hampshire on July 4, 1761.*

*The original Charter was found several years ago with a group of old documents and papers in a second floor vault in the Municipal Office. At that time it was placed in plexiglas for protection. During the Conservation Survey of Town Records, done in the winter of 1983-84, recommendations were made for restoration and preservation of this invaluable historic document.*

*In the summer of 1984 the Charter was restored by the Northeast Document Conservation Center and preserved in ultra-violet filtering plexiglas with double matting for viewing of both sides. In addition we have had photographs of the Charter taken which will be displayed for the public in the Town Office. The original document is being stored, on deposit, at the Baker Library in their high security climate controlled vault.*

*We are pleased that this magnificent document is now preserved and protected for future generations.*

**ANNUAL REPORTS  
of the Town of  
HANOVER, NEW HAMPSHIRE  
For The Year Ending December 31, 1984**

*(Cover)*

*Original Hanover Town Charter*

*Signed by*

*Governor Benning Wentworth*

*July 4, 1761*

*Photograph by Dexter Pierce*



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# TOWN OF HANOVER

## TOWN OFFICERS

### *Board of Selectmen \**

Sharon L. Nordgren,  
Chairman (1985)  
Stephen V. F. Waite (1985)  
Benjamin Thompson, Jr. (1986)  
Marilyn W. Black (1987)  
Jack H. Nelson (1987)

### *Supervisors of the Checklist*

Molly W. Arnold (1986)  
Betty I. Fanelli (1988)  
Ann G. Fuller (1990)

### *Moderator*

Harry H. Bird (1986)

### *Library Trustees*

Carol A. Ahern (1985)  
Elizabeth K. Smith (1986)  
Ann S. Cioffi (1987)

### *Town Clerk*

Frances G. Wales (1986)

### *Trustee of Trust Funds*

Frederick T. Bedford, III (1985)  
J. Norton Cabell (1986)  
Judith M. Brown (1987)

### *Tax Collector*

Clifford R. Vermilya

### *Advisory Board of Assessors*

C. Bennett Brown (1985)  
Roger C. Ball (1986)  
Robert D. McLaughry (1987)

### *Treasurer*

Bruce M. Dresner (1985)

### *Park Commissioner*

Carolyn C. Tenny (1986)

### *Auditors*

Robert R. Costello (1985)  
Robert G. Murphy, Jr. (1985)

### *Surveyors of Wood and Lumber*

Joseph C. Fogg (1985)  
Willem M. Lange (1985)

### *Health Officers*

Donald N. MacKay, M.D.  
Edward S. Brown

### *Fence Viewers*

Walter S. Coutermarsh (1985)  
Edward Lathem (1985)  
Howard Reed (1985)

\* Also Members of Board of Health

**TOWN MANAGER**

*Clifford R. Vermilya*

**ADMINISTRATION**

*Jane I. Gosselin*

**ASSESSING OFFICIAL**

*David C. Nutt*

**BUILDINGS & GROUNDS**

*Denzil E. Swift*

**CODE ADMINISTRATOR**

*Robert W. Smith*

**COMMUNITY COUNSELOR**

*Dena B. Romero*

**FIRE AND INSPECTION SERVICES**

*Stuart C. Corpiari, Chief*

**LIBRARIAN**

*Patricia W. Eckels*

**PARKS AND RECREATION DIRECTOR**

*Henry R. Tenney*

**CHIEF OF POLICE**

*James H. Collins*

**PUBLIC WORKS DIRECTOR**

*Richard Hauger*

**HIGHWAY SUPERINTENDENT**

*Ronald S. Conrad*

**SEWERS AND WASTE WATER TREATMENT**

*Donald W. Chamberlain, Supt.*

**TREE WARDEN**

*Robert Thebodo*



## APPOINTED BOARDS AND COMMISSIONS

### *Building Code Advisory Board*

	<i>Term Expires</i>
Charles L. Bean, Jr.	1985
Richard A. Burnham	1985
William R. Baschnagel	1986
Bruce R. Williamson	1986

### *Conservation Commission*

James S. Kennedy	1985
Robert C. Schmid	1985
Stuart M. Selikowitz	1985
Nancy Collier	1986
John M. McNamara, Chairman	1986
L. David Minsk	1987
Martha S. Solow	1987
Joyce M. Noll	Council Rep.
Jack H. Nelson	Selectmen Rep.

### *Finance Committee*

Charles M. Hebble, Jr.	1985
Wayne L. Hall, Chairman	1986
Mary R. Lincoln	1986
Julian B. Twombly	1987
Richard F. Winters	1987
Barbara C. Mulligan	School Rep.
Jack H. Nelson	Selectmen Rep.

### *Hanover Home Health/Visiting*

#### *Nurse Service Advisory Board*

*(Appointed by Mary Hitchcock Memorial Hospital Trustees)*

Joan P. Fowler	1985
Margaret D. Little	1985
Margaret P. Robinson	1986
Frances H. Tanis	1986
Carolyn C. Tenney	1987

*(Appointed by Selectmen)*

Grace P. Comans	1985
Judson T. Pierson, Jr., Chairman	1985
Bonnell W. Glass	1987
Donna D. Murphy	1987
Ruth C. Young	1987
Sharon L. Nordgren	Selectmen Rep.

### *Parking and Transportation Board*

Louis B. Ely, Jr.	1985
Frank A. Logan, Chairman	1985
Ann G. Fuller	1986
Richard B. Evans, Jr.	1987
J. Peter Manzo, Jr.	1987
Stephen V. F. Waite	Selectmen Rep.

*Parks and Recreation Board**Term Expires*

R. Michael Hemmert	1985
Jere L. W. Nelson	1985
John R. Hughes	1986
Leta D. Morrison	1986
William P. Ogden, Chairman	1986
Donald E. Derrick	1987
Judith S. McKeown	1987
Marilyn W. Black	Selectmen Rep.

*Planning Board*

Brian F. Walsh	1986
Nina K. Banwell	1987
Walter L. Eaton, Jr., Chairman	1987
Helen W. Lacoss	1987
Frances G. Wales	1988
James F. Walk	1988
Elizabeth P. Storrs	Alternate 1987
Richard A. Burnham	Alternate 1988
Jack H. Nelson	Selectmen Rep.
Stephen V. F. Waite	Selectmen Rep.

*Master Plan Executive Committee*

Katherine S. Connolly	Zoning Board Rep.
John F. Creagh	Parks & Recreation Rep.
Walter L. Eaton, Jr. Chairman	Planning Board Rep.
Frank A. Logan	Parking & Transportation Rep.
John M. McNamara	Conservation Rep.
Emily M. Mead	School Rep.
Sharon L. Nordgren	Selectmen Rep.
Robert C. Schmid	Conservation Rep.
Clifford R. Vermilya	Administration Rep.
Stephen V. F. Waite	Planning Board Rep.
Robert Varney	UVLSPC Rep.
Support from UVLSPC Staff	

*Recycling Committee*

Alice O. Jackson	1985
Elizabeth M. Sherrard	1985
Robin Wagner-Birkner, Chairman	1986
Susan F. Mullens	1986

*Senior Citizen Steering Committee*

Madlyn R. Munger	1985
Mary B. Major, Chairman	1986
Dorothy Strong	1987

*Zoning Board of Adjustment*

Marcia H. Baldwin	1985
Katherine S. Connolly	1986
Dominick J. Zappala, Chairman	1987
Bruce M. Dresner	1988
G. Neild Mercer	1989
Barbara A. Morin	Alternate 1986
Charlotte H. Bernini	Alternate 1987
Richard F. Winters	Alternate 1987

# WARRANT FOR ANNUAL TOWN MEETING

GRAFTON, ss.

Town of Hanover

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs:

TAKE NOTICE AND BE WARNED that the Annual Town Meeting of the Town of Hanover, New Hampshire will be held at Richmond School Gymnasium, Lebanon Street, Hanover, New Hampshire on Tuesday, March 12, 1985 at 8:00 a.m. to act upon the following subjects:

(ON TUESDAY THE MEETING WILL BE FORMALLY OPENED AT 8:00 A.M. AT WHICH TIME ACTION WILL BE TAKEN ONLY ON ARTICLE 1 [ELECTION OF TOWN OFFICERS] AND ARTICLES 2, 3 AND 4 [ZONING AMENDMENTS] BY VOTE BY OFFICIAL BALLOT. THE POLLS WILL BE OPEN AT 8:00 A.M. AND CLOSE AT 7:00 P.M. UNLESS THE MEETING VOTES TO KEEP THE POLLS OPEN TO A LATER HOUR. VOTING ON ARTICLES 1, 2, 3 AND 4 WILL TAKE PLACE ONLY ON MARCH 12; THERE WILL BE NO OPPORTUNITY TO VOTE ON ARTICLES 1, 2, 3 AND 4 AT THE SESSION ON SATURDAY, MARCH 16.)

(ALL OTHER ARTICLES WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 9:00 A.M. ON SATURDAY, MARCH 16, 1985 AT THOMPSON ARENA, SOUTH PARK STREET, HANOVER, NEW HAMPSHIRE.)

ONE: (To vote by non-partisan ballot) for the following Town Officers:

Two Selectmen to serve for terms of three years.

One Treasurer to serve for a term of one year.

One Library Trustee to serve for a term of three years.

One Trustee of Town Trust Funds to serve for a term of three years.

And such other Town Officers as may be required by law.

TWO: (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendment No. 1.

The official copy of Amendment No. 1 is filed and available to the public at the Office of the Town Clerk and will be on display on the day of the Meeting. The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance?"

The Planning Board's Amendment would change the existing Ordinance by further restricting what uses can be made of the required minimum front, side, and rear yard setback areas. For the first time, structures at or below previously existing grade level would be excluded from required side and rear yard setback

areas, subject to exceptions relating to one story accessory buildings, patios, decks, swimming pools and tennis courts which are permitted within the side and rear setback areas, but seven (7) feet from the side and rear lot lines. These exceptions would not apply on commercial or institutional lots which adjoin any residential districts. In the front yard setback areas, structures would be permitted below finished grade level only.

**THREE: (By Petition) (To vote by ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition of Town voters.**

The official copy of Amendment No. 2 is filed and available to the public at the Office of the Town Clerk and will be on display on the day of the Meeting. The following question is on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 2 as proposed by a petition for the Town Zoning Ordinance?"

This Amendment by petition would change the existing Zoning Ordinance by further restricting what uses can be made of the required minimum front, side and rear yard setback areas. All structures, whether above, at, or below normal grade level would be excluded from all required front, side and rear yard setback areas. The present exceptions for the location of one story accessory buildings, patios, decks, swimming pools and tennis courts which are permitted within seven (7) feet of the side and rear lot lines under the present Ordinance would be deleted.

This Amendment also includes buffer zones. A landscaped buffer zone would be required for side and or rear yards for all commercial or institutional lots which adjoin any residential district. For those lots in the BM, B, OL and I districts adjoining residential districts, the required minimum side and/or rear yard adjoining the residential district shall constitute a buffer zone, which shall be maintained free of any and all structures, accessory buildings and accessory uses, and shall be landscaped or planted so as to maintain the residential character of the adjacent district.

The Planning Board is required by RSA 675:4-III to note its approval or disapproval of Amendment No. 2. The Planning Board does not approve of Amendment No. 2.

**FOUR: (To vote by ballot) to see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board in Amendments No. 3, 4, 5, 6, 7 and 8.**

The official copy of the amendments is on file and available to the public at the Office of the Town Clerk and will be on display on the day of the Meeting. The following questions are on the Official Ballot:

"Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance?"

The definition of "medical center" is changed, and a medical center would be allowed by Special Exception in the BM Zoning District. (Sections 204.1 & 902)

"Are you in favor of the adoption of Amendment No. 4 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance?"

An Office located in a dwelling *unit* would be permitted in all residential districts only by a Special Exception granted by the Zoning Board of Adjustment. Presently, a Special Exception is required only if the office is located in a residence located in the SR and R Districts. (Section 210.1E)

"Are you in favor of the adoption of Amendment No. 5 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance?"

Satellite dish antenna systems for private, noncommercial reception would be permitted as an accessory use in residential districts provided the front, side, and rear yard regulations in Section 209 are met. A system for commercial or noncommercial use may be located in the B, BM, I, and OI districts, provided the yard regulations of Section 209 are met, or may be located on the roof of a structure of main use in the B, BM, I and OL districts provided it does not exceed the height specified in Section 204. (Section 210.1)

"Are you in favor of the adoption of Amendment No. 6 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance?"

The sign section of the Zoning Ordinance is expanded to include the regulation of temporary signs for construction purposes. (Section 317.5)

"Are you in favor of the adoption of Amendment No. 7 as proposed by the Hanover Planning Board for the Hanover Zoning Ordinance?"

The restriction against the location of a leach field within 200 horizontal feet of the bank of any river, stream, brook, lake or pond over one acre in size is reduced to 125 feet. (Section 702)

"Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Hanover Zoning Ordinance?"

The Penalty section of the Zoning Ordinance is changed to accommodate current and future changes in the State law. (Section 1004.2)

FIVE: To see if the Town will vote to appropriate funds for the purpose of financing construction of a Police Facilities Building as an addition to the Fire Station on Lyme Road, and further to authorize the Selectmen to borrow said sum by issuance of bonds and/or notes under the Municipal Finance Act; and further, authorize the Selectmen to apply, negotiate, and do all things necessary to obtain Federal Assistance as may be



available for this project; and/or to incur indebtedness in anticipation of the receipt of such assistance as provided under the Municipal Finance Act and to receive such assistance for the purpose of this project.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO THIRDS MAJORITY VOTE).

SIX: To choose the following Town Officers to be elected by a majority vote:

Two Auditors, each for a term of one year.

One member of the Advisory Assessors Board for a term of three years.

Three Fence Viewers each for a term of one year.

Two Surveyors of Wood and Timber each for a term of one year.

And such other Officers as the Town may judge necessary for managing its affairs.

SEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes, and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

EIGHT: To raise and appropriate such sums of money as the Town judges necessary to pay the expenses of the Town during the 1985-86 fiscal year for the purposes set forth in the Town Budget, and further, to accept and expend gifts of money and/or personal property for the purposes intended by any donor and, in addition, to authorize the Board of Selectmen to apply for, accept, and expend without further action by the Town Meeting, money from any State, Federal, or other governmental unit or a private or public source which becomes available during the fiscal year in conformity with RSA 31:95-b.

NINE: To see if the Town will vote to apply any unexpended balance of the 1984-85 appropriation for the Sidewalk Special Service Area to reduce the appropriation for this service area in fiscal year 1985-86. (The actual amount will not be known until June 30, 1985, the estimated unexpended balance is \$481.)

TEN: To see if the Town will vote to apply any unexpended balance of the 1984-85 appropriation for the Fire Protection Special Service Area to reduce the appropriation for this service area in fiscal year 1985-86. (The actual amount will not be known until June 30, 1985, the estimated unexpended balance is \$19,900.)

ELEVEN: To see if the Town will authorize the establishment of the following Capital Reserve Funds: 1) Computer Equipment Fund; and 2) Howe Library - Building Repair and Equipment Fund, as authorized in RSA 35:10.

TWELVE: To see if the Town will vote to appropriate and authorize payments into the Capital Reserve Funds in the following amounts for the purposes for which such funds were established: Administration - \$10,000; Recreation - \$1,800; Howe Library - \$7,500; Code - \$1,600; Police - \$2,153; Public Works-\$112,500; Fire Fund - \$36,383; Sidewalk - \$3,200; Sewer Fund -\$12,000; and Parking Fund - \$18,500; and to name such agents as required by RSA 35:15.

THIRTEEN: To see if the Town will vote to authorize the withdrawals from such Capital and Special Reserve Funds in the following amounts as set forth in the Town Report: General Fund- Administration - \$6,000; Public Works - \$164,500; Fire Fund - \$85,000; and, Parking Fund - \$57,000; and to name agents as required by RSA 35:15.

FOURTEEN: To see if the Town will vote to appropriate and authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended, for use as setoffs against budget appropriations in the amounts indicated, namely General Fund-\$80,923; Fire Fund - \$44,889; Sidewalk - \$1,000; and further, to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are reduced or take any other action hereon.

FIFTEEN: To see if the Town will vote to appropriate \$12,000 for the purchase of electronic voting equipment.

SIXTEEN: To see if the Town will vote to appropriate the sum of \$2,000 to be paid to the Tri-County Community Action Program for its administrative services in distributing various types of state and federal assistance to low income persons.

SEVENTEEN: To see if the Town will vote to authorize the Selectmen to sell real estate acquired by the Town by Tax Collector's Deed to the highest bidder.

EIGHTEEN: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seal of the Town of Hanover this twenty-second day of February, 1985.

BOARD OF SELECTMEN  
Sharon L. Nordgren  
Stephen V. F. Waite  
Benjamin Thompson, Jr.  
Marilyn W. Black  
Jack H. Nelson

A true copy, Attest:  
BOARD OF SELECTMEN  
Sharon L. Nordgren  
Stephen V. F. Waite  
Benjamin Thompson, Jr.  
Marilyn W. Black  
Jack H. Nelson

## HANOVER FINANCE COMMITTEE

As has been the case in at least the recent past, the Finance Committee devoted the greater part of its effort to monitoring the development of the Town and School District budgets, providing guidance and comment as requested or deemed necessary.

The Committee found the modified format for the Town budget an improvement over past formats and was particularly impressed by the clear and logical presentations made by the Town Manager. The Committee supports in its entirety the budget as presented by the Manager and accepted by the Selectmen. The Committee, also, wishes to commend the Manager and entire staff for the manner in which the modifications necessitated by the change in fiscal year and the switch to semi-annual collection of property taxes were implemented.

Although the Committee has monitored the School District's budget deliberations on a continuing basis, its position on that budget has not yet been determined. This must await the outcome of negotiations now ongoing between the School District and the Hanover Education Association. Because these negotiations impact so directly on personnel costs, (a significant portion of the budget) the committee's position on the budget may be dictated to a large extent by whatever compensation package results.



## REPORT OF SELECTMEN

The original Hanover Charter has been selected for the cover of this Town Report because we felt it would be of interest to the Townspeople. The Selectmen are pleased that we were able to have the Charter properly restored and protected after 224 years of existence. Our intention is to display copies appropriately, so that all may enjoy this document.

The Selectmen are also pleased with the budget we are proposing to the 1985 town meeting. With diligent work by department heads and the Town Manager, we are presenting a town budget with no tax increase. In fact, if such programs as federal revenue sharing remain in effect, a tax DECREASE is predicted. The town has accomplished the change to a July-June fiscal year with minimal disruption, and we can expect to see the benefits of this change increasingly in the future.

The 1983 town meeting authorized the Selectmen to purchase a computer system for the town administration. That project has been accomplished, and installation of the new equipment has been completed. As you may have noticed, the town has transferred to the new machine the tax rolls, sewer billing, and voting checklist. More important, all accounting functions, such as payroll and budgets, are also on the new computer, and the staff is able to work more effectively than it was on the older system. A separate microcomputer used primarily for word processing has simplified the work of the office staff as well. The computing equipment was purchased with the assumption that the school district would be able to link into the system; we expect that this connection will be accomplished within the year.

Parking, or lack of it, continues to be a concern of the Selectmen and administration. This past year has seen considerable alterations in the number of cars coming into Hanover and the places where they park. With the constructive changes in the college's employee parking fees, the Thompson Arena lot has become THE place to park. For over eight years, the town has leased spaces in this lot from the college. The changes in the parking patterns of college employees have brought surprising pressures to the Thompson parking lot; the town has indeed been fortunate in the past to share this lot, but now, with increasing use by the college, we must plan for additional parking alternatives. The Selectmen and Town Manager, with the advice of the Parking and Transportation Board, have determined that the next step is to develop a peripheral parking lot with shuttle bus system on Route 120. We sincerely hope that long-range plans will include extensive cooperation between the medical center, college, and town to create lots and a unified shuttle system which will offer convenient parking for all employees in the central part of Hanover.

Another continuing concern is recreation facilities. Last fall, Dartmouth College requested users of Davis Hockey Rink to join them in planning for a "life without Davis." Because of continuing pressures on college facilities, a new athletic complex, the Berry Sports Center, has been proposed on the Davis Rink site to complement a remodeled Alumni Gymnasium. The college has continued to meet and discuss alternatives for the many users of the ice facility, and we expect that the town will continue to participate in these discussions so that a long-range solution will benefit all parties interested in the future of skating and other recreational opportunities in Hanover and the Upper Valley. We appreciate the voters' positive response on election day in November to a questionnaire asking about siting and facilities desired for a new recreational area; we felt that we received much-needed input and thank all those who took the time to participate.

Communication between the town and its major institutions has increased substantially in the last year. Regular meetings between administrators of the college and the town are being held, along with more frequent informal discussion. The college has been particularly cooperative in providing an opportunity for informal comment on major construction projects during their preliminary stages.

The Selectmen continue to be active supporters of the Upper Valley Elected Officials Association sponsored through the Montshire Museum. An executive committee meets monthly to share common concerns with representatives from Lyme, Lebanon, Hartford, Norwich, Enfield, Grafton, Canaan and Thetford. The Association has recently sponsored two meetings on planning and growth for members of planning and zoning boards and master plan committees as well as elected officials and managers. Other regional discussions involving planning and development, recreation facilities, roads and bridges, and transportation issues continue to bring community leaders together on a regular basis, to the benefit of all in the future. Another change resulting in increased communication within the region is a stronger, more visible regional planning organization. The Upper Valley-Lake Sunapee Council is now involved with more communities and is active in various master planning processes; again, the result can only be better regional coordination.

As we write this report, plans for a new police facility continue to be considered. The 1984 town meeting appropriated \$10,000 for architect's drawings. After much consideration of the options available within and near the business district and following several public meetings, the Selectmen have unanimously chosen the Lyme Road fire station as a site for the new police building. A building has been designed which we believe will meet the needs of the present programs of the police department for the foreseeable

future and which has provision for future expansion; the plans are being presented to the voters at this town meeting. We are convinced that a building on the Lyme Road site will allow the necessary service to the downtown business district while also addressing the concerns of the rest of the community. The business area has extremely limited space, and it seems prudent to allocate that space to business growth and economic development. Services of the town that can be provided from outside the compact business district should not use valuable central business district property. When the needs of the police have been met, the next project will be consideration of the location of the other municipal offices. Unfortunately, questions about the future of the Hanover District Court have not been resolved by the State, and we have to assume that any decision on whether or not the court will stay in Hanover will not be implemented for at least two years. The Selectmen have asked the Town Manager to prepare a recommendation regarding the future uses of the Municipal Building, and we look forward to future public discussion on this issue.

The Town Manager is also working on plans for upgrading the sewage treatment facility from primary to secondary treatment. The first step in the process is an assessment of how much the plans prepared in 1978 may need updating because of new technology, practices and requirements. The town is in line for federal funding in October 1985; if these funds continue to be available in the federal budget, we will receive 75% of the cost in federal aid. Once any changes have been made to the plans, the voters will be asked if they approve the town's share funding for construction of the upgraded facility.

The Selectmen again thank the many volunteer board members whose input to the board has been invaluable throughout the year. Coordination between these town boards has been enhanced by the institution of a series of monthly meetings of the chairmen of the various boards to allow an informal exchange of concerns. The Selectmen also applaud the town employees who have struggled through significant budget changes in the past three years and emerged with flying colors.

On several occasions over the past year, the Board of Selectmen has had cause to recognize the fact that the Town of Hanover is extremely well served by a very loyal, dedicated group of town employees. We believe that it is appropriate to publicly recognize those employees with more than five years of continuous service and have decided to do so by publishing the list of these employees in this report.

We extend our sincere appreciation to those listed for their many years of valuable service.

THE HANOVER BOARD OF SELECTMEN

### **Over 35 Years of Service**

Mary Churchill  
George B. Coates  
(Retired 12/31/84)

### **25 - 35 Years of Service**

Jane I. Gosselin

### **20 - 25 Years of Service**

I. Joyce Bonnett  
Donald W. Chamberlain  
James H. Collins  
Bernard A. Huckins, Sr.

Daniel E. LaHaye, Jr.  
Henry J. Leavitt  
John C. Tallman

### **15 - 20 Years of Service**

Roger E. Bradley  
Stuart C. Corpieri  
Patricia W. Eckels  
Don E. Elder  
Paul B. Messer  
William A. Moore

Robert W. Morancy, Jr.  
Dexter M. Pierce  
Denzil E. Swift  
Michael J. Whitcomb  
Carlton H. Woodward

### **10 - 15 Years of Service**

Roger H. Barnes  
Charles A. Bowdoin  
Robert K. Burns  
Donald K. Daniels  
Ronald F. Edson  
Jeryl L. Frankenfield  
Alan W. Fullington  
Nicholas J. Giaccone, Jr.  
Richard C. Hatch

Richard Hauger  
Harold L. Huntington  
Stephen F. Mack  
James M. Shepard  
Norman E. Smith  
Henry R. Tenney  
Allen M. Wheeler  
Jon T. Whitcomb

### **5 - 10 Years of Service**

Michael J. Ahern  
Timothy A. Bent  
Thomas M. Bircher  
Michael A. Clark  
Ronald M. Conrad  
Michael E. Doolan  
Katrina A. Eastman  
David W. Eckels  
Kenneth W. Force  
David S. Goodrich

Harold R. Jarvis, III  
Richard Kingston  
Gerald A. Macy  
Caryl W. Miller  
Timothy I. Moore  
Lynda S. Preston  
Kerry W. Richardson  
Robert W. Smith  
Lee E. Topham  
Winona M. Tyler



## ORDINANCE RELATING TO CLASS VI HIGHWAYS

The following ordinance was adopted by the Board of Selectmen on April 16, 1984 and became effective on April 26, 1984.

1. *Declaration of Purpose:* There are many Class VI highways in the Town which are not repaired or maintained by the Town. Work is performed on these Class VI highways by private landowners for access to their abutting properties. These Class VI highways are full public highways and the public is entitled to use such highways at the public's risk. The purpose of this ordinance is to protect the long range interests of the Town in the Class VI highways while providing a way for private improvements of Class VI highways that is appropriate for the Town. Therefore, notwithstanding that the Town is under no legal obligation to maintain these highways, pursuant to RSA 41:11, 47:17 and all applicable laws, the following ordinance is hereby adopted.

Amend Chapter II Highways and Sidewalks by adding the following new section:

*"Section 16 Private Construction on Class VI Highways.*

a. No person shall perform any work on a Class VI highway in the Town of Hanover without first obtaining a permit from the Public Works Director.

b. The Public Works Director shall determine as a condition to the issuance of the permit that the following requirements and conditions shall be met.

(1) *Cutting and Clearing:* Cutting and clearing shall be limited to the existing travelled way. The Public Works Director may approve cutting and clearing outside the travelway if reasonably required in connection with grading and existing drainage.

(2) *Grading:* Grading shall be confined to the existing travelled way as presently located within the Town right-of-way. It is intended that there will be no change in the horizontal and/or vertical alignment of the existing travelled way. The width of the travelled way shall not exceed twelve (12) feet.

(3) *Drainage:* All drainage work shall direct water in the existing natural pattern and existing watercourses. Drainage shall not be directed into any new watercourses onto abutting properties.

(4) *Gates and Bars:* There shall be no removal of any gates and bars which may be permitted by law when a highway is discontinued subject to gates and bars. No gate or bar shall be locked at any time.

(5) *Stone Walls:* Any damage to stone walls located within the Town right-of-way during the course of construction shall be repaired and restored.

c. The Public Works Director may relax these requirements with the written consent of the Board of Selectmen when, in the Public

Works Director's judgment, it is appropriate to carry out the purpose of this Ordinance. Any such relaxation shall be in writing together with the reasons therefore.

d. All work performed on a Class VI highway under a permit issued hereunder shall be in a manner acceptable to the Public Works Director. In the event of any violation of the permit, the Public Works Director shall withdraw the permit and order the person who received the permit, or the agents of that person, to terminate all work until further notice.

e. *No liability of the Town:* This regulation of private construction work on Class VI highways in the Town shall not create any obligation of repair and maintenance of such roads by the Town.

2. Any person may appeal the denial or issuance of a permit hereunder RSA Chapter 43 which provides for a hearing before the Board of Selectmen.

3. *Effective Date:* This ordinance shall become effective after approval by the Board of Selectmen and on the next day following publication of this Ordinance in the newspaper, "Valley News."

## TOWN ACTIVITIES ADMINISTRATION

1984 was again a year of significant changes for administration. For the first time in a few years, our staff did not have significant changes, but in the area of operations there were profound changes. Most of these changes were related items: 1) the acquisition of a computer system; 2) the 18 month fiscal year necessitated by conversion from a calendar fiscal year to a July 1-June 30 fiscal year; and, 3) converting to semi-annual tax collection.

At the end of February 1984 the town ordered a System 36 IBM Computer for installation at the Town Office. The system was delivered in mid-April and began operating on May 1, 1984. From that time on, our personnel were continually involved in planning, designing and implementing conversion of various systems to the new computer. It has worked very well and most of our financial records are now on the computer system.

**TOWN CLERK:** In the Town Clerk's division the number of motor vehicle permits shows an increase of 76 over last year with an 18% increase in total revenue collected.

<u>Year</u>	<u>Permits</u>	<u>Revenue</u>
1984	5,551	\$319,601
1983	5,475	\$269,747
1982	5,499	\$218,288
1981	5,602	\$188,236
1980	5,498	\$161,371

The Vital Statistics activity for 1984 included 847 births, 523 deaths and 67 marriages for a total activity of 1,437 as compared to 1983's total of 1,421.

Another area which generated significant activity for the Town Clerk's office in 1984 was the National Presidential Election. We converted our voter registration records to the computer system which will greatly simplify the handling of absentee ballots and the preparation of voter lists. For the November election we issued 530 absentee ballots and processed 2958 voters on election day.

*Tax Collection:* 1984 was the first year of semi-annual real estate tax collection. This resulted in the first billing being sent out on May 31 payable on July 1 and the second bills were mailed on October 26 and payable on December 1. By December 31 we had collected 97.5% of the total levy which compares very favorably with previous years. After the transition financing notes are retired, the semi-annual collection along with the uniform fiscal year should prove to be financially advantageous to the Town.

*Accounting:* The arrival of the computer probably had the most profound effect on the Accounting Division. The advent of an "in house" computer which can be programmable and operable by Town staff provides greatly needed flexibility and control. On the other hand, implementation of the 18 month budget for the 1984-85

fiscal year and planning for the new 12 month 1985-86 budget have indeed complicated the division's life. In addition, the budget format has undergone considerable change from that of previous years. All of these factors combined to make 1984 an extremely hectic year for the Accounting Division. Its employees look forward to settling into both the new computer and the new budget operation.

The Records Management Program as outlined in the report of the Northeast Document Conservation Center, which was received in February 1984, has been studied and implementation begun. A clean-up day was held in October 1984 which resulted in the disposal of a large quantity of material which no longer needed to be kept. This also permitted some labelling and reorganization of those items which should be retained. Provision has been made in the 1985-86 budget for beginning the microfilming of important records, which must be preserved. We hope, with microfilm, to improve security and accessibility of such records and reduce the need for continually increased storage space. This will be a continuing effort over many years.

## **PLANNING BOARD**

The duties of the Planning Board are basically two-fold:

- A . The administration of existing ordinances and regulations, i.e., subdivision application, site plan review;
- B . Long-range planning.

In 1984 the Planning Board held 38 regular meetings. Forty-one new cases were heard, up from 30 in 1983. Review of site plans has consumed a major portion of the Board's time, hearing 19 cases as opposed to 11 cases the previous year.

There were only two major subdivisions in 1984. Of these two the most time consuming one was the proposal to subdivide Dartmouth College property for the location of a Clinic facility on Dewey Field. After extended deliberation the Board advised the subdivider not to proceed to Final Plat since the impact of a major outpatient facility on that site would have an adverse long range effect on the traffic flow in Hanover.

Development of the new Master Plan by the Master Plan Committee is proceeding close to schedule, with a final draft expected in mid-April. A contract with the Upper Valley Lake-Sunapee Planning Council has provided much needed professional help in the preparation of the plan. Committee members meet weekly to review draft proposals drafted by professional help, but based on the 1983 data provided by the Master Plan Subcommittees.

Stability of Planning Board membership remains high with an average service of over 6 years per regular member.

## **ZONING BOARD OF ADJUSTMENT**

In its role as arbitrator of conflicts between the Zoning Ordinance and property owners, the Zoning Board of Adjustment held hearings on 28 cases during 1984.



There continued to be several hearings pertaining to major institutional and business expansions. Residential development of new and existing buildings showed an emphasis on home offices, accessory dwelling units in private homes, and cases discussing side and front yard requirements. Some of the hearings were related to the use of Flood Plain and Forestry Districts.

Off-site parking continues to be a key with any hearings involving business and institutional expansion projects.

## **CONSERVATION COMMISSION**

The Conservation Commission continues its primary responsibilities pursuant to the New Hampshire Revised Statutes annotated Chapter 36-A....."for the proper utilization and protection of the natural resources and for the protection of watershed resources" of the Town. To this end, in 1984 the Commission did the following:

- Maintained the Demonstration Forest in the Gile Tract; blazed boundaries of Gile Tract land;

- continued with the project of mapping prime wetlands in the Town of Hanover;

- continued discussion with the Planning Board concerning the establishment of an overlay district of the Connecticut River;

- Investigated several requests for Dredge and Fill Permits on behalf of the Town and State Wetland Board;

- Continued to accept easements pledged in various developments;

- Advised developers in the Planning Board on matters concerning the commission in proposed subdivisions;

- and carried out other duties as required by State Statutes and local ordinances.

All of these things were done with limited funds and without staff, but with the help of many volunteers who oversee the selected public lands and maintain trails. For their services and for the continuing support of the Hanover Conservation Council, the commission acknowledges deep appreciation.

## **HUMAN SERVICES**

### **COMMUNITY COUNSELOR**

As a shared employee of the Town of Hanover and the Dresden School District, the Community Counselor provides counseling for adolescents and families, information and social service referrals for adults, and casework services for senior citizens. The Community Counselor serves ex officio on the Steering Committee of the Senior Center and on the Board of the Hanover Home Health/Visiting Nurse Service and is responsible for administering Town welfare assistance.

In October, Dena Romero was hired to replace Barbara Ernst who left in July to take a position closer to her home. Ms. Romero, a Hanover native, is a social worker with a background in community organization and social planning. She brings to the position a knowledge of Upper Valley human service resources and a long-time familiarity with the Hanover community.

The Community Counselor continues to serve on the High School Pupil Services Committee, to plan the Health component of ninth grade physical education, and to participate in Behavioral Science classes. Ms. Romero is also a community representative on the High School Council and advisor to a new S.A.D.D. (Students Against Driving Drunk) Chapter.

An Advisory Committee has been formed to assist the Community Counselor in increasing the visibility of concerns of adolescents, families, and the elderly. The Committee consists of Town and School representatives, the Director of the Hanover Home Health/Visiting Nurse Service, and interested citizens.

Activities for the coming year will involve coordinating school, parent, student, and community activities around drugs/alcohol, including facilitating planning efforts for a chemical-free graduation party. A second objective is to identify needs of Hanover's senior citizens. Projected plans (1985-86) include developing a volunteer network to assist homebound senior residents with transportation and running errands, and to serve as "friendly visitors".

The statistics below reflect a 12 month period (January-December) in which the position of Community Counselor was vacant during August and September. Of the 8 welfare cases, 5 received Town assistance and 3 were processed by Grafton County. Two Hanover residents in nursing homes received Old Age Assistance.

## STATISTICAL INFORMATION

	<u>No. of Cases</u>	<u>Total Clients</u>
Youth & Family Services	31	39
Community Services	18	26
Welfare Services	<u>8</u>	<u>14</u>
	57	79

## HANOVER HOME HEALTH/ VISITING NURSE SERVICE

Hanover Home Health/Visiting Nurse Service completed its fourth full year as a hospital-based home care agency. HHH/VNS is certified by Medicare and accredited by the Joint Commission on Accreditation of Hospitals. Both Town and Hospital responsibilities outlined in the Memorandum of Understanding are being met and overseen by the Advisory Board of Hanover Home Health/Visiting Nurse Service.

This year HHH/VNS participated in the following activities:

1. Health Promotion Activities. From July 1, 1983 to June 30, 1984 2,121 people were served through blood pressure clinics, adult screenings and immunization clinics.
2. The Medicare Survey was conducted in September 1984.
3. There was no change in the rate structure this year.
4. The continuation of aide services in the second year has shown an increase of 355 visits over the year ending June 30, 1983.
5. The Orford contract has been extended and HHH/VNS is continues to provide skilled services to the people of Orford and Piermont in their homes.
6. Physical Therapy/Occupational Therapy contracts with the individual therapists have been a successful service.
7. HHH/VNS along with other home health agencies in the area and Hospice of the Upper Valley continues to explore the new Medicare Hospice regulations.
8. A Feasibility Study has been undertaken to explore appropriate home care services to people in the Upper Valley. The agencies involved in the study were Woodstock Visiting Nurse and PHS, Inc. and Community Health Services, White River Jct., in Vermont as well as Mascoma Home Health, Lebanon Area Health Care, Lyme Home Health, Orford Community Health and Hanover Home Health/VNS in New Hampshire. Recommendations for a consolidated home health agency have been presented. At the time of this writing, the boards of the various agencies are meeting. A joint meeting planned for December 19, 1984 but postponed due to bad weather was rescheduled for January 9, 1985.

Town funds were used to offset the general costs of operation. Regulations from Medicare and Medicaid have had a direct impact on services and financial support. The impact of the new regulations will be monitored and ways to contain costs while continuing to provide services will be explored.

## STATISTICS

### July 1, 1983 to June 30, 1984

#### VISITS

Nursing	1620
Physical Therapy	625
Home Health Aide	2277
Social Work	7
Occupational Therapy	259
Speech Therapy	9
TOTAL VISITS	4797

<b>CASE LOAD</b>	
Patients Admitted	112
Patients Discharged	105
Average Cases/Month	68
<b>PAYMENT SOURCE</b>	
Medicare	2705
Medicaid	85
Full Fee	251
Part Fee	499
BC Contract	35
No Charge	463
Other	759
<b>TOTAL SOURCES</b>	<b>4797</b>

## HOWE LIBRARY

Library users in Hanover had a busy year in 1984—borrowing 178,565 books, recordings and other materials; requesting 1,295 interlibrary loan transactions; asking 6,641 reference questions; and reserving 3,917 books. Circulation increased by 6% between 1983 and 1984, and it has risen by 32% over the past five years.

6,446 people held library cards at the end of the year. Of these, 4,982 were adults, 448 were children, and 1,016 were students in grades 7-12. Library cards are free for all who live in Hanover or attend Dresden or Hanover schools. 243 non-resident families paid an annual fee of \$40 to use the library; 423 paid a quarterly fee of \$11.

3,838 volumes were added to the book collection (578 were gifts) and 2,077 volumes were withdrawn. The total collection now consists of 35,062 adult books and 12,171 children's books.

189 magazines (47 of them gifts) are received regularly; the library subscribes to 11 newspapers. Microfilm holdings include the *Valley News*, from 1981, and the *Hanover Gazette* (later the *Granite State Gazette*), from 1885 to 1978, on microfilm and *Time* magazine, from 1936, on microfiche. We expect to add more magazines on microfiche in the coming year.

The audiovisual collection now includes 1,796 records, 673 cassette tapes, 184 filmstrips, and 27 slide sets. Listen-for-pleasure cassette tapes, popular books tastefully abridged and skillfully recorded, were introduced at Howe during the year and were an immediate attraction. 73 titles of this series are now owned by the library and are in constant use, especially popular for family entertainment during long auto trips.

During 1984 the library presented 224 story hours and other children's programs, with a total attendance of 4,252. 76 groups of young people visited Howe for special tours or instruction. The Children's Librarian made 55 visits to Ray School and Richmond School classrooms.



For adults, 42 lectures, book discussions and other programs were offered, attended by 1,244 people; there were 11 special art exhibits. All of these programs were presented by volunteers or were funded by grants from the New Hampshire Council for the Humanities.

The library's two meeting rooms were used 619 times by 127 different groups. The Mayer Room and the Elden Murray Room are available free of charge to any non-profit group.

Private gifts continue to be a welcome supplement to public funds. In 1984, \$3,699 was received in current gifts. This was supplemented by income from restricted endowment and by \$1,800 earned from the sale of old books. These funds were spent primarily for book purchases over and above the budgeted amount. Monthly program listings in the *Valley News* and the printing and mailing of the library newsletter, *Howe Now*, were also paid for with gift funds.

The library turned over to the Town \$27,827 collected from non-resident fees, overdue fines, and use of the coin copier. \$30,517 from unrestricted Howe Library Corporation endowment income was paid to the Town to service the debt on the library building.

Volunteers continued to support the efforts of the paid staff by contributing 2,383 hours of work—helping plan and present programs and exhibits, delivering books to the housebound, shelfreading, typing and filing, processing new books, and assisting at the circulation desk. This time given by library friends represents the hourly equivalent of one-and-one-third full-time staff.

Three new part-time members joined the library's circulation staff in 1984, in a staff reorganization that involved reducing the number of full-time positions and adding more part-time positions. New staff members are Charlotte Bernini, Marcia Manzo and Ann Mercer. In June the library celebrated the completion of 35 years of service by Head of Technical Services Mary Churchill!

As we look to the new year, we anticipate the initiation of our public access microcomputer project in late January. Funded by gifts from AMCA International and the library's Elden J. Murray Fund, this project will make available to adult library users an Apple IIe with 128K memory and two disk drives, a dot matrix printer, and a selection of software. The intent of this project is to encourage the development of computer literacy through an individually paced, self-teaching program. For those already experienced with computers, it will provide an opportunity to use the library's hardware and software for a variety of applications.

## ETNA LIBRARY

The Etna Library has a new librarian this year - Andrea Thorpe of Enfield. She has worked both in the Enfield Public Library and Baker Library and we are benefiting from her experience and enthusiasm.

The Commodore 64 computer which was purchased a year ago continues to receive a great deal of use - 149 users for a total of 128 hours. The Dartmouth Bookstore has recently donated a printer and the Library has purchased the Bank Street Writer word processing program.

Special programs held this year were a Ukranian egg decorating class conducted by Xenia Heaton, a talk by Jean Kemeny on her new book, "*Strands of War*", a display of pictures and other items depicting Etna history, and a wreath making demonstration by Elizabeth Tobiasson.

A meeting of interested Etna residents was held in October to discuss ways that the Library might serve the community. Some ideas which are being explored are: book discussion groups, talks of local interest, craft demonstrations and seminars on the use of the computer. The decision was made to open the library for two additional hours a week with volunteers on Thursday evenings.

The Library is now open ten hours a week, including the two volunteer hours. During the summer there are weekly story hours which often include films borrowed from the State Library. Most of our purchases and circulation have been popular adult fiction, magazines and children's books and magazines. Recently several tapes of readings of adult novels have been added.

## PARKS AND RECREATION DEPARTMENT

Town owned playing fields continued to be the major concern of the Recreation Board in 1984. Potential town sites have been explored as well as participation in regional facilities. The existing sites experienced extensive use in 1984 and several limited improvements have been completed. Installation of a retaining fence has reduced the potential hazards from traffic. Portable radios have been donated for use at playing fields and other recreation activities to provide emergency communication. The Recreation Department computer is being programmed to control scheduling, participation and inventory.

In March 1984 Jane Ann Houston assumed the Assistant Recreation Director's position. One of her major tasks has been to revitalize the Community Center. Her outstanding efforts have resulted in a substantial increase in activities at the Center. During the past year, a number of new programs were initiated; Friday night movies, a theraputic recreation program for youths with special needs and a Student Job Service are three such programs.

The Community Center has been actively involved with the Youth-in-Action program and continues to be a gathering place for Hanover, Norwich and Etna students.

Summer camps have become an important segment of Hanover recreation programs. The traditional summer playground program at the Ray School has attracted large participation. A crafts camp and various sports camps, especially basketball, lasting one to two weeks, were well attended. In addition, the Hanover Winter Games is a unique event for this community which attracts widespread support and over 500 participants.

The department took pride in awarding the Volunteer Service Award for 1983 to Marilyn "Willy" Black for her continued support of recreation programs in Hanover. The 1984 award will be presented at the Town Meeting.

## **SAFETY SERVICES**

### **CODE ENFORCEMENT DEPARTMENT**

This year has seen improvement in both Building Code and Zoning Violation response. More comprehensive inspections with improved records have been accomplished with further improvement being pursued.

Continuing personnel training is being undertaken, as courses and seminars become regionally available.

It is anticipated that 1984 Boca Codes will be recommended for adoption in the fall of 1985 after completion of our review of changes and consultation with the Building Code Advisory Board.

Statistics for this year have been included for comparison with last year. Anticipated major institution construction did not materialize, but has been offset by an increase in commercial construction.

	<b>1983</b>		<b>1984</b>	
	<b>No. of</b>		<b>No. of</b>	
	<b>Permits</b>	<b>Cost</b>	<b>Permits</b>	<b>Cost</b>
Institution & Town	16	\$12,290,510	15	\$ 4,442,140
Single Family Dwellings	25	2,259,219	24	2,883,000
Commercial	21	848,115	38	4,170,771
Residential Alter. & Add.	117	1,418,825	134	1,301,306
Multi Family	4	1,895,000	3	2,240,949
	(41 Units)		(26 Units)	
Totals	183	\$18,711,669	214	\$15,038,166
	<b>1983</b>	<b>1984</b>		
Zoning Hearings	38	28		
Zoning Permits	116	108		

## POLICE DEPARTMENT

The annual report for the Hanover Police Department for the year 1984 showed that 127 persons were convicted of criminal offenses in the Hanover District Court. Convictions of Rape (1), Assaults with Injury (2), Larceny (26), Auto Theft (2), Possessing Weapons (2), Narcotic Drug Laws (5), D.W.I. (18) and Liquor Laws (27) topped the list of convictions.

There were 578 criminal complaint reports in 1984 compared to 524 in 1983, bringing a 10% increase in criminal activity reported within the community. Juveniles handled in the department reflected an increase due to being brought to adult court for liquor and motor vehicle violations. Forty-two percent of the criminal complaints were cleared with 52% of these by arrest and convictions.

There was \$140,024 worth of property stolen, of which \$63,376 was recovered, a 45% recovery rate.

The Hanover Police Department urges all home owners to notify the Hanover Dispatch Center when their residence will be vacant for periods of time. It is important that the police be notified immediately when citizens observe suspicious persons or activity around anyone's property.

Patrol officers investigated 295 motor vehicle accidents this year. There were eight pedestraains injured. We have now gone 35 years without a pedestrain fatality. Our pedestrian safety record is unmatched in the state. Patrol officers issued 674 traffic violations. This is a 45% increase over the 1983 totals. Forty-eight percent of these violations were speeding. Patrol officers answered 6,106 complaint and service calls and provided 3,965 hours of service related activity.

The patrol strength for the 1985 year will be increased by one and one half persons. With this increase, we will be able to provide more visible patrolmen on the Main Street to help with motor vehicle and pedestrian traffic during busy times on the day and evening shifts.

There were 31,200 parking tickets issued in 1984. Parking fines amounted to \$92,379.40 an 11% increase over 1983 fines. The parking enforcement was given a full time supervisor in October of 1984 which will increase the enforcement of metered parking in all areas in 1985.

The Hanover Dispatch Center handled 42,610 telephone calls, 52,288 radio transmissions and served 10,618 persons at the walk-up window. Total figures show a slight increase over 1983 totals.

The Animal Control Officer answered 400 complaints, 47 involving animals other than dogs. Forty citations were issued for various violations.



## **ANALYSIS OF BICYCLES STOLEN AND RECOVERED**

Bicycles reported stolen	49
Bicycles recovered	19
Value of bicycles stolen	\$9,376
Value of bicycles recovered	\$3,665

## **ANALYSIS OF MOTOR VEHICLE OFFENSES**

Speeding	330
Parking violations	129
Uninspected vehicles	61
Unregistered vehicles	39
Traffic light violation	19
Yellow light	19
Stop sign	18
Operating without license	5
Miscellaneous offenses	<u>54</u>
	674

## **PARKING VIOLATIONS**

Parking tickets issued	31,200
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## **ANALYSIS OF MOTOR VEHICLE ACCIDENTS**

Property damage only	258
Personal injury and property damage	32
Pedestrians injured	<u>5</u>
	295

## **ANALYSIS OF COMMITMENTS**

New Hampshire Hospital	24
Grafton County Jail	15
Grafton County House of Correction	<u>6</u>
	45

## ANALYSIS OF AUTO THEFTS AND RECOVERIES

Number of motor vehicles reported stolen in Hanover	12
Number recovered in Hanover	7
Number recovered by other jurisdictions	2
Percent of stolen vehicles recovered	75%

## ANALYSIS OF PROPERTY VALUE REPORTED

### STOLEN AND RECOVERED (AUTOS NOT INCLUDED)

Property value reported stolen	\$116,225
Property value recovered	\$ 39,598
Percent of recovery	34%

## ANALYSIS OF CRIMINAL ARREST AND CONVICTIONS

Other offenses	30
Liquor laws	27
Larceny	26
DWI	18
Narcotic drug laws	5
Vandalism	4
Fraud	4
Other assaults (no injury)	4
Disorderly conduct	2
Possessing weapons	2
Assaults (unarmed with injury)	2
Auto theft	2
Rape by force	1
	<hr/> 127

## ANALYSIS OF COMPLAINTS AND SERVICES

Services rendered	3801
Complaints answered	<u>2305</u>
	6106

## ANALYSIS OF ACTIVITIES

Money movements	673
Motor vehicle unlocks	610
Administrative relays	440
Vacant residences checked	374
Fire alarms answered	306
Activated alarms answered	269
Animal complaints answered	257
Total number of prisoners detained	175
Vehicles towed	162
Lost and found property	162
Assistance to other agencies	156
Ambulance assists	127
Fingerprints taken as a service	108
Transportation of stranded persons	89
Attempts to locate requests	70
Blood and drug relays	66
Traffic light defects reported	45
Parking courtesies issued	43
Street lights reported out	38
House/apartment unlocks	38
Missing persons reported	35
Missing persons located	30
Road/sidewalk defects reported	24
Unsecured businesses	19
Vehicle identification numbers checked	19
Medical assistance	16
Message deliveries	15
Private vehicle escorts	13
Deaths (unattended)	10
Funeral details	10
Sign reported missing	10
Ambulance escorts	4
Other escorts (wide load, etc.)	3
Patrol miles covered	128,739

## DISPATCH CENTER

Telephone calls	42,610
Radio transmissions	52,288
In person contacts	<u>10,618</u>
	105,516

+ 10% non-essential items not logged during peak times	<u>10,551</u>
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Total for 1984	116,067
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For comparison 1983	114,926
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1982	129,431
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Average of one call every 3.0 minutes  
24 hours a day

Assisted in handling 6,300 service and complaints  
for Police Department

## EMERGENCY SERVICE CALLS DISPATCHED BY TOWN

Town	Fire	Ambulance	Fast-Squad
Hanover	512	335	
Lyme	56	54	39
Orford	18	28	24
Piermont	28	21	21
Thetford	41	66	57
Strafford	14	19	14
Fairlee	25	50	51
West Fairlee	16	17	0
Bradford	30	123	86
Vershire	12	4	4
Grantham	37		
Grafton	15	34	34
Springfield	19		
Norwich	<u>      </u>	<u>71</u>	<u>      </u>
Total	823	822	330
Total Fire, Ambulance & Fast Squad		1,975	

## ANIMAL CONTROL

	<u>1983</u>	<u>1984</u>
Complaints Received:		
Dog related*	329	353
Compact area	292	302
Rural area	<u>37</u>	<u>51</u>
	458	400
Other Animals		
Skunks	70	28
Cats	22	5
Raccoons	20	8
Miscellaneous	8	4
Bats	5	0
Woodchucks	4	0
Coyotes	<u>0</u>	<u>2</u>
	129	47
Total	587	447
*Dogs taken to the Shelter		
Returned to owners	14	7
Unclaimed	10	9
Placed in new homes	9	5
Dogs still there	1	3
Euthanized	0	1
Calls after regular hours	49	10

222 Unlicensed dog owners contacted in July.

1 sheep killed by coyotes in October.

2 sheep killed by a dog in November.

## **PUBLIC WORKS**

### **HIGHWAY**

This year the department rebuilt Dana Road (in town), Reservoir Road from Hemlock Road to Storrs Pond, and the exit drive at the Ray School.

Overlay paving was done on North and South Balch Streets, Parkway, Lewin Road, Sargent Street, River Ridge, Weatherby Road, Rope Ferry Road, Haskins Road and Reservoir Road, Ruddsboro Road, Hanover Center Road and Stevens Road were sealed.

A metal bin retaining wall was installed on Pleasant Street where an ancient stone wall collapsed last spring after the heavy rains.

Extensive drainage was completed on Dana Road (in Etna), North Balch Street, a connector from East Wheelock Street to Valley Road and on West Wheelock Street.

The Elm Tree Program continued with feeding, pruning and takedowns as required.

Concrete sidewalk was replaced in the vicinity of Baker Library and Rollins Chapel on North College Street. Asphalt sidewalk was replaced and new curb was constructed on East Wheelock from Vernona to the College A lot.

Next spring the department plans to reconstruct Dorrance Place and rebuild the sidewalk on the east side of Lebanon Street from Crosby to Summer Street and on the west side from School to Barrymore Road.

Next summer overlays will be done on Blueberry Hill, Carter Street, Choate Road, Clement Road, Crosby Street, Crowley Terrace, Dump Road, Hovey Lane, Ledyard Lane, O'Leary Avenue, Granger Circle, Pleasant Street and East Wheelock from Park Street to Rip Road and Goose Pond Road. LaBounty, Hanover Center and Rennie Roads will be sealed.

Major reconstruction will be done on Rip Road and the rear entrance will be rebuilt at Ray School.

### **EQUIPMENT**

This department has a central maintenance facility at Garage #1 for repair and service of all town owned vehicles and equipment.

It is responsible for distribution of fuels to most town vehicles and equipment and the purchase of new equipment for public works.

Next year the department will replace a loader, dump truck and plow, two pick-ups, a small utility trailer and a leaf vacuum.

## RECYCLING COMMITTEE

The Hanover Recycling Center has been open since November 1981 and the volume of recycled materials continues to grow. The following materials were collected in 1984:

Glass	59 tons
Aluminum cans	.65 tons
Paper	60 tons
Oil	650 gallons

Noel Vincent of White River Junction, Vermont continues to collect the recyclables, paying Hanover \$15.00 per ton. It has been a difficult year for him due to the nationwide slump in the recyclables markets. In addition he has not been able to sell his glass competitively because neighboring bottle bill states can assure glass dealers "clean" loads of glass. In December of 1984 Mr. Vincent announced that he would no longer be able to pick up glass from sites in the area, including Hanover for this very reason. However, several weeks later Mr. Vincent agreed to continue handling Hanover's glass, primarily because the Hanover glass is always very clean compared to other towns he deals with.

Mr. Vincent paid the town \$2,148.75 last year for glass, cans and paper. The sale of waste motor oil earned the town \$122.00. Much of the committee's efforts in the past year have been directed toward securing other markets. If for any reason, Mr. Vincent is unable to continue servicing the Hanover Recycling Center, Hanover will be able to dispose of its recyclables through the New Hampshire Resource Recovery Association because the town is a full, dues-paying member of this organization.

The Center is no longer collecting scrap metal. A sign stating "POSITIVELY NO DUMPING" is located to the right of the recycling bays. This was initiated because many people were dumping non-metal items at the center such as furniture and plastics. Efforts toward cleaning up the center and putting it on a regular maintenance schedule have been a top priority this year and have proved very successful. The public works department made new signs for the center and daily clean up is provided by an off duty bus driver and by members of the committee who check the center every weekend.

The main focus of the recycling committee this year has been public education. An exhibit entitled "Recycle As You Shop" was mounted in the Hanover Food Coop, Pat and Tonys, P&C Grocery Store and the Howe Library.

The exhibit informed shoppers as to what products came in recyclable packaging and suggested ways in which they could support recycling in the purchases they made. In addition recycling news updates appeared regularly in the *Coop News*, the *Valley News*, The *Dartmouth*, bulletins of churches, the League of Women Voters and various other organizations in town and on the radio stations, WFRD, WDCR, WTSL and WNHV. Committee members were interviewed twice this year on the radio broadcast "*Environmental Insights*."



The committee had more "I'm a Recycler" stickers produced. It also printed a new edition of the popular green recycling card which lists materials collected by the center. These were included in the town report in the spring. The committee continues to subscribe to the magazine *Resource Recycling, Journal of Recycling, Reuse and Waste Reduction* and donates these to the Howe Library. A final note on publicity—the committee has supported such town efforts as Green Up Day and the Household Hazardous Wastes Collection this year by providing radio announcements and other publicity. In December the committee met with Ray School parents and teachers who are investigating the possibility of recycling cans to finance improvements in the school's playground.

The committee continues to be concerned about unsuccessful efforts to interest Dartmouth College in recycling. The student position on the committee has been vacant for over six months due to lack of interest on the part of the college students. Meetings with Earle Jette, manager of the Dartmouth Outing Club indicated that students in the DOC's Environmental Studies Division, who traditionally ran the College recycling operation, no longer consider recycling a priority. The recycling program at the College has completely folded with the exception of individual efforts by several fraternities to recycle their own glass and cans.

In a series of meetings with dormitory coordinators, building managers and other College staff, the committee chairman found a great deal of interest, especially among the libraries and select administrative offices and dormitories. However, the College's commitment to provide containers and regular pick-ups — the elements necessary to have a successful recycling program — have been completely lacking. Town manager, Cliff Vermilya is currently working on this problem with the College business manager. The committee is anxious to work in this area since the College is the largest producer of potentially recyclable materials in the town.

To conclude we wish to thank the citizens of Hanover, Noel Vincent and the staff of the Hanover town garage for their support. The use since the center opened in 1981 indicates that recycling is popular in the Upper Valley, can be habit-forming and makes good economic sense.

## **BUILDINGS AND GROUNDS**

This department maintains all buildings and their surrounding grounds, 10 cemeteries, the parking lots and other miscellaneous plots of ground in Town.

This year three overhead doors were replaced at Garage #1 with new energy efficient doors. Next spring, the department plans to install a fire alarm system in Garage #1 and construct a pitched roof over Garage #2.

The department had 28 burials, 11 cremations, and sold 39 lots.

The 1985-86 Budget includes completing the replacement of overhead doors and reroofing the original part of Garage #1.



## **FIRE DEPARTMENT**

In 1984 the Fire Department handled 1,308 incidents, including emergency medical. This is an increase of 109 over the previous year. The following is a breakdown for the last 3 years:

	<b>1982</b>	<b>1983</b>	<b>1984</b>
Fire incidents	82	77	65
Emergency Medical	698	693	796
False Alarms	29	14	13
Non-fire emergency	383	396	424
Special service	21	19	10

The fire loss for the year was the same as 1983 at \$105,000. About one-third of the fires were again directly related to solid fuel devices.

In July the State enacted a law requiring smoke detection in all rented buildings where people sleep. What this means now is that any structure where persons are sleeping, except owner occupied and built prior to 1980, there must be smoke detection. If there are any questions relating to this law, we would be happy to answer them at any time.

## **SEWER DEPARTMENT**

The federally-funded Park Street Sewer project was finalized, which includes a new interceptor along Park Street, replacement of a ten-inch sewer line in the Girl Brook area, the separation of surface and sewer lines along North Balch and East Wheelock Streets. Renovations on Pump Station #5, located in Warden Hollow, were also completed. This project was contracted out, with the exception of a small portion, which was done by Sewer Department personnel under a force account.

Final grading completed the Dana Road project in which connections were made between cellar and surface drains.

A joint project between the Sewer and Highway Department was completed, which involved the separation of sewer and surface drains between East Wheelock and Valley Road.

In preparation of the Rip Road renovations, existing sewer lines were located and evaluated, with the use of a televising method. Some sewer lines were replaced in this area and in the area of Dorrance Place.

In preparation for blacktop overlays, it was necessary to raise a total of 50 manholes in various locations of River Ridge Road, Maple Street, S. Balch Street, Read Road, Lewin Road, Haskins Road, Pine Drive and Greensboro Road. A new method of raising manholes was utilized, proving effective, both in tightness and durability.

Broken sewer lines were repaired on S. Balch Street, Burton Road, Main Street, Heneage Lane and below Rip Road. Throughout the year, maintenance and construction personnel continued to be active in rodding and cleaning of sewer lines, and locating the sources and amounts of inflow infiltration into the sewer system. As in previous years, Sewer Department personnel were available.

During 1984, other than the daily maintenance at the plant and pumping stations, the digester, both clarifiers, and grit chamber were emptied, cleaned, repaired and painted. A moisture problem at Pump Station #5 was detected and corrected. A retaining wall was built, with the utilization of discarded cement sidewalk slabs. An area adjacent to the plant was graded and seeded. Wooden pallets were built to stack our wood on; this time was well-spent, as the transporting of the wood to the wood boilers has proven to be faster and easier.

Sewer Department personnel were happy to be able to work with the Hanover Garden Club, and provide a place to serve as a greenhouse.

The Treatment Plant has been placed on the state's 1986 priority list for state and federal funding, making possible the upgrading and expansion of the plant. Plans for the upgrading and expansion were completed in 1979, by the Hoyle-Tanner Engineering firm of Londonderry, New Hampshire. Due to the length of time since the plans were drawn up, the town is in the process of doing a Value Engineering Study to insure that the design and equipment is up to date and meets our needs.

Plans for 1985-86 are to proceed with working on inflow infiltration removal. A major job will be the reconstruction of sewer lines on Rip Road, Webster Avenue and Downing Road, to include the raising and rebuilding of manholes.

## **PARKING AND TRANSPORTATION BOARD**

The humorist Art Buchwald once wrote that "futurists are now predicting that the world will end with neither a whimper nor a bang. It will end when enough people can't find a parking space...." Happily, most people were finding parking places in Hanover in 1984, and there were even encouraging signs of progress in the Town's efforts (1) to provide more downtown customer and visitor parking, (2) to reduce the level of commuter traffic, and (3) to accumulate funds for long-range capital projects relating to parking and traffic.

High on the progress list was the July conversion of a privately-owned parking area behind the Putnam Block east of South Main Street into 29 metered spaces under a leasing arrangement with the Town. Con-currently, 8 restricted spaces behind the Municipal Building were re-converted into metered parking. Agreement was

also reached between the Town and the Dartmouth National Bank to lease 32 parking spaces for metered downtown parking beginning in the spring of 1985. The Town shuttle bus program, now in its eighth year, attained new high levels of ridership and parking in the Thompson Arena Lot during the fall months. Downtown parking enforcement was strengthened. A change in the Zoning Ordinance as approved at the 1984 Town Meeting reduced slightly the required size of a parking space, a change which will permit greater utilization of existing lots over time.

The plans for a community-wide system of peripheral parking lots served by shuttle buses to reduce commuter traffic came several steps closer to implementation. The College, in particular, took the lead by discouraging close-in employee parking by means of higher fees and a free shuttle bus service from the Thompson Arena Lot. The Medical Center also began free off-site parking and shuttle bus service for some of its employees. "Ridesharing Week" in March promoted carpooling and vanpooling, and Town financial support of Advance Transit was continued.

The increase in meter rates and parking fines which were adopted by the Selectman in 1983 began to build up needed reserves in the Parking Fund in 1984. As the Town prepares for the development of peripheral lots and other parking projects in the future, the availability of adequate funding will be important, to avoid borrowing or the necessity to raise money through property taxes.

For the first six months of 1985 and the fiscal year beyond, the following programs and projects will require priority attention by the Parking Board. The Town's leasing arrangement with the College for the Thompson Lot will be phased out, thus necessitating the early construction of a new lot on Route 120. Additional lots on Route 10 (North and South) will be planned. The question of how best to serve the commuters coming over the Ledyard Bridge is still open and presumably will be discussed with all concerned parties. A collaborative system involving the Town, the College and the Medical Center for the construction of the lots and the operation of shuttle busses will need to be developed. Hanover's continuing need for a central, downtown busport for Vermont Transit, Advance Transit and shuttle buses will be studied further. The pricing and assignment of spaces in rental lots will be reviewed. A change in the Zoning Ordinance will be considered to allow greater flexibility in off-site parking requirements to those who are able to demonstrate support of viable alternatives to actual provision of close-in parking. And the further conversion of privately-held downtown parking areas to metered spaces under Town control will be pursued.

Art Buchwald also wrote that "....there is no land as precious to an American as the place he can leave his car...." As we are continually learning in Hanover, land available for parking is very precious indeed.

*Note: The 1983 Auditors' Report by Carri-Poldzik-Sanderson is not printed in this report. Copies of the report are available at the Town Office.*

## **MEMORANDUM ON ACCOUNTING PROCEDURES AND INTERNAL CONTROLS RELATIVE TO 1983 AUDIT**

March 15, 1984

Members of the Board of Selectmen  
Town of Hanover  
Hanover, New Hampshire

Members of the Board:

As part of our examination of the various funds and groups of accounts of the Town of Hanover for the year ended December 31, 1983, we reviewed and tested the Town's systems of internal accounting control to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. Under these standards the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements. It was not designed for the purpose of expressing an opinion on the internal accounting control and would not necessarily disclose all weaknesses in the system.

As a result of such review and in an effort to be of assistance to the Town, we are submitting for your consideration a number of comments and observations intended to improve operations and internal control. These deal exclusively with the Town's operations and controls and should not be regarded as reflecting upon the integrity or capabilities of any Town employee.

We recognize that practical considerations are an important factor in instituting changes in accounting procedures and the system of internal control. The Town must weigh the possible additional costs of such changes against the risks inherent in the present procedures and systems.

After you have had an opportunity to consider our comments and observations, we would be pleased to discuss them with you.

Very truly yours,

Carri-Plodzick-Sanderson



# **TOWN OF HANOVER**

## **COMMENTS AND OBSERVATIONS**

In addition to our annual certified examination and audit, we will continue to repeat certain recommended bookkeeping and internal control procedures intended to improve Town operations. Some of our past recommendations have been implemented while others remain to be considered in the future.

All accounting and finance procedures of the Town constitute the system of internal control for the safeguarding of its assets. Reliance should not wholly be made upon the function of examination and audit. The duties and responsibilities of governing officials and management constitute a most important part of internal control. Although financial procedures involving municipalities are incorporated in State Statutes and others adopted through local ordinances, a greater portion of financial procedures have been formulated over the years to assist in good internal control. Without constant review, especially in governmental operations, a gradual erosion may occur in the centralized accounting, receiving and treasury functions so important to proper internal control.

The following comments and observations should be reviewed again for improving the financial accounting and record-keeping of the Town.

### **A. Need for Complete General Ledger System and Monthly Financial Reporting**

The financial reports being generated for management consist of basically cash receipt and disbursement journals that do not currently meet the full requirements of a general ledger (double-entry) system. We recommend the implementation of a complete general ledger system and monthly reporting system for all funds to include an additional revenue and expenditure report which is completely integrated and reconciled with the existing monthly general ledger report. The Town plans to correct this deficiency with the implementation of a new data processing system on July 1, 1984.

### **B. Formal Accounting Policies and Accounting Procedures Manual**

We recommend that formal accounting policies be established for the accounting office. An accounting procedures manual will serve as the support for the accounting policies.

As a minimum, the manual should contain 1) a description of all departments' accounting and bookkeeping records, 2) an organization chart and job description for each accounting and bookkeeping function by department, 3) a detailed chart of accounts and their description, 4) a policy statement with reference to document files, document filing, and records retention, 5) a listing of the various accounting reports



needed for the governmental entity and, 6) a description of accounting checks and proofs to be performed regularly and procedures for accounting for all recurring types of financial transactions.

We suggest that this recommendation be accomplished in conjunction with the implementation of the new data processing system.

**C. Standard Purchase Order System**

At present, the Town does not utilize a standard purchase order system on a regular basis for obtaining goods and services. We suggest the Town develop written purchasing procedures to include the use of prenumbered purchase order forms for all purchases, except small items, in order strengthen the internal control over goods and services purchased.

It is our understanding that the Town plans to implement such a system as part of the new data processing system.

**D. Capital Projects Funds**

At December 31, 1983, there are project deficits in the various capital projects funds of the Town as indicated below:

Park Street Design	\$ 24,053
Park Street Construction	123,690
Mink Brook Construction	675,061
Sewer Facilities Plan	<u>3,350</u>
<b>Total Project Deficits</b>	<b><u>\$826,154</u></b>

Generally, these deficits arise because of the application of generally accepted accounting principles to the financial reporting for such funds.

Bonds or notes authorized to finance construction of the projects are not recognized in the financial statements until issued. Also, Federal and State funds are due on these projects. The following discloses the probable sources of funding for these deficits. Any increase or reduction in Federal and/or State Aid will affect the amount of local funds required.

Federal Funds (EPA)	\$ 87,498
State Funds (Water Pollution Aid)	161,139
Local Funds	<u>577,517</u>
<b>Total Funding Sources</b>	<b><u>\$826,154</u></b>

The Sewer Fund intends to finance this deficit from operating revenues and will begin to reduce this deficit in 1984.

**E. Budgeting For Capital Acquisition Financed From Capital Reserve Funds**

The Town should adopt an annual budget for the acquisition of capital items to be financed from the capital reserve funds. The designated amounts should be budgeted and included with the other appropriations on the budget form (MS-2) with the source of funding (Capital Reserve Fund, Sale of Used Equipment, Donations, etc.) offset as a revenue. This would disclose the Town's needs for acquiring capital items and also the method of financing them.

# **BUDGET DISCUSSION**

## **1985-86 Proposed Budget**

### **GENERAL FUND**

The 1985-86 Budget process was again complicated by the change in fiscal years. The conversion from an 18 to a 12 month fiscal year makes comparisons difficult between different accounts. In addition, the budget format has been changed considerably, further complicating the picture.

The General Fund Budget was filed with the Selectmen on November 26 followed by the budgets for the other funds over the balance of the last week in November. After five budget discussions over the next two and one half weeks, the Selectmen completed their deliberations and approved a recommended budget on December 17, 1984.

The final budget as approved by the Board of Selectmen provides for a slight decrease in town taxes to the average property owner. The budget as presented will require tax rates as follows:

	<b>1984-85</b>	<b>1985-86</b>
Town Base Rate	\$ 9.44	\$ 9.44
Average Fire District Rate	4.54	4.15
Sidewalk District Rate	.21	.33
	<hr/>	<hr/>
Totals	\$14.19	\$13.92

Thus, it is anticipated that the average fire district rate will decrease by \$.39 and the sidewalk rate will increase by \$.12 for those properties included in the Sidewalk District. It must be noted that these are only estimates and could change when the final assessed valuation figures and State grants are known. These are based on an assumption that State grants will remain the same as this year and that the final 1985 net valuation will show an increase of \$2.1 million over the 1984 net valuation figures.

### **ADMINISTRATION**

This service group includes all of the general administrative departments which provide supervisory or staff services to the operating departments. All of these services are provided from the Town Office with the exception of legal services, which are provided by the Town Attorney from his own office. The budget proposes no new organizational or program changes in this area, but does incorporate the new office and operation of the Planning and Zoning Coordinator. This position and office was established in January and was developed to provide essential coordination between the Planning and Zoning Boards and development, subject to their scrutiny. I believe this office has successfully begun to serve as a single contact for applicants or developers as well as provide essential communication among the various staff departments who review applications or proposals requiring board action. In addition, I believe communication with the boards has also been improved.

There are no requests in this section for additional personnel on either a part-time or full time basis. As we continue to get more

familiar with the new computer system we are finding that productivity from existing staffing is improving, and I assume will continue to do so for the next year or so. The only significant change in the personal service area is in providing secretarial services for the Zoning Board of Adjustment. There is an obvious need for developing a better system for recording minutes for the ZBA and the requested appropriation would cover the cost of doing so.

Two other changes which are reflected throughout the entire budget involve mileage reimbursement and education. This budget recommends that mileage reimbursement be raised from \$.17 to \$.20 per mile.

In the education account, the Selectmen have combined all of the department requests for education into one line item in the Town Manager's Budget and added money (\$1,000) to the budget to encourage development of inservice training programs for all levels of employees, across departmental lines.

The Administration section does not include any new regular positions but does reflect the reorganization approved by the Board of Selectmen in June 1984, particularly affecting the Finance and Planning and Zoning areas.

The Town Clerk - General section includes funds to begin the process of microfilming records which must be retained. Microfilming will provide two definite advantages: 1) improve security of valuable records; and 2) reduce accessible storage space required for such records.

The Finance - Data Processing section covers hardware maintenance and programming service for the new computer and the start of a reserve account for computer replacement when necessary.

The budgets for both the Planning and Zoning Boards will include funds for increased secretarial services to produce timely complete minutes in conformance with the Town Attorney's request.

## **HUMAN SERVICES**

This service group includes all of the departments who are primarily involved in delivery of services to individual citizens of Hanover.

The budget for Community Counselor covers one half the cost of the Counselor who is shared with the Dresden School District. With the creation of an Advisory Board to the Community Counselor, the emphasis has been to have the Counselor devote a significant portion of her time to serving our older citizens.

In the Health and Welfare section the amounts allocated for Emergency Regional Medical Care, the Home Health Agency, Headrest and the Upper Valley Senior Citizens Agency are based on their requested amounts. The anticipated housing deficit is based on the proposed budget for the Housing Fund.

Howe Library - The Howe budget has been divided into three program categories: Administration; Youth Programming; and Adult



Programming. The major emphasis in this budget area is to provide relief for the staff personnel. One type of relief will come through providing 16 more hours per week for the part time staff. Five of these hours will be in technical services for cataloging and processing books and non-print materials. Particularly with the growth in popularity of non-print materials, this additional time is essential. There is also a request for nine more hours per week for part time employees to cover the circulation desk at times when regular employees need time to perform their non-circulation desk responsibilities. This request recognizes that personnel time has not kept pace with circulation increases in recent years and in order to continue to maintain the excellent service level of the past such increases are required.

In recognition of the need to review and adjust library classification and salary schedules, the Board of Selectmen included an additional amount of \$5,000 under Howe Administration to fund at least a portion of the increases required in the 1985-86 fiscal year.

In the Etna Library portion of the budget the most significant change is again caused by the need to significantly increase the salary paid to the professional librarian.

Parks and Recreation - For the second year, this portion of the budget combines the costs of operating the Youth Programs, the Adult Programs, the Community Center and special programs.

With the hiring of a new assistant recreation director in the Spring of 1984 new life was brought into department programming. Considerable emphasis has been placed on broadening the variety of programming available for all groups and improving the supervision of program employees. The results have been reflected in increased enthusiasm in a number of activities such as summer playgrounds, school vacation mini-camps, etc.

A significant portion of the budgeted expenses in this department are offset by revenues, largely fees charged for participation in various programs. The net expenditure request, after deducting revenues, is \$63,903 as compared to \$89,298 for the 18 month 1984-85 fiscal year.

Under the Administration section funds are requested for regrading Fullington Farm Field. The present surface is rough and sloped to the point of being unsafe and therefore requires attention.

In the Youth Program section, the budget is based on operating a seven week Summer playground with an additional week prior to the start of the program for training and orientation of all staff.

The Adult Programming section of the budget is offset almost completely by program fees charged to participants. The Special Program section covers special events such as winter games, basketball tournaments and other such items which are balanced by revenue. The Contracted Services item includes the cost of athletic officials, school rentals, and Occom Pond maintenance. The Community Center section covers the costs of maintaining the Center at 10 School Street, which also houses the department offices.



## **SAFETY SERVICES**

This section of the General Fund budget covers the cost of the Safety Services including the Code Office and the Police Department.

The Code Office is responsible for both Building Code enforcement and is more than offset by revenues from building permit fees and Zoning Board application fees.

The Police Department Budget is split among five divisions: Administration; Patrol; Investigation; Dispatch; and Animal Control. One significant change which has been made is to charge the Parking Fund directly for the two enforcement personnel rather than charging them to Police and then backcharging the Parking Fund.

The budget includes the addition of one new patrol officer. After reviewing our shift coverage, we have determined that it is essential to increase our staffing so as to provide two officers on duty from 7 a.m. to 11 p.m., six days per week. This will permit the assignment of one officer on a walking beat in the Central Business District and one on cruiser patrol for the balance of the town. With our present personnel we are often left with only one officer on duty which is completely inadequate. In order to fully implement this desired schedule, two new positions are required - one is included in the 1985-86 budget and one is anticipated for 1986-87. The patrol section also shows increases in the Technical Supplies item to cover signalization and signing for the State highways (Routes 10 and 120, which have been turned over to the Town by the State Highway Department). This same factor is reflected in the increased electricity costs for furnishing power to the traffic lights on these State highways.

In view of the fact that we purchase two cruisers each year, we have decided to budget for them directly under the patrol account rather than use the reserve fund.

In the Investigation Division, the Capital Outlay request is for purchase of a video recording system for filing of accident scenes and major crime scenes as well as suspected DWI offenders. The cost of this equipment will be reimbursed to the extent of 50% by a grant from the Highway Safety Agency.

## **PUBLIC WORKS**

This category includes the Public Works functions incorporating the physical services to the entire town including road and highway maintenance and construction, storm drainage and buildings and grounds maintenance. The entire Public Works operation is divided into six divisions: Administration; Highway Summer Maintenance; Winter Maintenance; Tree Care; Equipment Maintenance; and Buildings and Grounds Maintenance. In addition, there is a new division which has been added to this category representing a reorganization with the Sewer Department. It involves the sewer line maintenance activity from the sewer division to the Public Works Department and broadening its responsibilities to include all storm and sewer lines. This will consolidate all such construction and maintenance activity into one operation. Over the long run,

we believe this will reduce duplication of men and equipment and should produce a more efficient operation. This budget reflects the implementation of this change as of July 1, 1985.

The Administration section covers the administration of the entire Public Works operation including Highways, Buildings and Grounds and Town Properties all included in the General Fund and separately funded activities, such as sidewalks, public housing, maintenance and shuttle bus operation. The electricity item covers all highway and street lighting but does not include parking lot lighting.

The Summer Maintenance section covers the operation of the Highway Division for the period from April 15 to November 15 - a 31 week period during which the majority of the summer maintenance activities are performed.

The only personnel increase included is for one 14 week seasonal position. During the summer these seasonal positions are used to round out several separate crews of full time employees to accomplish the ever increasing list of maintenance tasks on our list. The Construction and Maintenance Materials item covers the funds necessary for regular maintenance, the chip seal program and the overlay program.

The Winter Maintenance section covers the balance of 21 weeks of Highway operation from November 15 to April 15. There are three major cost increase factors in this section. The State turned back the State routes in the Compact Area to the town as of November 15, 1984. Our estimate is that materials purchase for a winter maintenance season will cost approximately \$5,250. Because we are no longer able to screen our own winter sand from the CRREL or Mary Hitchcock pits, we have to purchase our winter sand privately which will involve an estimated increase of about \$8,700. In addition, we will have to purchase gravel for spring resurfacing of gravel roads at an estimated cost of \$10,000.

The Line Maintenance section is a result of the reorganization of the line maintenance function from the sewer operation as previously explained.

The Tree Care item covers the salary of the Tree Warden, tree pruning, and feeding and takedowns and stump removal.

The Equipment section covers the cost of the vehicle and equipment maintenance division at the Town Garage which services all town departments.

The Buildings and Grounds Maintenance section covers the cost of maintaining all town cemeteries, park areas, town owned properties and landscaping around public buildings. The seasonal personnel request includes two 26 week laborers for the normal April to October maintenance program and two new 14 week positions.

These two new positions will have three assignments. First, to improve the appearance around public buildings, such as the Town Office and Library, by regular cleaning of walks and garden areas. Secondly, we will assist the Garden Club in the maintenance of the various popular garden areas they have established around town.

Hopefully, we will also be able to assist the Garden Club in establishing new areas. The third responsibility for these positions will be to assist the Recreation Department in maintaining the playing fields.

**TOWN PROPERTIES**

This budget category covers the operation and maintenance of all town buildings, cemeteries, and the boat landing. We have divided them into a separate category to make it easier to identify these costs and control them.

This year, for the first time, the State will begin to reimburse the town for court usage at the Municipal Office Building. We anticipate revenue in the amount of \$2,500 to partially offset this expense.

The Main Highway Garage budget includes sufficient money to reseal the major part of the roof which has not been done in 26 years. Funds are also included to purchase three more thermal garage doors completing the program started several years ago.

The budget covering the Howe Library includes, under the Building Repair item, funds for painting, exterior trim and interior woodwork and replacement of carpet in high traffic areas.

We are also recommending the start of a Capital Reserve Fund for the Howe Library for major repairs on roof replacement. Two specific items we anticipate include roof replacement in five to six years and purchase of additional stack equipment.

The Etna Library account covers the cost of operation of the Town Library located in Etna Village.

Under the Cemetery section money is included for a sand seal on the road in the Pine Knoll Cemetery as well as for the traditional Memorial Day exercises.

**FIXED CHARGES**

This section of the budget covers several items of expense which are relatively fixed and generally apply to several other categories.

The Debt and Interest item covers bonds and notes charged to the General Fund. The 1985-86 costs are:

	Principal	Interest	Total
Mun. Bldg. & Fire St.	\$ 8,571	\$ 2,618	\$ 11,189
Howe Library Note	16,315	14,202	30,517*
Park St. Const.	28,000	2,275	30,275**
Fiscal Yr. Transition	173,000	36,787	209,787
Total	\$225,886	\$55,882	\$281,768

\*The Howe Library note cost is offset by payments from the Howe Trustees.

\*\*Final payment in 1985-86 Fiscal Year.

The request for the Insurance and Bonds item is based on estimates furnished by our insurance agent.

The Fringes item incorporates the costs of the fringe benefits provided to all employees included in General Fund programs. The town is now participating in a deposit administration fund set up by the New Hampshire Municipal Association for self-funding medical insurance costs. This section also includes a lump sum amounting to 5% of total General Fund salary and fringe benefit costs to cover salary and fringe benefit increases.

## CAPITAL PROGRAMS

One of the changes made with the new budget format is to place all of the capital expenses in one section of the budget. By doing this, we think all who review the budget get a better feeling for the projects involved. In addition, this format will permit us to eventually budget total costs for such projects. In the past the costs have been split under different budget items so the total cost was not easily identifiable in any one place. The change to include all costs has not been made for the projects listed here, but I would anticipate doing so in another year.

The amount listed for energy conservation was added by the Board of Selectmen to continue energy conservation improvements in town buildings. We believe that our efforts this year will go toward either the Town Garage or the Library.

This year for the first time, under purchases from Capital Reserve, we are listing for appropriation, the vehicle and equipment purchases to be made from the Equipment Reserve Funds which have been accumulated over the years. In the past, these items have not been included in the annual budgets which have been of concern to the Auditor. Since the funds for these purchases are in the Reserve Fund, this expense item will be balanced by income in the same amount. Therefore there will be no net tax effect.

### Administration -

Replacement of 1981 auto assigned to Town Manager	\$ 6,000
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### Public Works -

Replacement includes:	
4 wheel drive loader #1	\$ 95,000
½ ton pickup truck #3	7,000
40,000 GVW dump with plow replacing truck #7	50,000
Panel van replacing existing unit used by Trade Technician	7,000
Small trailer (transport mowers)	4,000
Vacuum (leaf pick-up)	1,500
	<hr/>
Total	\$170,500

In the Road Construction category we will include the existing roads scheduled for major reconstruction. For this budget only the materials costs will be included, but in future years, it is my intent to include all costs of the projects involved so that these are more easily identified and understood. Two such road reconstruction projects are recommended for the 1985-86 fiscal year.



*Dorrance Place* - This request is for the materials necessary to completely reconstruct Dorrance Place from South Main Street to Currier Place. The planned project includes 375 feet of new drainage, replacing the base, installation of Granite curb, and two courses of pavement. We believe this project is necessary with the disruption to the present street because of the Hanover Bank construction. In anticipation of this project, the sewer and water lines were replaced this past construction season. Therefore, we believe it is essential to reconstruct the roadway during the 1985-1986 fiscal year to complete the work necessary.

*Rip Road* - This is a project which has been much discussed for many years. It had been funded in the current budget and we fully expected to complete at least the storm drainage portion during this construction season. Two factors changed these plans, first of all the amount of work to be done was too great to leave enough time in the schedule for this work; and, rather than leave the work half done through the winter, we decided to wait until next construction season.

The second reason was that based on some preliminary investigation, we found that there will also have to be some replacement of old sewer lines on Rip Road in the near future, and we believe this work should be included in any reconstruction. Therefore, we expect this to be our major activity during the summer of 1985. This project will include some 5200' + of new storm drainage, some new base and minor regrading with hammermill processing of the present asphalt, application of liquid asphalt and then paving the final surface.

*Ray School* - At the request of the Hanover School District, we reconstructed one of the entrance drives to Ray School in August 1984. The second phase of this planned work is to do the parking lot overlay, move the fuel tank, and reconstruct the rear entrance. The cost of materials is included here and in revenue we have included funds to cover both the estimated labor and materials.

## **FIRE FUND**

The Current Year Levy is based on the total valuation of \$179,000,000 as in the General Fund and an average tax rate of \$.415 or some \$.39 lower than the 1984 rate. The only significant change on the revenue side is that the 1984-85 year shows revenue of \$150,000 from the fiscal year transition note which is not reflected in 1985-86.

On the expenditure side, the budget as presented requests funding for one additional fire fighter position. Since the reduction in the work week to 42 hours, we have only scheduled four men on two of the four shifts and three men on the remaining two shifts. This creates a major problem when any of the personnel are on authorized leave, the shifts are often one man short of scheduled strength. Therefore, one man out sick or injured makes the on-duty shift two short and we augment it by bringing a man in on overtime or utilizing one of the few call men available for this type of duty. Secondly, when an ambulance call takes two men from the station, we are often left with no one on duty until someone is called in.



This has been happening with increasing frequency at times when calling in men has been difficult. With this in mind, we are requesting one new position in the 1985-86 fiscal year and anticipate the second new position in the 1986-87 budget.

Under the Fixed Charges item, three items of debt are included:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Building Construction	\$21,429	\$ 6,547	\$ 27,976
Aerial Ladder	15,000	2,891	17,891
Fiscal Transition Note	60,000	6,757	66,757
	<u>\$96,429</u>	<u>\$16,195</u>	<u>\$112,624</u>

The request under Capital Outlay is for replacement of Engine #3 to be assigned to the Etna Station with a trade-in of Engine #1.

### **SIDEWALK FUND**

The current tax levy is based on a Sidewalk District tax rate of \$.33 on the estimated district valuation of \$130,000,000. This is an increase of \$.12 in the district tax rate over 1984.

The expenditure side includes five separate sidewalk construction projects, as follows:

1. Reservoir Road - 2400 feet;
2. Lebanon Street - High School to Barrymore Road;
3. Lebanon Street - Memorial Stadium to Summer Street;
4. Dorrance Place - 270 feet;
5. East Wheelock Street - North side - Low Road to Balch Hill Lane.

### **SEWER FUND**

The Sewer Fund budget is based on present sewer rates with no changes. Because two billings are scheduled for the 18 month 1984-85 fiscal year, there will be a deceptively high surplus on June 30, 1985. These funds will be used to repay the Capital Projects Deficit to the General Fund.

The expenditure side of the sewer budget reflects the change of sewer line maintenance function to the Public Works Department. We do anticipate backcharging the Sewer Fund for approximately  $\frac{3}{4}$  of the line maintenance costs assuming that percentage of the time will be spent on sanitary sewer maintenance.

The Debt and Interest section includes the following:

<u>Item</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1970 Sewer Bonds	\$ 50,000	\$ 1,063	\$ 51,063**
Hypertherm Extension	2,855	4,424	7,279*
1982 Sewer Note	71,384	5,157	76,541**
Capital Projects	<u>147,000</u>	<u>31,532</u>	<u>178,532</u>
	<u>\$271,239</u>	<u>\$42,176</u>	<u>\$313,415</u>

\*Cost reimbursed by Hypertherm

\*\*Final payments in 1985-86 fiscal year.

## BUDGET SUMMARY

	1984-85 Fiscal Year Budget*	9/30/84 Actual	1985-86 Fiscal Year Budget
<b>Revenues</b>			
<i>General Fund</i>			
Taxes	\$1,743,090	\$ 905,724	\$1,759,200
Fees, Licenses & Permits	532,626	316,500	391,268
Departmental Revenues	367,618	217,163	315,463
State Grants & Payments	383,795	295,534	346,743
Federal Grants & Payments	121,386	45,799	86,923
Investment Income	163,607	103,037	154,758
Sundry Revenue	<u>762,068</u>	<u>723,235</u>	<u>495,156</u>
Total	\$4,074,190	\$2,606,992	\$3,549,511
<i>Fire Fund</i>			
Taxes	\$ 784,228	\$ 323,330	\$ 743,202
Departmental Revenues	52,746	12,881	33,893
State Grants & Payments		750	
Federal Grants & Payments	67,401	22,467	44,889
Sundry Revenue	<u>192,098</u>	<u>172,619</u>	<u>118,282</u>
Total	\$1,096,473	\$ 532,047	\$ 940,266
<i>Sidewalk Fund</i>			
Taxes	\$ 26,604	\$ 7,660	\$ 43,069
Federal Grants & Payments	1,500	500	1,000
Sundry Revenues	<u>4,296</u>	<u>4,296</u>	<u>481</u>
Total	\$ 32,400	\$ 12,456	\$ 44,550
<i>Sewer Fund</i>			
Fees Licenses & Permits	\$ 3,150	557	2,000
Departmental Revenues	576,839	413,123	424,194
State Grants & Payments	111,051	67,035	108,415
Sundry Revenue	<u>142,887</u>	<u>125,247</u>	<u>247,186</u>
Total	\$ 833,927	\$ 605,962	\$ 781,795
<i>Parking Fund</i>			
Departmental Revenues	\$ 454,841	\$ 229,269	\$ 355,390
Sundry Revenues	<u>86,886</u>	<u>86,886</u>	<u>187,712</u>
Total	\$ 541,727	\$ 316,155	\$ 543,102
 Total Current Revenues	 \$6,587,717	 \$4,073,612	 \$5,859,224

	1984-1985 Fiscal Budget*	9/30/84 Actual	1984-85 Fiscal Year Budget
<b>Expenditures</b>			
<i>General Fund</i>			
Administration	\$ 408,394	\$ 217,710	\$ 304,856
Human Services	597,487	276,966	439,462
Safety Services	726,612	345,034	537,744
Public Works	1,532,307	746,520	1,098,817
Town Properties	156,727	68,433	121,819
Fixed Charges	725,387	307,832	751,603
Capital Programs	26,800	15,348	295,750
Total	\$4,154,962	\$1,977,843	\$3,549,511
<i>Fire Fund</i>			
Fire Department	\$ 788,738	\$ 376,252	\$ 550,229
Property Maintenance	29,893	10,847	21,060
Fixed Charges	273,337	138,902	283,977
Capital Programs			85,000
Total	\$1,100,156	\$ 526,001	\$ 940,266
<i>Sidewalk Fund</i>			
Maintenance	\$ 3,900	\$ 3,233	\$ 5,200
Construction	28,500	2,383	39,350
Total	\$ 32,400	\$5,616	\$ 44,550
<i>Sewer Fund</i>			
Administration	\$ 208,041	\$ 59,873	\$ 175,499
Treatment Plant			
Operation	178,879	77,069	116,646
Fixed Charges	202,230	111,359	362,907
Total	\$ 589,150	\$ 248,301	\$ 655,052
<i>Parking</i>			
Parking Enforcement	\$ 218,415	\$ 120,709	\$ 166,348
Peripheral Parking	88,330	48,732	165,267
Fixed Charges	10,697	5,461	27,195
Total	\$ 316,272	\$ 174,902	358,810
Total Appropriation			
All Funds	\$6,192,940	\$2,932,663	\$5,548,189

\*The 1984-85 fiscal year budget is for an 18 month period beginning January 1, 1984 to June 30, 1985.

# BUDGET DETAIL GENERAL FUND

	1984-85 Fiscal Year Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<b>Revenues</b>			
<i>Taxes</i>			
Current Year Levy	\$1,636,090	\$ 833,559	\$1,690,000
Interest on Del Taxes	20,000	18,935	10,000
Land Use Tax	15,000	400	5,000
Resident Taxes	58,500	38,790	40,000
Resident Tax Penalty	600	289	300
Nat Bank Stock Taxes	3,900		3,900
Yield Tax	9,000	13,751	10,000
<b>Total Taxes</b>	<b>\$1,743,090</b>	<b>\$ 905,724</b>	<b>\$1,759,200</b>
<i>Fees, Lic. &amp; Permits</i>			
Motor Vehicle Permits	\$ 427,000	\$ 243,039	\$ 300,000
Bus Licenses & Permits	6,100	5,789	5,550
Vendor Permits-Regular	4,650	6,096	6,000
Vendor Permits-Special		2,541	3,000
Town Clerks Fees	20,000	12,334	15,000
Building Permits	70,000	44,156	58,887
Bicycle Registrations	175	65	75
Pistol Permits	51	20	56
Dog Licenses	4,350	2,265	2,500
Driveway Permits	300	195	200
<b>Total Fees, Lic &amp; Permits</b>	<b>\$ 532,626</b>	<b>\$ 316,500</b>	<b>\$ 391,268</b>
<i>Departmental Revenues</i>			
<i>Administration</i>			
Planning Board	\$ 7,500	\$ 5,135	\$ 12,000
Zoning Board Fees	7,376	2,335	3,575
Conservation Comm			
General	3,300		
Cons Comm-Timber Sale	7,250		
<b>Subtotal</b>	<b>\$ 25,426</b>	<b>\$ 7,470</b>	<b>\$ 15,575</b>
<i>Recreation</i>			
Youth Programs	\$ 17,550	\$ 11,935	12,000
Adult Programs	17,000	8,297	10,500
Special Activities	13,540	5,807	5,000
Community Center			3,340
<b>Subtotal</b>	<b>\$ 48,090</b>	<b>\$ 26,039</b>	<b>30,840</b>
<i>Libraries</i>			
Howe Fines	14,100	\$ 7,569	\$ 10,000
Howe Non-Resident Fees	18,900	10,232	14,000
Howe Coin Copier	4,200	2,505	3,100
Howe Corporation			
Payment	30,517	30,517	30,517
Etna Trust Funds	165		143
<b>Subtotal</b>	<b>\$ 67,882</b>	<b>\$ 50,823</b>	<b>\$ 57,760</b>

	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Counseling</i>			
Dresden School District	\$ 548	\$ 87	\$ 473
Subtotal	\$ 548	\$ 87	473
<i>Health &amp; Welfare</i>			
Trust Funds	\$ 26		20
Sawyer Trust	900		824
Subtotal	\$ 926		844
<i>Police Department</i>			
Dispatch Center Charges	\$ 32,196	\$ 25,838	\$ 26,804
Dog Fines	550	300	325
Special Services	49,896	24,670	38,701
Subtotal	82,642	\$ 50,808	\$ 65,830
<i>Highway Department</i>			
Special Services	\$ 4,000	\$ 4,480	\$ 42,000
Subtotal	\$ 4,000	\$ 4,480	\$ 42,000
<i>Buildings &amp; Grounds</i>			
Trust Funds	\$ 8,177	\$ 385	\$ 6,641
Cemetery Lot Sales	9,000	8,527	7,000
Cemetery Burial Fees	4,200	2,430	3,000
Solid Waste Disposal Perm	114,077	64,081	85,000
Special Services	150		
Recycling	2,500	2,033	500
Subtotal	138,104	77,456	102,141
Total Departmental Revenues	\$ 367,618	\$ 217,163	\$ 315,463
<i>State Grants &amp; Payments</i>			
Revenue Block Grant	\$ 156,495	\$ 142,675	\$ 142,675
Bus Profits Tax-Town	80,790	62,770	81,806
Highway Block Grant	141,588	74,225	118,574
Town Road Aid		8,294	
Highway Compact Grant	4,500	6,324	
Highway Safety Grant		1,028	970
State Forest Lands	422	218	218
Court Rental & Operation			2,500
Total	\$ 383,795	\$ 295,534	\$ 346,743
<i>Federal Grants &amp; Payments</i>			
Revenue Sharing	\$ 121,386	\$ 40,422	\$ 80,923
National Park Land		5,377	6,000
Total	\$ 121,386	\$ 45,799	\$ 86,923



	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Investment Income</i>			
Hanover Water Works	\$ 6,588	\$ 2,379	\$ 4,758
Short Term Interest	<u>157,019</u>	<u>100,658</u>	<u>150,000</u>
Total	\$ 163,607	\$103,037	\$ 154,758
<i>Sundry Revenue</i>			
Housing in Lieu of Taxes	\$ 26,661	\$	\$ 19,711
Insurance Credits	41,993	29,512	28,000
Storrs Pond	2,174	2,174	2,174
Transfer from Reserve			170,500
General Fund Surplus	89,415	89,415	271,565
Sale of Ordinances	300	104	431
Note Issue Income	600,000	600,000	
Sale of Property		100	1,275
Miscellaneous	<u>1,525</u>	<u>1,930</u>	<u>1,500</u>
Total	\$ 762,068	\$ 723,235	\$ 495,156
Total General Fund	\$4,074,190	\$2,606,992	\$3,549,511

## Expenditures

### ADMINISTRATION

#### *Board of Selectmen*

Personal Services	\$ 4,500	\$ 3,850	\$ 4,100
Supplies & Materials	13,200	5,767	7,630
Services	<u>23,350</u>	<u>16,269</u>	<u>23,600</u>
Department Totals	\$ 41,050	\$ 25,886	\$ 35,330

#### *Town Manager*

Personal Services	\$ 99,816	\$ 49,467	\$ 67,095
Supplies & Materials	2,605	1,162	1,380
Services	6,790	3,934	9,640
Vehicle Maintenance	1,350	213	900
Capital Outlay	1,100	275	2,000
Charges from Departments	<u>450</u>	<u>90</u>	<u>350</u>
Department Totals	\$ 112,111	\$ 55,141	\$ 81,365

#### *Town Clerk Gen Expense*

Personal Services	\$ 59,109	\$ 28,150	\$ 42,636
Supplies & Materials	1,850	1,075	1,480
Services	684	627	670
Capital Outlay			<u>4,500</u>
Division Totals	61,643	29,852	49,286

	1984-85 Fiscal Year Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Town Clerk Elections</i>			
Personal Services	5,450	2,275	3,675
Supplies & Materials	1,875	825	1,475
Services	2,500	1,731	1,700
Capital Outlay	122	122	
Division Totals	9,947	4,953	6,850
Department Totals	\$ 71,590	\$ 34,805	\$ 56,136
<i>Finance Administration</i>			
Personal Services	\$ 46,292	\$ 22,623	\$ 31,392
Supplies & Materials	8,198	4,559	6,700
Services	2,760	521	1,475
Capital Outlay	800	215	3,000
Division Totals	58,050	27,918	42,567
<i>Finance Accounting</i>			
Personal Services	74,785	35,756	53,363
Supplies & Materials	3,350	1,105	1,700
Division Totals	78,135	36,831	55,063
<i>Finance Assessing</i>			
Personal Services	15,000	7,950	7,500
Supplies & Materials	1,750		
Services	14,415	8,621	9,653
Capital Outlay	680		
Division Totals	31,845	16,571	17,153
<i>Finance Tax Collection</i>			
Personal Services	21,722	10,447	16,376
Supplies & Materials	4,130	2,429	3,400
Services	1,430	890	1,270
Division Totals	27,282	13,766	21,046
<i>Finance Data Processing</i>			
Supplies & Materials	900	932	1,000
Services	37,500	26,345	8,400
Capital Outlay			8,000
Division Totals	38,400	27,277	17,400
Department Totals	233,712	122,393	153,229
<i>Admin Charges to others</i>			
Charges to Departments	(156,888)	(78,444)	(95,477)
Department Totals	\$ (156,888)	\$ (78,444)	\$ (95,477)
<i>Legal Services</i>			
Services	\$ 33,725	\$ 26,969	\$ 30,000
Department Totals	\$ 33,725	\$ 26,969	\$ 30,000

	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>District Court Probation</i>			
Supplies & Materials	\$ 110		\$ 75
Services	8,425	3,900	5,270
Utilities	600	325	530
Department Totals	\$ 9,135	\$ 4,225	\$ 5,875
<i>Planning Coordinator</i>			
Personal Services	\$ 20,066	\$ 9,797	\$ 16,220
Supplies & Materials	450	960	1,500
Services		136	675
Capital Outlay		348	1,000
Division Totals	20,516	11,241	19,395
<i>Planning Board</i>			
Personal Services	1,800	1,159	\$2,600
Supplies & Materials	5,464	1,206	2,150
Services	16,406	11,504	9,293
Charges from Departments	6,118		
Division Totals	29,788	13,869	14,043
<i>Zoning Board</i>			
Personal Services			1,200
Services	2,530	1,182	540
Division Totals	2,530	1,182	1,740
Department Totals	\$ 52,834	\$ 26,292	\$ 35,178
<i>Conservation Commission</i>			
Personal Services	\$ 1,500		1,500
Supplies & Materials	465	89	320
Services	1,910	354	1,400
Capital Outlay	7,250		
Department Totals	\$ 11,125	\$ 443	\$ 3,220
Total Administration	\$ 408,394	\$ 217,710	\$ 304,856

## HUMAN SERVICES

<i>Community Counseling</i>			
Personal Services	\$ 35,814	\$ 12,924	\$ 27,220
Supplies & Materials	205	6	250
Services	390	52	406
Utilities	500	251	500
Charges to Departments	(20,058)	(7,308)	(13,160)
Department Totals	\$ 16,851	\$ 5,925	\$ 14,766
<i>Health and Welfare</i>			
Services	\$ 150,724	\$ 67,367	\$ 107,196
Department Totals	\$ 150,724	\$ 67,367	\$ 107,196

	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Housing Authority</i>			
Services	\$ 10,368		\$ 6,868
Department Totals	\$ 10,368		\$ 6,868
<i>Howe-Administration</i>			
Personal Services	\$ 81,346	\$ 41,050	\$ 62,399
Supplies & Materials	9,680	5,555	7,055
Services	3,155	1,135	2,980
Division Totals	94,181	47,740	72,434
<i>Howe-Youth Programming</i>			
Personal Services	22,764	11,267	15,369
Supplies & Materials	11,733	7,816	8,800
Capital Outlay			24,674
Division Totals	34,497	19,083	24,674
<i>Howe-Adult Programming</i>			
Personal Services	109,945	50,178	80,423
Supplies & Materials	46,932	23,360	33,845
Capital Outlay			425
Division Totals	156,877	73,538	114,693
<i>Etna Library</i>			
Personal Services	3,042	1,565	2,838
Supplies & Materials	1,600	921	1,250
Division Totals	4,642	2,486	4,088
Department Totals	\$ 290,197	\$ 142,847	\$ 215,889
<i>Parks &amp; Rec-Admin.</i>			
Personal Services	\$ 36,353	\$ 25,236	\$ 26,308
Supplies & Materials	1,200	500	750
Services	800	249	660
Capital Outlay	2,100	414	3,600
Charges from Departments	400	115	300
Division Totals	40,853	26,514	31,618
<i>Parks &amp; Rec-Youth Prog</i>			
Personal Services	8,900		8,156
Supplies & Materials	8,820	5,304	4,520
Services	7,625	2,422	6,450
Vehicle Maintenance	700	250	500
Division Totals	26,045	7,976	19,626
<i>Parks &amp; Rec-Adult Prog</i>			
Personal Services	5,000		
Supplies & Materials	2,298	900	2,210
Services	8,080	4,000	5,500
Vehicle Maintenance	100	50	125
Division Totals	15,478	4,950	10,835

	1984-85 Fiscal Year Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Parks &amp; Rec-Special Prog</i>			
Supplies & Materials	2,211	918	1,210
Services	10,400	5,000	4,000
Vehicle Maintenance	100	29	100
Division Totals	12,711	5,947	5,310
<i>Parks &amp; Rec-Comm Ctr.</i>			
Personal Services	19,528	9,418	17,732
Supplies & Materials	1,239	725	970
Services	7,125	3,150	5,600
Utilities	6,368	2,147	3,052
Division Totals	34,260	15,440	27,354
Department Totals	\$ 129,347	\$ 60,827	\$ 94,743
Total Human Services	\$ 597,487	\$ 276,966	\$ 439,462

### SAFETY SERVICES

<i>Code</i>			
Personal Services	\$ 66,055	\$ 32,603	\$ 49,994
Supplies & Materials	992	595	1,546
Services	898	25	640
Vehicle Maintenance	575	179	350
Capital Outlay	1,310	243	1,680
Charges from Departments	700	198	150
Department Totals	\$ 70,530	\$ 33,843	\$ 54,360

<i>Police Administration</i>			
Personal Services	\$ 40,292	\$ 20,753	\$ 28,792
Supplies & Materials	524	249	580
Services	963	349	673
Division Totals	41,779	21,351	30,045

<i>Police Patrol</i>			
Personal Services	385,083	195,495	269,895
Supplies & Materials	11,822	5,698	11,199
Services	5,533	2,885	3,584
Utilities	5,226	2,600	5,340
Vehicle Maintenance	23,476	10,896	14,537
Capital Outlay	43,372	5,488	25,983
Charges from Departments	2,675	1,675	2,130
Charges to Departments	(88,612)	(44,306)	(28,923)
Division Totals	388,575	180,431	303,745



	1984-1985 Fiscal Year Budget	9/30/84 Actual	1985-1986 Fiscal Year Budget
<i>Police Investigation</i>			
Personal Services	91,722	46,304	63,552
Supplies & Materials	2,968	1,039	2,030
Services	5,702	235	1,730
Vehicle Maintenance	2,956	1,817	2,063
Capital Outlay			2,235
Charges from Departments	975	651	660
Division Totals	104,323	50,046	72,270
<i>Police Dispatch</i>			
Personal Services	139,693	69,746	89,807
Supplies & Materials	1,855	965	1,885
Services	3,964	1,475	4,847
Utilities	26,694	12,594	19,980
Vehicle Maintenance	1,870	1,200	1,780
Charges to Departments	(71,632)	(35,767)	(55,490)
Division Totals	102,444	50,213	62,809
<i>Police Animal Control</i>			
Supplies & Materials	705	340	510
Services	18,256	8,810	14,005
Division Totals	18,961	9,150	14,515
Department Totals	\$ 656,082	\$ 311,191	\$ 483,384
Total Safety Services	\$ 726,612	\$ 345,034	\$ 537,744

## PUBLIC WORKS

<i>Public Works Admin.</i>			
Personal Services	\$ 49,575	\$ 24,315	\$ 33,580
Supplies & Materials	2,850	1,154	1,815
Services	9,980	4,601	8,110
Utilities	107,348	43,523	71,923
Charges to Departments	(14,743)	(4,890)	(6,700)
Department Totals	\$ 155,010	\$ 68,703	\$ 108,728
<i>Highway Summer Maint.</i>			
Personal Services	\$ 193,770	\$ 105,406	\$ 146,937
Supplies & Materials	210,900	149,904	164,500
Charges from Departments	1,000	241	1,000
Division Totals	405,670	255,551	312,437
<i>Highway Winter Maint.</i>			
Personal Services	171,410	74,070	103,565
Supplies & Materials	59,850	29,312	56,850
Division Totals	231,260	103,382	160,415

	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<i>Line Maintenance</i>			
Personal Services	56,482	29,161	49,152
Supplies & Materials	16,000	4,485	11,000
Services	1,190		3,700
Vehicle Maintenance	7,100	2,104	3,800
Charges to Departments			(50,739)
Division Totals	80,772	35,750	16,913
<i>Highway Tree Care</i>			
Supplies & Materials	1,800	868	1,125
Services	36,550	17,502	24,500
Division Totals	38,350	18,370	25,625
Department Totals	\$ 756,052	\$ 413,053	\$ 515,390
<i>Equipment Maintenance</i>			
Personal Services	\$ 62,821	\$ 30,586	\$ 41,497
Services		4,300	2,000
Vehicle Maintenance	204,150	101,846	137,580
Capital Outlay	109,510	29,280	115,375
Charges to Departments	17,470	9,780	12,290
Department Totals	\$ 393,951	\$ 175,792	\$ 308,742
<i>Buildings &amp; Grounds Maint</i>			
Personal Services	\$ 122,262	\$ 51,775	\$ 89,572
Supplies & Materials	4,553	3,093	4,785
Services	120,504	40,119	80,000
Charges to Departments	(20,025)	(6,015)	(8,400)
Department Totals	\$ 227,294	\$ 88,972	\$ 165,957
Total Public Works	\$1,532,307	\$ 746,520	\$1,098,817

## TOWN PROPERTIES

<i>Municipal Building</i>			
Services	\$ 16,800	\$ 8,685	\$ 13,060
Utilities	31,610	15,505	23,550
Capital Outlay	500	500	500
Department Totals	\$ 48,910	\$ 24,690	\$ 37,110
<i>Main Garage #1</i>			
Services	\$ 13,000	\$ 3,696	\$ 10,800
Utilities	30,805	13,928	19,900
Capital Outlay	13,175	3,655	4,224
Division Totals	56,980	21,279	34,924
<i>Garage #2</i>			
Services	1,000	200	300
Utilities	1,552	576	720
Division Totals	2,552	776	1,020
Department Totals	\$ 59,532	\$ 22,055	\$ 35,944

	1984-1985 Fiscal Year Budget	9/30/84 Actual	1985-1986 Fiscal Year Budget
<i>Howe Library</i>			
Supplies & Materials	\$	\$ 234	\$ 455
Services	19,470	8,353	17,530
Utilities	24,805	10,885	16,120
Capital Outlay			7,500
Department Totals	\$ 44,275	\$ 19,472	\$ 41,605
<i>Etna Library</i>			
Services	\$ 300	\$ 50	\$ 500
Utilities	1,375	757	1,300
Department Totals	\$ 1,675	\$ 807	\$ 1,800
<i>Cemeteries</i>			
Supplies & Materials	\$ 700	\$ 767	\$ 4,000
Services	450	200	225
Utilities	335	182	245
Capital Outlay			
Department Totals	\$ 1,485	\$ 1,149	\$ 4,470
<i>Boat Landing</i>			
Services	\$ 850	\$ 260	\$ 890
Department Totals	\$ 850	\$ 260	\$ 890
Total Town Properties	\$ 156,727	\$ 68,433	\$ 121,819

#### FIXED CHARGES

<i>Debt and Interest</i>			
Services	\$ 176,153	\$ 11,794	\$ 281,768
Department Total	\$ 176,153	\$ 11,794	281,768
<i>Insurance and Bonds</i>			
Services	\$ 37,151	\$ 22,420	\$ 36,157
Department Totals	\$ 37,151	\$ 22,420	\$ 36,157
<i>Fringes</i>			
Personal Services	\$ 512,083	\$ 273,618	\$ 346,138
Division Totals	512,083	273,618	346,138
<i>Compensation Adjustment</i>			
Personal Services			\$ 87,000
Division Totals			87,000
Department Totals	\$ 512,083	\$ 273,618	\$ 433,138
Total Fixed Charges	\$ 725,387	\$ 307,832	\$ 751,063

**1984-1985  
Fiscal Year  
Budget**

**9/30/84  
Actual**

**1985-1986  
Fiscal Year  
Budget**

**CAPITAL PROGRAMS**

<i>Purchases from Reserve</i>			
Capital Outlay			\$ 170,500
Department Totals			\$ 170,500
<i>Special Articles</i>			
Capital Outlay	\$ 26,800	\$ 15,348	
Department Totals	\$ 26,800	\$ 15,348	
<i>Road Construction</i>			
Capital Outlay			\$ 83,250
Department Totals			\$ 83,250
<i>Energy Conservation</i>			
Capital Outlay			
Department Totals			\$ 10,000
<i>School Driveways</i>			
Capital Outlay			
Department Total			\$ 32,000
Total Capital Programs	\$ 26,800	\$ 15,348	\$ 295,750
Total General Fund	\$4,154,962	\$1,977,843	\$3,549,511

**FIRE FUND**

<b>Revenues</b>			
Current Year Levy	\$ 784,228	\$ 323,330	\$ 743,202
Hydrant Rentals	20,733	10,125	13,822
Special Fire Services	28,350	154	17,750
Outside Billing	3,663	2,602	2,321
State Grant		750	
Revenue Sharing	67,401	22,467	44,889
Hanover Water Works Div.	6,588	2,379	4,392
Insurance Credit	12,790	8,990	8,990
Transfer from Reserve			85,000
Prior Year Revenue	22,720	11,250	19,900
Note Issue Income	150,000	150,000	
TOTAL FIRE FUND	\$1,096,473	\$ 532,047	\$ 940,266

	1984-1985 Fiscal Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<b>Expenditures</b>			
<i>Administration</i>			
Personal Services	\$ 42,321	\$ 20,727	\$ 28,692
Supplies & Materials	1,141	717	673
Services	1,695	980	1,135
Vehicle Maintenance	1,065	370	900
Department Totals	\$ 46,222	\$ 22,794	\$ 31,400
<i>Fire Suppression</i>			
Personal Services	\$ 528,913	\$ 262,706	\$ 368,579
Supplies & Materials	10,133	4,967	7,286
Services	2,540	1,110	1,650
Utilities	159,725	78,882	106,480
Vehicle Maintenance	13,064	4,588	9,300
Capital Outlay	44,483	8,511	41,818
Charges from Departments	101,901	49,918	66,817
Charges to Departments	(121,461)	(60,730)	(87,427)
Department Totals	\$ 739,298	\$ 349,952	\$ 514,503
<i>Fire Prevention</i>			
Personal Services	\$ 2,930	\$ 2,201	\$ 2,321
Supplies & Materials	1,045	645	890
Services	550	350	515
Vehicle Maintenance	895	310	600
Department Totals	\$ 5,420	\$ 3,506	\$ 4,326
Total Fire Department	\$ 790,940	\$ 376,252	\$ 550,229
<i>Property Maintenance</i>			
Main Station	\$ 4,554	\$ 2,033	\$ 3,695
Utilities	19,616	6,709	13,292
Capital Outlay	650	250	530
Department Totals	\$ 24,820	\$ 8,992	\$ 17,517
<i>Etna Station</i>			
Services	\$ 700	\$ 350	\$ 500
Utilities	4,073	1,405	2,643
Capital Outlay	300	100	400
Department Totals	\$ 5,073	\$ 1,855	\$ 3,543
Total Property Maintenance	\$ 29,893	\$ 10,847	\$ 21,060
<i>Fixed Charges</i>			
Debt & Interest	\$ 59,042	\$ 31,676	\$ 112,624
Insurance & Bonds	8,153	4,245	9,766
Employee Benefits	212,128	102,981	134,487
Compensation Adjustment			27,100
Total Fixed Charges	\$ 279,323	\$ 138,902	\$ 283,977



	1984-1985 Fiscal Year Budget	9/30/84 Actual	1985-1986 Fiscal Year Budget
<i>Capital Programs</i>			
Purchases from Reserve			\$ 85,000
Total Capital Programs			\$ 85,000
Total Fire Fund	\$1,100,156	\$ 526,001	\$ 940,266

### SIDEWALK FUND

#### Revenues

<i>Sidewalk Fund</i>			
Current Year Levy	\$ 26,604	\$ 7,660	\$ 43,069
Revenue Sharing	1,500	500	1,000
Prior Year Revenue	4,296	4,296	481
Total Sidewalk Fund	\$ 32,400	\$ 12,456	\$ 44,550

#### Expenditures

<i>Maintenance</i>			
Supplies & Materials	\$ 700	\$ 2,433	\$ 2,000
Capital Outlay	3,200	800	3,200
Department Totals	\$ 3,900	\$ 3,233	\$ 5,200
<i>Construction</i>			
Services	\$ 28,500	\$ 2,383	\$ 39,350
Department Totals	\$ 28,500	\$ 2,383	\$ 39,350
Total Sidewalk Fund	\$ 32,400	\$ 5,616	\$ 44,550

### SEWER FUND

#### Revenues

<i>Sewer Fund</i>			
Sewer Connections	\$ 3,150	\$ 557	\$ 2,000
Sewer Rental Lebanon	11,711	16,694	16,694
Sewer Rental Hanover	550,628	384,385	400,000
Special Services	7,000	8,120	4,000
Accounts Receivable	7,500	3,924	3,500
State Aid Water Pollution	111,051	67,035	108,415
Hypertherm	14,558	7,279	7,279
Creare User Fee	4,593		4,593
Insurance Credit	2,582	1,814	1,814
Prior Year Revenue	116,154	116,154	230,000
Miscellaneous	5,000		3,500
Total Revenues	\$ 833,927	\$ 605,962	\$ 781,795

	1984-1985 Fiscal Year Budget	9/30/84 Actual	1985-1986 Fiscal Year Budget
<b>Expenditures</b>			
<i>Administration</i>			
Personal Services	\$ 57,991	\$ 28,857	\$ 39,866
Supplies & Materials	4,278	678	3,200
Services	3,882	349	2,200
Utilities	2,040	1,218	1,150
Vehicle Maintenance	7,100	2,104	2,100
Capital Outlay	103,125	7,167	52,375
Charges from Departments	39,000	19,500	74,608
Charges to Departments	(9,375)		
Department Totals	\$ 208,041	\$ 59,873	\$ 175,499
<i>Treatment Plant Operation</i>			
Personal Services	\$ 98,687	\$ 44,700	\$ 64,946
Supplies & Materials	14,000	2,722	9,000
Services	11,100	2,527	6,775
Utilities	47,617	25,016	31,100
Vehicle Maintenance	7,100	2,104	4,700
Capital Outlay	375		125
Department Totals	\$ 178,879	\$ 77,069	\$ 116,646
<i>Fixed Charges</i>			
Debt and Interest	\$ 142,794	\$ 82,323	\$ 313,415
Insurance and Bonds	5,250	3,407	6,221
Employee Benefits	54,186	25,629	33,871
Compensation Adjustment			9,400
Total Fixed Charges	\$ 202,230	\$ 111,359	\$ 362,907
Total Sewer Fund	\$ 589,150	\$ 248,301	\$ 655,052

## PARKING FUND

### Revenues

#### *Parking Fund*

Metered Parking	\$ 244,900	\$ 118,496	\$ 176,800
Parking Fines	123,100	71,320	90,000
Permit Parking	67,500	31,530	42,360
Property & Money	19,341	7,923	16,230
Service Fees			30,000
Prior Year Surplus	86,886	86,886	187,712
Total Parking Fund	\$ 541,727	\$ 316,155	\$ 543,102

	1984-1985 Fiscal Year Budget	9/30/84 Actual	1985-86 Fiscal Year Budget
<b>Expenditures</b>			
<i>Parking Enforcement</i>			
Personal Services	\$ 18,161	\$ 8,580	\$ 40,546
Supplies & Materials	13,635	13,249	12,360
Services	45,369	36,102	38,538
Utilities	5,880	3,439	4,584
Capital Outlay	1,000		12,900
Charges from Departments	<u>132,518</u>	<u>57,646</u>	<u>57,420</u>
Department Total	\$ 216,563	\$ 119,016	\$ 166,348
<i>Peripheral Parking</i>			
Personal Services	\$ 25,212	\$ 14,423	\$ 48,000
Supplies & Materials	125	293	750
Services	11,175	9,942	3,875
Vehicle Maintenance	6,100	3,487	11,000
Capital Outlay	9,000		75,500
Charges from Departments	<u>37,400</u>	<u>20,587</u>	<u>26,142</u>
Department Totals	\$ 89,012	\$ 48,732	\$ 165,267
<i>Fixed Charges</i>			
Insurance and Bonds	\$ 1,236	\$ 822	\$ 2,516
Employee Benefits	9,461	4,639	19,444
Compensation Adjustment	<u></u>	<u></u>	<u>5,235</u>
Total Fixed Charges	\$ 10,697	\$ 5,461	\$ 27,195
Total Parking Fund	\$ 316,272	\$ 174,902	\$ 360,510
Total Expenditures - All Funds	\$6,192,940	\$2,932,663	\$5,548,189

# PROPOSED 1985-86 CAPITAL OUTLAY ALL FUNDS

## General Fund

### *Administration*

Town Clerk	
Typewriter	\$1,000
Microfilming program	3,500

### *Finance*

Additional computer terminal	2,000
Office furniture	1,000

### *Planning*

Recording system	<u>1,000</u>
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\$ 8,500

### *Human Services*

#### *Howe Library*

Automatic viewer	400
Paperback rack	100
2 Cassette storage units	425

#### *Parks and Recreation*

Field development	<u>1,800</u>
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2725

### *Safety Services*

#### *Code*

Calculator	80
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#### *Police - Patrol*

1 Portable radio	850
1 Cruiser light bar	800
3 Cruiser safety screens	780
Replacement of 2 cruisers	21,400

#### *Police - Investigation*

1 Emergency light	295
1 Video recording system	<u>1,940</u>

26,145

### *Public Works*

#### *Equipment Maintenance*

2 Grass trimmers	700
3 Heavy duty lawn mowers	<u>2,175</u>

2,875

### *Town Properties*

Municipal Building	500
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#### *Air Conditioner*

#### *Main Garage #1*

3 Thermal garage doors	<u>4,224</u>
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4,724

<i>Capital Programs</i>		
Energy Conservation	10,000	
Road Construction		
Dorrance Place	21,250	
Rip Road	62,000	
School driveways	<u>32,000</u>	
		125,250
<b>Total General Fund</b>	<b>170,219</b>	
<i>Fire Fund</i>		
Fire Suppression		
2 Portable radios with chargers	\$ 1,965	
2 Tone pagers	690	
500' hose and 2 nozzles	1,905	
Brass fittings	500	
2 Holders for breathing apparatus	375	
Main Station		
Garbage disposal	530	
Etna Station		
Replace swinging door	<u>400</u>	
Total Fire Fund		\$ 6,365
<i>Sewer Fund</i>		
Administration		
Office equipment	\$ 125	
Office furniture	250	
New construction	40,000	
Treatment Plant Operation		
Laboratory equipment	<u>125</u>	
Total Sewer Fund		\$ 40,500
<i>Parking Fund</i>		
100 Parking meters	\$ 11,500	
50 Meter posts	1,250	
Office calculator	<u>150</u>	
Total Parking Fund		\$ 12,900
Total Capital Outlay — All Funds		\$229,984



**PROPOSED CAPITAL RESERVE  
APPROPRIATIONS AND EXPENDITURES  
7/1/85 - 6/30/86**

	<u>Appropriation</u>	<u>Expenditure</u>
General Fund		
Administration		
Town Manager	\$ 2,000	\$ 6,000
Finance	8,000	
Recreation	1,800	
Code	1,600	
Police	2,153	
Public Works		
Equipment Maintenance	112,500	164,500
Howe Library	7,500	
	<hr/>	<hr/>
Total General Fund	135,553	170,500
Fire Fund	36,383	85,000
Sidewalk Fund	3,200	
Sewer Fund	12,000	
Parking Fund	18,500	57,000
	<hr/>	<hr/>
Total All Funds	\$205,636	\$312,500

**FEDERAL REVENUE SHARING  
Proposed Allocation 1985-86**

General Fund	
Debt Service	\$80,923
Fire Fund	
Debt Service	44,889
Sidewalk Fund	
Capital Projects	1,000
	<hr/>
	\$126,812

# SUMMARY OF ASSESSMENTS

## 1984

### REAL ESTATE

#### Code

01	Land - Improved and Unimproved	\$ 49,492,880
02	Buildings Only	121,575,470
08	Public Utilities (Electric & Water Works)	<u>6,343,515</u>

\$177,411,865

### EXEMPTIONS

Institution - Dining Room

Dormitory & Kitchen \$150,000

Blind 39,750

Elderly Persons 350,000

539,750

TOTAL NET VALUATION

\$176,872,115

Total Number of Residents listed at \$10.00 - 3,116

# 1984 TAX RATES

Unit of Government	Total Appropriation	Revenue of Credit	To Be Raised By Taxes	Net Valuation	Tax Rate
Town	\$ 6,583,435	\$4,956,244b	\$1,670,854*	\$176,872,115	\$ 9.44
County	568,998	12,606	556,392		3.16
Hanover School	1,673,174	173,802	1,499,372		8.47
Dresden School	2,333,021a		2,333,021		13.19
	<u>\$11,158,628</u>	<u>\$5,142,652</u>	<u>\$6,059,639</u>		<u>\$34.26</u>
Special Service Area					
Fire Area No. 1				\$ 24,260,448	\$ 1.10
Fire Area No. 2				18,469,367	2.20
Fire Area No. 3				2,185,150	4.40
Fire Area No. 4				131,957,150	5.50
			<u>802,696*</u>	<u>\$176,872,115</u>	
Sidewalk			27,085*	\$128,975,470	\$ .21
GRAND TOTAL			\$6,889,420		

- Notes:
- \*\* Includes overlay of \$19,413 which applies to Town, County and School appropriations, and Veteran's Exemptions of \$24,250.
  - \* Includes overlay: Fire \$3,785, Sidewalk \$478.
  - a Includes only Hanover's share 68.17% of Dresden appropriation.
  - b Includes \$232,512 cash surplus from 1983.

# TAX COLLECTOR'S REPORT

December 31, 1984

	Prior Years	1984	Total
Property Tax	\$312,175	\$6,865,550	\$7,177,725
Bank Stock Tax		2,650	2,650
Yield Tax	515	18,069	18,584
Land Use Tax	3,630	18,980	22,610
Interest	<u>7,632</u>	<u>5,138</u>	<u>12,770</u>
	\$323,952	\$6,910,387	\$7,234,339
Remittance to Treasurer:			
Property Tax	\$312,101	\$6,683,545	\$6,995,646
Bank Stock Tax		2,650	2,650
Yield Tax	515	17,455	17,970
Land Use Tax	3,230	18,980	22,210
Interest	<u>7,632</u>	<u>5,138</u>	<u>12,770</u>
Abatements:			
Property Tax	74	7,727	7,801
Uncollected:			
Property Tax		174,278	174,278
Yield Tax		614	614
Land Use Tax	<u>400</u>		<u>400</u>
	\$323,952	\$6,910,387	\$7,234,339

## SUMMARY OF RESIDENT TAX WARRANT

December 31, 1984

	Prior Years	1984	Total
Original Warrant	\$	\$38,160	\$38,160
Uncollected as of			
1/1/84	4,310		4,310
Added Taxes	1,260	6,310	7,570
Penalties	<u>309</u>	<u>60</u>	<u>369</u>
	\$5,879	\$44,530	\$50,409
Remittance to			
Treasurer:			
Resident Taxes	\$3,460	\$38,200	\$41,660
Penalties	309	60	369
Abatements:			
Resident Taxes	1,340	700	2,040
Uncollected:			
Resident Taxes	<u>770</u>	<u>5,570</u>	<u>6,340</u>
	\$ 5,879	\$ 44,530	\$ 50,409

# SUMMARY OF TAX SALE ACCOUNTS

## December 31, 1984

	1983	Prior Years
(a) Taxes Sold to Town During Current Fiscal Year	\$54,246	\$
(b) Balance of Unredeemed Taxes January 1, 1984		27,685
Interest Collected After Sale	2,579	6,685
Redemption Costs	<u>347</u>	<u>211</u>
	\$57,172	\$34,581
Remittances to Treasurer:		
During Year	\$43,097	\$32,171
Unredeemed Taxes at close Of Year	14,075	2,410
Abatements During Year	<u></u>	<u></u>
	\$57,172	\$34,581

## TOWN CLERK'S REPORT

### December 31, 1984

Motor Vehicle Permits Issued		
1984	5,373	\$309,205.
1985	<u>178</u>	<u>10,396.</u>
	5,551	\$319,601.
Dog Licenses Issued	461	\$ 2,250.
Kennel Licenses Issued	<u>8</u>	<u>123.</u>
		2,373
Fees received from Vital Statistics, Motor Vehicle Title Applications, Hunting and Fishing Licenses, etc.		\$ 16,009.



## REPORT OF TOWN TREASURER

The Treasurer of the Town of Hanover for the year ending December 31, 1984 submits the following condensed report of receipts and disbursements applicable to calendar 1984 activity.

Balance per cash book, January 1, 1984	\$ 262,329
Receipts from all sources applicable to 1984	<u>18,294,398</u>
	18,556,727
Less Selectmen's Orders Paid relating to 1984	<u>18,410,704</u>
Balance per cash book, December 31, 1984	<u><u>\$ 146,023</u></u>

Bruce M. Dresner  
*Treasurer*

# TRUST FUNDS

## December 31, 1984

	<u>12/31/83 Balance</u>	<u>1984 Interest</u>	<u>1984 Withdrawals</u>	<u>12/31/84 Balance</u>
<b>COMMON TRUST FUNDS</b>				
Schools	\$ 6,652	\$ 704	\$	\$ 7,356
Poor	200	21		221
Cemeteries	64,872	6,856		71,728
Library	<u>1,300</u>	<u>137</u>		<u>1,437</u>
Subtotal	73,024	7,718		80,742
<b>CAPITAL RESERVE FUNDS</b>				
Cemetery Reserve	8,295	877		9,172
Fire Reserve	17,406	1,840		19,246
Highway Reserve	163,782	17,312		181,094
Police Reserve	12,739	1,346		14,085
Sewer Rental Reserve	13,928	1,472		15,400
Sidewalk Reserve	9,950	1,051		11,001
Vehicle Fund				
Code Administration	6,879	727		7,606
Recreational Equipment	872	92		964
Town Government	<u>2,625</u>	<u>277</u>		<u>2,902</u>
Subtotal	236,477	24,995		261,472
<b>RESTRICTED PURPOSE FUNDS</b>				
Etna Town Library	10,927	1,155		12,082
Fierro Memorial	2,900	306		3,206
Bruce Essay Prize	1,093	115	93	1,116
Jeremiah Ice Hockey				
Fund	2,213	234	188	2,259
Sawyer Trust	8,239	871		9,110
Stockbridge Fund	5,372	568		5,940
Rennie Nursing Service				
Fund	<u>8,844</u>	<u>935</u>		<u>9,779</u>
Subtotal	33,589	4,184	281	43,492
<b>GRAND TOTAL</b>	<u>\$349,090</u>	<u>\$36,897</u>	<u>\$281</u>	<u>\$385,706</u>

# **SPECIAL FUNDS** **December 31, 1984**

	<u>12/31/83</u> <u>Balance</u>	<u>1984</u> <u>Interest</u>	<u>1984</u> <u>Deposit</u>	<u>1984</u> <u>Withdrawals</u>	<u>12/31/84</u> <u>Balance</u>
Cable TV Franchise Reserve	\$ 1,684	\$ 442	\$2,634	\$	\$ 4,760
Conservation Commission Reserve					
Land Acquisition	66,092	6,768			72,860
Land Maintenance	3,704	379			4,083
Housing Reserve	45,902	4,735			50,637
Oak Hill Ski Area Reserve		405	5,000		5,405
Peripheral Parking Reserve	27,876	2,828			30,704
Town Forest, Parks & Recreational Reserve	397	41			438
Town Self Insurance Reserve	35,242	3,567		422	38,387
<b>TOTAL</b>	<b>\$180,897</b>	<b>\$19,165</b>	<b>\$7,634</b>	<b>\$422</b>	<b>\$207,274</b>

# STATEMENT OF GENERAL DEBT

## December 31, 1984

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
<b>GENERAL FUND</b>			
Municipal Building			
Renovation Bond-1977	\$ 59,997	\$ 12,287	\$ 72,284
Howe Library Note-1975 <sup>2</sup>	236,699	91,426	328,125
Park St. Construction			
Note-1981	28,000	2,275	30,275
Fiscal Yr. Transition &			
Data Processing			
System Note-1984	<u>657,600</u>	<u>134,653</u>	<u>792,253</u>
Total General Fund	982,296	\$240,641	\$1,222,937
<b>FIRE FUND</b>			
Fire Station-Bond-1977	150,003	30,718	180,721
Fire Truck Bond-1978	60,000	8,272	68,272
Fiscal Yr. Transition			
Note-1984	<u>150,000</u>	<u>25,901</u>	<u>175,901</u>
Total Fire Fund	360,003	64,891	424,894
<b>SEWER FUND</b>			
Sewer Bonds-1970 <sup>1</sup>	50,000	2,125	52,125
Sewer Note-1982 <sup>1</sup>	71,383	5,157	76,540
Hypertherm Note-1981 <sup>3</sup>	51,737	31,967	83,704
Capital Projects			
Note (42%)-1984	<u>592,400</u>	<u>120,146</u>	<u>712,546</u>
Total Sewer Fund	765,520	159,395	924,915
<b>HOUSING FUND</b>			
Senior Housing Facility			
Bond-1977	<u>255,000</u>	<u>52,170</u>	<u>307,170</u>
Total Housing Fund	255,000	52,170	307,170
Total All Funds	\$2,362,819	\$517,097	\$2,879,916

- NOTES:
1. Water Pollution Aid is received from the State annually to apply against the debt service.
  2. Howe Library Corp. is now reimbursing the Town annually for the total cost of debt service.
  3. Hypertherm, Inc. reimburses the Town annually for total cost of debt service.

## HANOVER HOUSING AUTHORITY REVENUES AND EXPENDITURES

	<u>1984-1985 Budget</u>	<u>9/30/84 Actual</u>	<u>1985-1986 Budget</u>
REVENUES			
Tenant Rentals	\$ 58,698	\$29,312	\$ 40,248
Housing Subsidy	107,838	52,792	75,192
Town Appropriation	10,368	-	6,868
Prior Years Revenue			17,038
Miscellaneous	<u>70</u>	<u>16</u>	<u>50</u>
Total Revenues	176,974	82,120	139,396
EXPENDITURES			
<i>Senior Housing Facility</i>			
Supplies & Materials	440	385	550
Services	34,736	8,669	27,779
Utilities	45,994	20,614	23,720
Capital Outlay	11,976	7,927	24,000
Charges from Departments	<u>20,050</u>	<u>8,556</u>	<u>11,038</u>
Total	113,196	46,151	87,087
<i>Senior Center</i>			
Supplies & Materials	25		25
Services	2,120	1,125	2,725
Utilities	6,142	1,563	2,296
Charges from Departments	<u>868</u>	<u>904</u>	<u>1,100</u>
	9,155	3,592	6,146
Debt and Interest	54,623	48,630	46,163
Total Expenditures	\$176,974	\$98,373	\$139,396



## UPPER VALLEY REGIONAL EMERGENCY MEDICAL CARE SERVICE

The Upper Valley Regional Emergency Medical Care Service responded 796 times in 1984. Of the 796 responses, 142 resulted in no patient transport.

During the past year ambulance attendants continued to receive ongoing education by attending workshops and lectures sponsored by the Dartmouth Hitchcock Medical Center.

The 1985-86 budget reflects our plans to purchase a cardiac monitor and defibrillator to better serve our patients.

The following is a comparison of the run activity by Town for the past four years.

	1981	1982	1983	1984
Bradford	92	79	96	104
Fairlee	50	23	32	41
Hanover	287	246	239	260
Lyme	45	31	27	43
Norwich	46	56	51	63
Orford	23	30	28	23
Piermont	25	18	20	19
Strafford	8	15	15	15
Thetford	46	43	51	61
Vershire	*	8	3	3
West Fairlee	11	9	11	14
Other	13	13	3	8
<b>TOTAL</b>	<b>646</b>	<b>571</b>	<b>576</b>	<b>654</b>

\*Not in service

# UPPER VALLEY REGIONAL EMERGENCY MEDICAL CARE SERVICE FUND

## Statement of Appropriations for the 18 month fiscal year ending June 30, 1985 and Proposed Budget for 1985-86

	1984-85 18 Mo. Budget	9/30/84 Actual	1985-86 Budget
<b>Revenues:</b>			
Community Contributions	\$110,196	\$55,096	\$102,192
Service Charges	64,112	35,264	41,636
Accounts Receivable	15,000	626	
Special Services	400	1,055	895
Transfer from Reserve			28,000
Prior Year Revenue	<u>1,246</u>	<u>1,246</u>	
Total Revenue	\$190,954	\$93,287	\$172,723
<b>Expenditures:</b>			
Personal Services	\$121,461	\$60,730	\$87,427
Office Supplies	250	119	150
Technical Supplies	3,400	1,513	3,000
Postage	950	340	750
Clothing	1,480	688	625
Books and Subscriptions	125	50	90
Miscellaneous	100	97	500
Auto Allowance	800	25	50
Building Repair and Maint.			75
Dues and Membership	250	110	145
Education	3,250	435	3,675
Equipment Rental			75
Equipment Repair	700	271	225
Laundry & Cleaning			60
Meetings & Conferences	2,000	280	1,150
Operational Equipment	3,750	1,518	10,500
Vehicular Equipment			1,000
Vehicle Maintenance	8,510	5,758	5,688
Equipment Reserve	9,252		7,169
Capital Reserve Purchase			28,000
Charges from Administration	11,094	5,547	6,683
Charges from Communications	16,735	8,330	12,331
Charges from Equipment	700	439	700
Insurance	<u>2,136</u>	<u>927</u>	<u>2,655</u>
Total Expenditures	\$186,943	\$87,177	\$172,723
Capital Reserve Balance	\$11,764		

## HEADREST, INC.

Headrest, Inc. the Upper Valley's 24 hour, 365 day a year crisis and information hotline thanks the residents of Hanover for their support. In 1984 Headrest served 114 Hanover residents in the following ways:

### Situations

Assault/abuse, children	4	Financial/material asst.	2
Assault/abuse, women	3	Handicapped	3
Alcohol	20	Health related	17
Caring listener	22	Housing	6
Child care	2	Job related	9
Consumer	2	Legal	4
Counselling requested	10	Information/Referral	27
Drug related	7	Runaway related	1
Energy related	1	Suicide	5
Fuel emergency	1	Transportation	5
Lodged at Headrest	5	Volunteer, donation	17
Lodged elsewhere	1	Collaboration	36
Family related	14		
		TOTAL SITUATIONS	224

Anyone can call the Headrest hotline, 448-4400, day or night, any day of the year. Our staff and volunteers are trained to respond to calls involving depression, suicide, child and spouse abuse, runaways, fuel emergencies, and questions, problems and crises involving the use of alcohol or other drugs. Our files contain listings for hundreds of individuals, groups and agencies in the Upper Valley and we have pamphlets with information about consumer problems, tenants rights, health care issues and more. We provide phone numbers, information about services and can answer questions about many concerns. When appropriate we make referrals for counseling, financial or legal assistance, and for many other reasons. Headrest also can offer in-house substance abuse counseling, is an Alcohol Crisis Intervention site for the States of New Hampshire and Vermont, and provides emergency short-term lodging. Many Upper Valley residents attend trainings and workshops provided by Headrest.

Although our budget is increasing, this year Headrest again requests \$5,000, the same amount as last year's allocation. Money appropriated for Headrest will help support the hotline and help us to train volunteers, keep our resource file complete and updated and publicize the availability of services so that everyone may benefit.

Headrest depends on local support. Your contribution will help ensure the future and availability of Headrest services. We encourage suggestions, comments and questions about our services so that we can be ever more responsive to the needs of the community. Please feel free to contact us at 448-4872, the business line; or 448-4400, the hotline.

## UPPER VALLEY - LAKE SUNAPEE COUNCIL

The Upper Valley - Lake Sunapee Council is a public, non-profit voluntary association of towns and cities in the Upper Valley and Lake Sunapee areas. Our thirty-one (31) communities are in two states and five counties.

The Council consists of a Board of Directors and a professional staff. Each town or city annually appropriates funds for the Council's operation and sends two representatives to participate on the Board of Directors. The Board elects officers, adopts the annual work program and budget, and develops policies and positions on issues that are important to UV-LSC communities.

The Upper Valley - Lake Sunapee Council is the official organization that brings towns and cities within our region together. By bonding together and pooling their resources, local governments have a highly trained, professional staff available to them for a wide variety of services. Areas of expertise include land use planning, master planning, economic and community development, water quality management, transportation, landscape architecture, housing, capital budgeting, historic preservation, downtown revitalization, solid waste planning, recreation and fiscal and environmental impact analysis. The Council also serves as a collective voice for these towns and cities in dealings with state and federal governments, thereby protecting and furthering the needs and interests of our communities.

The Council has continued to expand its staff capabilities over the past year. Staff members include Robert Varney, Executive Director; Vicki Smith, Senior Planner; Lisa Mausolf, Historic Preservation Specialist; Gregg Lantos, Transportation Planner; Tad Redway, Landscape Architect and Planner; Melinda Artman, Community Development Coordinator; John Olmstead, Housing Rehabilitation Specialist; Susan Elder, Economic Development Specialist; Lee Ann Scully, Assistant Planner; Jim Klinger, Draftsman; and Barbara Belloir, Jeanne Riley and Lori Brown, Secretaries. These staff members have greatly expanded the level and range of expertise available to our communities.

The Council has been busy working on a variety of regional programs during the past year. The following is a brief summary of some of our regional activities:

- provided administrative and planning services to the Upper Valley Solid Waste District, a bi-state district with 15 member communities;
- developed regional septage management plans which will become components of the solid waste plans for the Sullivan County, Upper Valley and Pemi-Baker Solid Waste Districts;
- prepared a regional transportation development plan and participated on regional transportation advisory committees (Lebanon Regional Airport, Advance Transit);

- continued the regional historic preservation program, including historic surveys, national register nominations and historic preservation plans;
- established the Sullivan County Economic Development Program to retain and expand employment opportunities in Sullivan County;
- completed phase one of the Lake Sunapee Management Plan, including survey of all properties around the lake;
- co-sponsored a successful Household Hazardous Waste Collection Day, groundwater protection seminar and Municipal Law Lecture Series;
- provided economic, population, housing and other data to communities, organizations, banks, real estate firms and consultants for use in fiscal studies, market analyses and grant applications.

As requested by communities, the Council prepared applications for state and federal funds, evaluated development proposals, prepared amendments to local zoning, subdivision, site plan review and other local regulations and provided mapping, drafting and other planning assistance.

Over the past year, the Council has also provided Master Planning assistance to Hanover. Population, housing, transportation, open space, recreation, community facilities and services, and economic base chapters prepared by the Council have been reviewed by the Master Plan Committee. A map of the downtown area has been drafted for the downtown improvement plan, another section of the Master Plan. An in-depth shuttle bus/peripheral parking analysis has been completed and a historic resources survey is underway.

The Council's staff of professionals stands ready to assist your community in addressing the planning and growth management issues which you will face during the coming year. We also encourage you to become more familiar and involved with the Council, since we are essentially an arm of local government addressing your needs.



# UPPER VALLEY SENIOR CITIZENS COUNCIL, INC. Statistics for Town of Hanover October 1, 1983 - September 30, 1984

Number of Senior residents served 119 (of 1030 over 60;  
1980 census)

Number of residents served by Advance Transit 178.<sup>1</sup>

Number of Volunteers 24.

Number of Volunteer Hours 1134.

Services	Unit of Service	Number Units of Service	X	Unit <sup>2</sup> Cost =	Total Cost of Service
Center Meals	Meal	968	X	\$3.20 =	\$ 3,097.60
Meals-on-Wheels	Meal	3,885	X	\$3.48 =	\$13,519.80
Transportation (Senior only)	Trips	979	X	\$3.10 =	\$ 3,034.90

UVSCC cost to provide services for Hanover	<u>\$19,652.30<sup>3</sup></u>
Received from Town of Hanover for 1984	4,565.00
Request for Senior Services for 1985	5,020.00
Received for Advance Transit for 1984	16,000.00
Request for Advance Transit for 1985	16,000.00

In addition to the above services, the Upper Valley Senior Citizens Council, Inc. mails out a monthly newsletter to approximately 260 Hanover addresses.

\* \* \* \* \*

- NOTES: 1. Some residents may be counted both as seniors and for Advance Transit. Number is based on sale of multiple trip tickets only, as sales of single trip tickets do not record residence of passengers.
2. Unit Cost from Audit Report for October 1, 1983-September 30, 1984.
3. For the entire agency, services were funded by: Federal and State programs, 53%; Municipalities, County and United Way, 8%; In-kind donations 12%; Fares and donated fees, 13%; Other, 14%.

## **GRAFTON COUNTY COMMISSIONERS' REPORT**

Grafton County Commissioners submit the following report in a continued effort to communicate with you on a more direct basis.

The county fiscal year 1985 tax rate to towns increased by 6.76%, mainly due to increased liabilities and mandates for services. One reason is that the child placement budget has escalated from \$40,000 in fiscal year 1982 to over \$250,000 in fiscal year 1985. These costs are a direct result of RSA 169 when towns succeeded in getting laws changed to place financial responsibility on the counties. Also, the settlement statute, RSA 164, was changed regarding accumulating days for settlement, so that once the County has liability, the liability now remains with the County indefinitely. In addition, as experienced by towns and cities, the cost of nursing care has rapidly increased because of reduced federal and state funding, and will continue to increase at the local level with property taxes funding more of these services in the future.

We anticipate some budget relief with the new unified court system as soon as total costs of the court operations are fully funded by the State as intended in the legislation.

Because of the increasing unfunded mandated services and the unknown nature of federal and state participation in those mandated services, it becomes more difficult each year to budget in a realistic manner - a problem shared in common with towns and cities.

We are continuing energy conservation measures, with appreciable cost savings to the taxpayers. Window modification, with a five year payback, is one of our long term conservation measures, as well as modification to the heating control system.

Correctional needs and facilities are continually monitored and reviewed to comply with current standards and regulations. Studies have been completed and new construction was not recommended at this time.

In accordance with federal revenue sharing requirements, all county facilities and services are regularly reviewed for compliance with handicap regulations.

The Commissioners hold regular weekly meetings every Monday and encourage public attendance. Grafton County budget is processed through May and June and the Commissioners welcome input and strongly recommend your attendance at the public hearing normally held in mid-June.

We appreciate your continued interest and support.

**GRAFTON COUNTY COMMISSIONERS**

Dorothy Campion-Corcoran

Arthur E. Snell

Leonard F. Anderson

# TOWN OF HANOVER

## MINUTES OF ANNUAL TOWN MEETING

### March 13, 1984

(The following is an abstract of the minutes of the Annual Town Meeting. When the motion adopted is a duplicate of the article only the motion has been printed. A complete copy of the minutes are on file in the Town Clerk's office.)

Moderator Harry Bird convened the Annual Town Meeting at Thompson Arena, Hanover, Tuesday, March 13, 1984, at 8 a.m. The Moderator explained that balloting for those warrant articles requiring all day voting would begin, with polls remaining open until 7 p.m., at which time votes would be counted and results announced. He further explained that the Business Session of Town Meeting would continue at Thompson Arena on Saturday, March 17, 1984, at 9 a.m. with actions to be taken on remaining warrant items.

ARTICLE ONE: To elect Town Officers for following terms: (Ballot results shown)

For Selectmen: Two for terms of three years:

Marilyn Black	840
Jack Nelson	751
Warren E. Craumer	589

For Moderator: One for a term of two years:

Harry Bird	1,143
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For Treasurer: One for a term of one year:

Bruce Dresner	1,080
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For Library Trustee: One for a term of three years:

Ann S. Cioffi	1,104
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For Trustee of Trust Funds: One for a term of three years:

Paul Perregaux	12
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For Supervisor of the Checklist: One for a term of six years:

Ann Fuller	1,086
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ARTICLE TWO: (By Ballot) To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Planning Board concerning the Parking Space Requirements. Official copy of Amendment is filed and available to public at Office of Town Clerk and on display day of the Meeting. Question on Official Ballot:

"Are you in favor of the adoption of the amendment to the existing Hanover Zoning Ordinance as proposed by the Planning Board? The proposed Amendment reduces the size of required off-street parking spaces from 9' x 20' to 8' x 18', and reduces the rough estimate for required parking space, access, and maneuvering room for each car from 300 square feet to 270 square feet."

YES - 854

NO - 325

After balloting results were announced, a motion was made by Selectman Nordgren duly seconded, "that the meeting be adjourned until Saturday, March 17, at 9 a.m. at Thompson Arena for the purpose of conducting the business remaining on the official warrant." Motion was adopted by voice vote.

## **BUSINESS MEETING - MARCH 17, 1984**

Moderator Bird convened the meeting at 9:10 a.m., and informed those gathered that Articles One and Two had been voted on by ballot on March 13, and results announced, and that this meeting would begin consideration of the remaining warrant articles.

ARTICLE THREE: Selectmen Thompson moved, and it was duly seconded, "That the following persons are hereby nominated for the following offices:"

Auditors for a term of one year:

Robert R. Costello  
Robert G. Murphy, Jr.

Member of Advisory Assessors Board for a term of three years:

Robert D. McLaughry

Fence Viewers for a term of one year:

Walter S. Coutermarsh  
Edward Lathem  
Howard Reed

Surveyors of Wood and Timber for one year:

Joseph C. Fogg  
Willem M. Lange

Clerk was ordered to cast one ballot to elect each of the nominated persons.

ARTICLE FOUR: Selectman Nordgren moved, and it was duly seconded, "That the reports of the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes, and other Town Officials as printed in the Town Report be accepted."

Martha Solow moved "To amend the Minutes of the Special Town Meeting of November 5, 1983, to include action taken with respect to allowing a voter to speak on behalf of a client other than the voter himself." She said it was her understanding that this was part of record, but not included in the Town Report as printed. Moderator told Ms. Solow that he recalled that action, and it will be included in the official minutes of that meeting, and no motion is necessary.

## SPECIAL RESOLUTIONS AND CITATIONS

Selectman Waite read the following resolutions:

### ALLEN L. KING

Since 1975, Allen L. King has been a member of Hanover's Conservation Commission; for six eventful years, he has chaired that commission. During his tenure, the town has continued its program of acquiring selected pieces of land for permanent public use, perhaps most notably the top of Balch Hill. Allen also has steered the town to a more productive use of its forested land; indeed, Hanover, now has an officially designated tree farm. Revenues from selective lumbering have been channelled to the conservation budget, providing funds which lessen the need for tax support of the Commission's activities. An educational trail has been set up to increase awareness of the benefits of proper forestry management.

More than anyone else, Allen has made the town and its citizens aware of the value of the network of roads laid out in Hanover's earliest days. Pouring over hard-to-read records, he has traced the history of these roads back to Hanover's founding in the 1700's. For the knowledge gained and the problems resolved, the town and its landowners owe Allen a debt of gratitude. Thank you, Allen, for your years of work.

### RICHARD HAUGER AND JANE GOSSELIN

The Selectmen's report on page 15 of the Town Report has mentioned Town Manager Peter Gartland's departure and our best wishes for his future. To rectify an omission in that report, I would like to offer the following resolution thanking those who filled in between Peter's departure and the arrival of the new Town Manager Clifford Vermilya:

Hanover has been fortunate in the dedication of its town employees. This dedication was again evident during the past summer. For four months, Public Works Director Richard Hauger filled not only his regular position but also that of interim Town Manager. When he offered to take on the extra duties, Dick did so with the specific request that his salary not be increased. Ably assisted by Office Manager Jane Gosselin, he kept the town government and its departments functioning for the interim period. The selectmen thank them for their extra efforts but have to report that one of Dick's requests could not be carried out; we did give each of them a well deserved, if modest, bonus. Thank you Dick and Jane; we don't want to Puff you up, but you do have a Spot in our book.



John Creagh announced that Willie Black, who was absent due to illness in her family, was the recipient of the Parks and Recreation Board's Outstanding Service Award for 1983.

Solow also asked that the Selectmen report on the actions of the fence viewers and surveyors of wood and timber. Those officials were not present, so Selectman Waite commented that there had been no apparent problems in carrying out those duties.

No further comments on these reports, and all were ADOPTED by voice vote.

Moderator Bird, at this point, reviewed some past votes of very early Town Meetings that had been held in Hanover, comparing dollar amounts with those of present times.

ARTICLE FIVE: Selectmen Waite moved, and it was duly seconded, "That the Town vote to raise and appropriate the sum of Six Million, One-Hundred Seventy-Six Thousand, One-Hundred Forty Dollars (\$6,176,140) which includes Three Hundred Fourteen Thousand, Three Hundred Seventy-Seven Dollars (\$314,377) for the general operations of the Parking System to pay the expenses of the Town during the 1984-85 18-month fiscal year for the purposes set forth in the Town Budget; and further, that the Selectmen are authorized to accept and expend gifts of money or personal property for the purposes intended by any donor; and in addition, to apply, receive, and expend any federal or state assistance for the purposes set forth in the Town Budget not anticipated as of the Annual Town Meeting on the condition that the Selectmen shall account to the voters of the Town for all such additional receipts and expenses and shall hold a public hearing prior to taking any action thereon as required by RSA 31:95-b."

The Motion was ADOPTED by voice vote.

ARTICLE SIX: Selectman Thompson moved, and it was duly seconded "That the Town vote to apply the unexpended balance of the 1983 appropriation for the Sidewalk Special Service Area to reduce the appropriation for this Service Area in the 18-month fiscal year 1984-85 by \$4,296."

There was no discussion and the motion was ADOPTED by voice vote.

ARTICLE SEVEN: Selectman Thompson moved, and it was duly seconded, "That the Town apply the unexpended balance of the 1983 appropriation for the Fire Protection Special Service Area to reduce the appropriation for this Service Area in the 18-month fiscal year by \$11,720."

There was no discussion on this article, and it was ADOPTED by voice vote.

ARTICLE EIGHT: Selectman Waite moved, and it was duly seconded, "That the Town vote to appropriate and authorize payments into the Capital Reserve Funds in the following amounts for the purposes set forth in the Town Report: Administration, \$1,100; Code, \$970; Fire, \$34,043; Police, \$18,270; Buildings and Grounds, \$6,150; Equipment, \$2,000; Highway, \$99,000; Sewer, \$12,000; Sidewalks, \$3,200; Recreation, \$1,500; and to make withdrawals from such Capital Reserve Funds in the following amounts for the purpose as set forth on Page 68 of the Town Report: Code, \$7,305; Fire, \$24,000; Police, \$16,500; Buildings and Grounds, \$12,000; Highway, \$105,000; Sewer, \$1,700; and the Selectmen shall be the agents of the Town to expend these funds for the purposes thereof."

There was no discussion on this article, and it was ADOPTED by voice vote.

ARTICLE NINE: Selectman Thompson moved, and it was duly seconded, "That the Town vote to appropriate and authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended, for use as setoffs against budget appropriations in the amounts indicated, namely General Fund, \$121,386; Fire Fund, \$67,401; Sidewalk Fund, \$1,500; as detailed on Page 68 of the 1983 Town Report; and further, to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are reduced, or take any other action hereon."

No discussion on this Article, and the motion was ADOPTED by voice vote.

MODERATOR, at this point, took a few minutes to extend thanks to the Town Clerk and the many dedicated volunteers who worked on election day as ballot clerks and other election officials in the cold of Thompson Arena.

ARTICLE TEN: Selectman Waite moved, and it was duly seconded, "That the Town vote to appropriate and expend a sum not to exceed \$80,000 from Parking Funds for the purchase of the parcel of land shown on Hanover Tax Map No. 34, Lot 39, and located on the northerly side of East South Street, and owned by Hanover Water Works Company; and further, to authorize the Selectmen to execute and deliver on behalf of the Town, agreements, deeds, and any other instruments that may be required, and to take any other action necessary."

Article was ADOPTED on a hand vote after a voice vote was uncertain.

ARTICLE ELEVEN: Selectman Waite moved, and it was duly seconded, "To postpone any action on this article indefinitely." Moderator had read wording as follows:

"That the Town appropriate and expend a sum not to exceed \$70,000 from parking funds for the purchase of the parcel of land shown on Hanover Tax Map No. 23 as Lot No. 19, known as the Gilbody Lot, located on the east side of School Street; and fur-

ther, to authorize the Selectmen to execute and deliver on behalf of the Town, agreements, deeds, and any other instruments that may be required, and to take any other action necessary."

There was no discussion on this article, and a voice vote postponed action on Article 11 indefinitely.

ARTICLE TWELVE: Selectman Thompson moved, and it was duly seconded, "That the Town vote to appropriate the sum of \$10,000 for architectural/engineering fees for the preliminary conceptual design of a police station facility."

After a motion to postpone discussion was defeated, the original motion was ADOPTED by voice vote.

ARTICLE THIRTEEN: Selectman Nordgren moved, and it was duly seconded, "That the Town vote to appropriate the sum of \$1,800 to be paid to the Tri-County Community Action Program for its administrative services in distributing various types of state and federal assistance to low income persons."

There was no discussion of the motion, and it was ADOPTED by voice vote.

ARTICLE FOURTEEN: Selectman Nordgren moved, and it was duly seconded, "That the Town vote to appropriate the sum of \$5,000 for the repair and maintenance of the equipment at the Oak Hill Ski Area." She explained it was a contingency fund being set up for emergency use.

There was no discussion, and the motion was ADOPTED by voice vote.

ARTICLE FIFTEEN: Selectman Thompson moved, and duly seconded, "That Town vote to approve the Amendment to the Hanover Code of Ordinances, which has been adopted by the Selectmen, permitting certain retail business, plays, games, sports, and exhibitions on Sundays." Thompson explained reason for motion, which would reduce the number of violations that occur. This will bring local activities and ordinances in conformity.

The article was ADOPTED by voice vote.

ARTICLE SIXTEEN: Louis Cornell moved, and it was duly seconded, "That the Town adopt the following resolution 'Whereas the Class VI highways belong to the Town of Hanover, and represent an asset of great value to all Hanover citizens; and whereas the Town has an obligation to inform the public of rights of access and potential hazards on all non-maintained public rights-of-way: Be it therefore resolved, that the Selectmen cause the Class VI highways to be identified as non-maintained public rights-of-way by means of signs placed at both ends of all Class VI highways within the Town of Hanover.'"

John Fredyma offered an amendment to the motion "That no sign erected under this Article exceed 1½ square feet in size."

It was duly seconded, and ADOPTED by a voice vote.

The motion as amended was ADOPTED by a voice vote.

ARTICLE SEVENTEEN: Selectman Waite moved, and it was duly seconded. "That the Town vote to discontinue as an open highway and make subject to gates and bars that portion of Town Highway 20 beginning at its intersection on the south with the Wolfboro Road, and to a point on the north about 700 feet southerly from its intersection with the Pinneo Hill Road."

David H. Bradley, representing Mrs. Estes and owners of the land in question, offered an amendment, and it was duly seconded, to the motion. "Move that the Town Vote to discontinue Town Highway 20 beginning at its intersection on the south with Wolfeboro Road to a wooden gate adjacent to the Pinneo Farm buildings about 450 feet southerly from its intersection with the Pinneo Hill Road, this vote to be a ratification of the vote of the 1926 Annual Town Meeting to discontinue this road."

Frank Fetter questioned the Moderator ruling accepting the amendment and noted that amendments must be germane to the article on the warrant and under discussion.

John Fredyma asked that the ruling of the Moderator be upheld as appropriate. McGaw expressed the inappropriateness of Bradley amendment at this time, citing various reasons why the owner would not be at a disadvantage if original article is adopted. The proposed amendment would be illegal if tested by the Zoning Ordinance by creating an illegal lot.

A voice vote, followed by a hand vote, were inconclusive in determining if vote to overrule Moderator had passed. A standing vote was then counted, with the final vote being: YES: 109 NO: 120 — No vote meaning that the Moderator's ruling should not be sustained. Moderator was thus overruled.

After much discussion, the original was ADOPTED by a voice vote.

ARTICLE EIGHTEEN: By petition, Moderator read article as it appears on Town Warrant. "That Town vote to reconsider the actions taken at the Special Town Meeting on November 8, 1983." Motion made to "Postpone action on this article" by V. Rollet, and duly seconded.

The motion was ADOPTED by a voice vote.

ARTICLE NINETEEN: By petition, Moderator recognized Nancy Miles, who "Moved that the Town of Hanover call upon the Governor and Executive Council, its State Representative(s) and State Senator to promptly convene a Special Session of the Legislature for the sole purpose of preventing the imposition of huge cost increases in electric rates resulting from the Seabrook Nuclear Power Plant on the citizens, businesses, schools, and agencies in the Town of Hanover, and to direct the Selectmen to promptly notify our above listed elected officials of the Town's desire."

The motion was duly seconded and ADOPTED by a voice vote.



ARTICLE TWENTY: Selectman Nordgren moved, duly seconded, "That the Town vote to authorize the Selectmen to sell real estate acquired by the Town at Tax Collector's Deed to the highest bidder."

The motion was ADOPTED by a voice vote.

ARTICLE TWENTY-ONE: Selectman Thompson moved "That the meeting be dissolved" at 1 p.m.

The motion was ADOPTED by voice vote.

Respectfully submitted,

Frances G. Wales  
Town Clerk



**ANNUAL REPORT  
OF THE  
HANOVER  
SCHOOL DISTRICT  
1984**

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## HANOVER SCHOOL DISTRICT SCHOOL DISTRICT OFFICERS

School Board	Term Expires
Susan F. Boyle	1986
Margaret "Muff" Culp, Vice-Chairman	1986
Barbara C. Mulligan	1987
Brian E. Pattison	1985
Fay T. Sorenson, Chairman	1985
Lucinda H. Varnum, Secretary	1987
Carolyn S. Whitman	1987
Lee K. Hurd, Moderator	
Lee Ann Hirsch, Clerk	
Sybil B. Williamson, Treasurer	
Robert R. Costello, Auditor	
Hugh Watson, Superintendent of Schools	
Donald E. Campbell, Director of Plant	
Jeanette I. Cook, Administrative Assistant	
William H. Moorman, School Business Manager	
Robert J. Hight, Director of Special Education	
Bernadette P. McLaughlin, Principal, Bernice A. Ray School	

**HANOVER SCHOOL DISTRICT  
SPECIAL WARRANT  
STATE OF NEW HAMPSHIRE**

**Grafton, S.S.**

**School District of Hanover**

To the inhabitants of the School District of Hanover, in the County of Grafton and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at the Frances C. Richmond School Gymnasium in Hanover, New Hampshire on Tuesday, March 12, 1985, at 8:00 in the morning to act on the following subject:

To choose by ballot a Moderator, a Clerk, a Treasurer, and an Auditor, each to serve one year, and two members of the School Board, each to serve three years.

(Polls will open at 8:00 A.M. and will close at 7:00 P.M.)

NOTE: ALL OTHER BUSINESS WILL BE CONSIDERED AT THE SCHOOL DISTRICT MEETING TO BE HELD ON WEDNESDAY, MARCH 20, 1985, AT 7:30 P.M. IN THE HANOVER HIGH SCHOOL AUDITORIUM.

Given under our hands and seals at said Hanover this thirteenth day of February, 1985.

Susan F. Boyle

Margaret L. Culp, Vice-Chairman

Barbara C. Mulligan

Brian E. Pattison

Fay T. Sorenson, Chairman

Lucinda H. Varnum, Secretary

Carolyn S. Whitman

SCHOOL BOARD, SCHOOL DISTRICT OF HANOVER

# **SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE**

**Grafton, S.S.**

**School District of Hanover**

To the inhabitants of the School District of Hanover in the County of Grafton and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at the Hanover High School Auditorium in Hanover, New Hampshire on Wednesday, March 20, 1985, at 7:30 in the evening, to act on the following subjects:

- Article 1. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District.
- Article 2. To see what sum of money, in addition to the sum appropriated in Article 1, the District will vote to raise and appropriate to comply with RSA 273-A (Public Employee Labor Relations Law) regarding establishment of salaries and economic benefits for teachers.
- Article 3. To see what sum of money, in addition to the sum appropriated in Article 1, the District will vote to raise and appropriate to establish a contingency fund as part of the regular school district budget.
- Article 4. To see if the District will vote to request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program.
- Article 5. To see if the District will authorize the School Board to apply for, accept and expend, without further action by the School District meeting, money from any source which becomes available during the 1985-86 fiscal year.
- Article 6. To transact any other business that may legally come before this meeting.

NOTE: Election of school district officers will take place at the time of the School District Meeting held in conjunction with the Town Meeting to be held on Tuesday, March 12, 1985 at the Frances C. Richmond School Gymnasium in Hanover.

Given under our hands and seals at said Hanover this twenty-seventh day of February, 1985.

Susan F. Boyle  
Margaret L. Culp, Vice-Chairman  
Barbara C. Mulligan

Brian E. Pattison  
Fay T. Sorenson, Chairman  
Lucinda H. Varum, Secretary  
Carolyn S. Whitman

**SCHOOL BOARD, SCHOOL DISTRICT OF HANOVER**

**HANOVER, NEW HAMPSHIRE  
SCHOOL DISTRICT  
RECORD OF ELECTION  
OF SCHOOL DISTRICT OFFICERS  
March 13, 1984**

The election of officers of the Hanover School District was conducted by separate ballot at Thompson Arena, Hanover, N.H. on March 13, 1984.

The polls were declared open at 8:00 A.M. by the Moderator. The polls were declared closed at 7:00 p.m.

At the close of the polls, the town officials turned all School District Ballots over to the School District officials who proceeded to count the ballots publicly with the assistance of ten (10) legal voters of the District.

The following officers were declared elected for the term indicated:

Moderator for one year . . . . .	Lee K. Hurd
Clerk for one year . . . . .	Lee Ann Hirsch
Treasurer for one year . . . . .	Sybil B. Williamson
Auditor for one year . . . . .	Robert Costello
School Board Members for three years . . . . .	Carolyn Whitman Barbara Mulligan Lucinda Varnum
School Board member for two years . . .	Susan Boyle

Respectfully submitted,

Lee Ann Hirsch  
Clerk  
Hanover, N.H. School District



**MINUTES OF THE ANNUAL MEETING  
HANOVER SCHOOL DISTRICT  
Wednesday, March 21, 1984  
7:30 p.m., Hanover High School  
Hanover, New Hampshire**

A legal meeting of the residents of the Hanover School District was called to order by the Moderator, Lee K. Hurd, at 7:30 p.m. As there was no objection, the moderator dispensed with the reading of the warrant.

- Article I: The motion was made by Susan Boyle that the District raise and appropriate the sum of **One Million Eight Hundred Sixteen Thousand Four Hundred Dollars (\$1,816,400.00)** for the support of schools, for the payment of salaries for school district officials and agents and for the payment of statutory obligations of the District. A motion was made by Mr. Douglas Ryan to amend the original article so that the total appropriation be increased by **Five Thousand Seven Hundred Forty Dollars (\$5,740.00)** with the recommendation that it be used to restore a part-time physical education teacher at the Ray School. After much discussion, Mr. Ryan called the question and a secret ballot vote was taken. The motion passed NO-32, YES-41. The article will now read; **One Million Eight Hundred Twenty Two Thousand Eight Hundred Twenty Two Thousand One Hundred Forty Dollars. (\$1,822,140.00)** It was voted in the affirmative.
- Article II: The motion was made by Brian Pattison that the District authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate the sum of **Fifteen Thousand Dollars (\$15,000.00)** for this purpose. It was duly seconded and voted in the affirmative.
- Article III: The motion was made by Muff Culp that the District request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program. It was duly seconded and voted in the affirmative.
- Article IV: The motion was made by Mary Ann Harris that the District authorize the School Board to apply for, accept, and expend, without further action by the School District meeting, money from any source which becomes available during the 1984-85 fiscal year. It was duly seconded and voted in the affirmative.
- Article V: Under other business, Emily Mead read a tribute to Dr. Hugh Watson. The tribute was written by Emily Mead and Mary Ann Harris, as they stepped down from the School Board, to salute the first six years of Dr. Watson's tenure as Superintendent of SAU 22 (copy attached).

Under new business, Dr. Harry Bird, President of the Hitchcock Clinic, made a motion that the Hanover School District participate in the planning for parking and traffic control already being undertaken by the Town, Dartmouth College, and the Dartmouth Hitchcock Medical Center. It was duly seconded and voted in the affirmative.

Respectfully submitted,

Lee Ann Hirsch  
Clerk

### **HUGH, A WORD FROM MARY ANN AND ME**

As we leave the Board we would like to salute the first six years of your tenure as Superintendent of SAU 22. Along with John Dunn of Norwich and Dave Bischoff of Orford, we are the last remaining members of School Boards in the district who unanimously elected you in July of 1978. Mary Ann was chairman of the search committee.

You have brought to the job a willingness to spend time in the schools and work with the staff. And you have the ability to become involved and highly respected by the larger community. Over the past six years you have managed to develop budgets within Board guidelines which have been accepted by the voters. You arrived just when those same voters had turned down a large bond issue to renovate the high school and the SAU offices. In your first year you guided us through another bond issue and the messy rebuilding which moved you into a brand new office in a windowless room below ground.

We particularly admire your even disposition during long and often tedious meetings. And we commend you for your accessibility to the Board. We note that in the last six years you have dealt with Sixteen Board members on the Hanover Board alone, all of whom, of course, know how to run a school.

We wish you well in the years ahead.

Emily M. Mead

## **REPORT OF THE HANOVER SCHOOL BOARD**

The seven members of the Hanover School Board met regularly on the fourth Wednesday of the month with additional meetings in January for budget deliberations.

This was a year of many changes for the Ray School:

- Stefan Vogel resigned after eleven years as principal to accept a principalship in York, Maine. He was replaced just before the start of the school year by Bernadette McLaughlin who moved here from St. Louis, Missouri.
- The first steps in the Long Range Plan (the result of many hours of hard work by a committee of parents, staff and board members) were implemented, resulting in a mass shuffling of classrooms.
- Dartmouth Day Care, a pre-school nursery, began operation in rooms available for rental because of the long-term decline in enrollment.
- A foreign language, French, was added to the curriculum.
- For the first time the district goals, based this year on the Long Range Plan, were set far enough in advance to be considered during budget deliberations.
- The first stage of the driveway repavement was completed by contract with the Town of Hanover, the kind of mutually beneficial cooperation between School District and Town that the Board hopes to continue.

One thing that remained the same was the enormous contribution by Volunteers. As always, they gave generously of their time and talents both on a regular basis, and on short term special projects. One exciting new project this year is a Playground Committee, already raising money, meeting with a playground architect and planning a community work day to build a playground that will be safe, challenging and fun for all children in the community.

The Parent Teacher Organization (P.T.O.) met again this year and continued to provide a forum for learning and exchange of ideas between staff and parents. The Board appreciated the thoughtful contribution to discussion of many of the issues that came before us.

The long decline in enrollment seems to have come to an end. The Board is grateful to the principal and staff for their dedicated efforts in a year made especially difficult by significant changes. We believe that the Ray School is an exciting place where children learn and we invite all members of the community to participate by visiting the school, by volunteering there, and by attending meetings of the board.

Susan F. Boyle

Margaret L. Culp, Vice Chairman

Barbara C. Mulligan

Brian E. Pattison

Fay T. Sorenson, Chairman

Lucinda H. Varnum, Secretary

Carolyn S. Whitman

THE HANOVER SCHOOL BOARD

## **REPORT OF THE HANOVER SCHOOL DISTRICT AUDITOR**

I have met with the Certified Public Accountants retained by the Hanover School District and reviewed with them the results of their audit for the year ended June 30, 1984.

As elected auditor for the Hanover School District, I find the audit of the District's financial statements by Carri, Plodzik and Sander-son for the year ended June 30, 1984 as represented in their audit certificate dated September 7, 1984 to be satisfactory in all respects.

Respectfully Submitted

Robert R. Costello  
Auditor



# **ACCOUNTANT'S REPORT ON FINANCIAL PRESENTATION**

To the Members of the School Board  
Hanover School District  
Hanover, New Hampshire

We have examined the combined financial statements and the combining fund and account group financial statements of the Hanover School District as of and for the year ended June 30, 1984. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The combined financial statements referred to above do not include financial statements of the General Fixed Asset group of accounts, which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset group of accounts results in an incomplete presentation as explained in the above paragraph, the combined financial statements and the combining fund and account group financial statements referred to above present fairly the financial position of the Hanover School District at June 30, 1984 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The combining fund and account group financial statements and supplemental schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Hanover School District. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion, is stated fairly in all material respects in relation to the combined financial statements taken as a whole.

**CARRI - PLODZIK & SANDERSON**

**GENERAL FUND  
STATEMENT OF ESTIMATED  
AND ACTUAL REVENUES  
For The Fiscal Year Ended June 30, 1984**

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>School District Assessment</b>			
Current Appropriation	\$1,446,755	\$1,446,755	\$
<b>Tuition</b>			
Regular Day School		2,966	2,966
<b>Other Local Revenue</b>			
Earnings on Investments	12,000	7,095	( 4,905)
Rentals	7,250	10,375	3,125
Income From Trust Funds	16,000	17,110	1,110
Other	100	63	( 37)
Total Other Local Revenue	35,350	34,643	(\$ 707)
<b>State Sources</b>			
Sweepstakes	18,823	18,823	
Catastrophic Aid	1,594	1,594	
Building Aid	65,416	60,512	( 4,904)
Handicapped Aid	10,766	10,766	.
Total State Sources	96,599	91,695	( 4,904)
<b>Federal Sources</b>			
Forest Reserve	1,500	1,543	43
<b>Interdistrict</b>			
Dresden School District	24,905	24,910	5
<b>Fund Transfers</b>			
Trust and Agency Fund		892	892
<b>Total Revenues</b>	<u>\$1,605,109</u>	<u>\$1,603,404</u>	<u>(\$1,705)</u>
<b>Unreserved Fund Balance Used To Reduce District Assessment</b>	46,251		
<b>Total Revenues and Use of Fund Balance</b>	<u>\$1,651,360</u>		

**HANOVER SCHOOL DISTRICT  
GENERAL FUND  
Statement of Appropriations, Expenditures and Encumbrances  
For The Fiscal Year Ended June 30, 1984**

	Appropriations 1983-84	Expenditures Net of Refunds	Encumbered To 1984-85	(Over) Under Budget
<b>Instruction</b>				
Regular Education Programs	\$ 794,043	\$ 778,404	\$10,452	\$ 5,187
Total Instruction	<u>870,258</u>	<u>865,599</u>	<u>10,452</u>	<u>( 5,793)</u>
<b>Special Education Programs</b>				
Supporting Services	76,215	87,195	0	(10,980)
<b>Pupils</b>				
Health	14,740	14,650		90
<b>Instructional</b>				
Improvement of Instruction	8,800	8,588		212
Educational Media	41,436	40,029		1,407
<b>General Administration</b>				
School Board	13,520	8,893		4,627
Office of Superintendent	76,000	76,000		4,627
Contingency	15,000			15,000
Other General Administration		3,399		( 3,399)
School Administration	195,833	199,652		( 3,819)

<b>Business</b>			
Operation and Maintenance of Plant	160,612	147,675	12,937
Pupil Transportation	96,856	102,020	( 5,164)
Total Supporting Services	<u>622,797</u>	<u>600,906</u>	<u>21,891</u>
Community Services	3,400	4,108	( 708)
Facilities Acquisition and Construction	5,000	4,300	700
Debt Service	<u>149,905</u>	<u>149,905</u>	
Total Appropriations	<u>\$1,651,360</u>	<u>\$1,624,818</u>	<u>\$16,090</u>
		<u>\$10,452</u>	

# HANOVER SCHOOL DISTRICT BUDGET SUMMARY 1985-1986

<u>ACCOUNT DESCRIPTION</u>	<u>Budget 1983-84</u>	<u>Actual 1983-84</u>	<u>Budget 1984-85</u>	<u>Budget Request 1985-86</u>
<b>Instructional Programs</b>				
Grades 1-5	\$ 498,331	\$ 507,890	\$ 536,943	\$ 530,950
Kindergarten	49,300	48,950	54,175	54,290
Art	27,761	27,957	31,797	30,940
Music	34,467	34,514	35,904	37,680
Physical Education	32,008	31,848	35,899	34,020
Special Education	84,512	88,828	94,666	94,140
Media	42,019	41,691	47,101	53,320
Foreign Language	-0-	-0-	11,918	11,450
<b>TOTAL INSTRUCTIONAL</b>	<b>\$ 768,398</b>	<b>\$ 781,678</b>	<b>\$ 848,403</b>	<b>\$ 846,790</b>
<b>Support Services</b>				
Individual Staff Development	\$ 5,800	\$ 6,015	\$ 5,920	\$ 6,900
Curriculum & Group Staff Dev.	3,000	2,573	5,500	6,000
Health Services	17,642	17,343	19,113	19,960
Building Administration	74,723	78,504	81,009	87,650
Plant Maintenance	24,782	19,777	21,925	23,090
Plant Operation	105,406	99,537	108,110	110,200
Heat and Utilities	42,050	41,910	45,950	43,600
Capital Outlay	5,000	4,300	45,100	50,400
<b>TOTAL SUPPORT</b>	<b>\$ 278,403</b>	<b>\$ 269,959</b>	<b>\$ 332,627</b>	<b>\$ 347,800</b>



# **Hanover District Budget**

Tuition, Grade 6	\$ 236,134	\$ 220,179	\$ 295,776	\$ 247,820
Special Education Tuition	4,000	10,221	16,000	22,960
SAU #22 Support	76,000	76,000	74,449	79,210
General Control & Governance	13,520	12,293	13,545	13,320
Insurance	10,000	9,315	10,450	9,850
Transportation	95,100	99,944	105,150	109,560
School Milk	4,000	7,607	4,000	4,000
Community Activities	3,400	4,108	3,600	4,100
Reimbursable Grant Programs	8,140	5,308	8,140	1,500
Debt Service	149,905	149,905	110,000	105,200
Contingency	15,000	-0-	15,000	17,000
<b>TOTAL DISTRICT</b>	<b>\$ 615,199</b>	<b>\$ 594,880</b>	<b>\$ 656,110</b>	<b>\$ 614,520</b>
<b>GRAND TOTAL BUDGET SUMMARY</b>	<b>\$ 1,662,000</b>	<b>\$ 1,646,517</b>	<b>\$ 1,837,140</b>	<b>\$ 1,809,110</b>

# **HANOVER SCHOOL DISTRICT 1985-86 BUDGET REVENUES**

	1983-1984		1984-1985		1985-1986 Proposed Budget
	Budget	Actual	Original	Revised	
<b>Balance Forward, July 1</b>	\$ 51,157	\$ 51,157	\$ 20,000	\$ 19,290	\$ 75,000
<b>Local Sources:</b>					
Appropriation	1,446,755	1,446,755	1,660,905	1,673,174	1,578,120
Tuition	-0-	2,966	-0-	-0-	3,670
Checking Account Interest	12,000	7,096	10,000	7,000	7,000
Bridgman Trust Income	15,000	17,110	15,000	16,000	16,000
Interdistrict Receipts					
(Dresden) HHS 1964					
Addition—Principal	23,800	23,800	-0-	-0-	-0-
—Interest	1,105	1,110	-0-	-0-	-0-
Rental Income	7,250	10,375	27,000	27,000	28,250
Principal & Interest					
(Special Reserve)	-0-	273	-0-	-0-	-0-
Trust Funds	1,000	619	1,000	600	800
Other	100	63	100	100	100
<b>TOTAL LOCAL &amp; CARRY FORWARD</b>	<b>\$ 1,558,167</b>	<b>\$ 1,561,324</b>	<b>\$ 1,734,005</b>	<b>\$ 1,743,164</b>	<b>\$ 1,708,940</b>

<b>State Sources</b>					
Sweepstakes	\$ 18,823	18,823	18,759	18,774	17,000
Building Aid	60,510	60,512	61,470	52,296	67,970
Handicapped Aid	<u>12,360</u>	<u>12,360</u>	<u>10,766</u>	<u>10,766</u>	<u>9,700</u>
<b>TOTAL STATE SOURCES</b>	<b>\$ 91,693</b>	<b>91,695</b>	<b>90,995</b>	<b>81,836</b>	<b>94,670</b>
<b>Federal Sources</b>					
Chapter I	\$ 3,540	-0-	3,540	3,540	-0-
Chapter II	3,100	3,639	3,100	3,100	-0-
Food & Nutrition	4,000	7,166	4,000	4,000	4,000
Forest Reserve	<u>1,500</u>	<u>1,542</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<b>TOTAL FEDERAL SOURCES</b>	<b>\$ 12,140</b>	<b>12,347</b>	<b>12,140</b>	<b>12,140</b>	<b>5,500</b>
<b>GRAND TOTAL FOR REVENUES</b>	<b>\$1,662,000</b>	<b>\$1,665,366</b>	<b>1,837,140</b>	<b>1,837,140</b>	<b>1,809,110*</b>

\*Since negotiations with the teaching staff are still in progress, salaries and fringe benefits for teachers do not reflect any increase over 1984-85 spending levels.

## TAX IMPACT SUMMARY

	<b>1984-85</b>	<b>1985-86</b>
	<b>Budget</b>	<b>Estimate</b>
Total Expenditures	\$1,837,140	\$1,809,110
Non-Tax Revenue	<u>163,966</u>	<u>230,990</u>
To be Raised from Taxes	\$1,673,174	\$1,578,120
Less Business Profits Tax	<u>173,802</u>	<u>175,000</u>
Property Tax Impact	\$1,499,372	\$1,403,120

**SCHOOL DISTRICT  
BERNICE A. RAY SCHOOL  
INSTRUCTIONAL STAFF, 1984-85  
(Date indicates first year employed by District)**

Ann G. Atwood, Grade 5 . . . . .	1963
Shirleigh L. Barnes, Kindergarten . . . . .	1968
Marilyn W. Black, Art . . . . .	1969
Ruth L. Brown, Grade 2 . . . . .	1955
Donna G. Butler, Music . . . . .	1977
Jenifer M. Decker, (Leave of Absence) . . . . .	1976
Sara W. DeMont, Grade 1 . . . . .	1978
Louise D. Derrick, Grade 1 . . . . .	1974
Ila J. Douple, French . . . . .	1984
Katherine Z. Eaton, Kindergarten . . . . .	1981
Elaine K. Hawthorne, Grade 3 . . . . .	1965
Cynthia W. Hayes, Pre-First Grade . . . . .	1977
Pamela K. Hunt, Grade 4 . . . . .	1979
Jean M. Keene, Media Generalist . . . . .	1970
Jill J. Kearney, Physical Education . . . . .	1982
Frances W. Kelsey, Grade 4 . . . . .	1969
Joan S. Kidder, Resource Center . . . . .	1975
Nancy H. Miles, Learning Center . . . . .	1975
John E. Mullens, Grade 3 . . . . .	1981
Alice L. Nintzel, Grade 2 . . . . .	1979
Sharon S. Poulin, Grade 2 . . . . .	1976
Lois C. Roland, Learning Specialist . . . . .	1975
Robert L. Schmidt, Physical Education . . . . .	1982
Anne W. Silberfarb, Learning Disabilities Specialist . . . . .	1975
Margaret C. Thoms, (Sabbatical) . . . . .	1975
Lyn C. Ujlaky, Grade 5 . . . . .	1984
Eric C. Von Ammon, Grade 3 . . . . .	1984
Shirley K. Westhead, Grade 4 . . . . .	1966
John C. Wilde, Grade 5 . . . . .	1972
Bertha L. Woodward, Grade 1 . . . . .	1959

**MEDICAL STAFF**

Jane B. Graham, Nurse . . . . .	1966
William E. Boyle, M.D., Doctor . . . . .	1981

# COMPARATIVE YEARLY ENROLLMENTS FOR OCTOBER FIRST OF EACH YEAR

YEAR	K	PRE FIRST	1	2	3	4	5	6	TOTAL
1971	94		88	90	94	98	115	91	670
1972	60		112	93	91	97	101	116	670
1973	71		71	110	91	93	100	98	634
1974	91		78	69	107	97	91	104	637
1975	64		90	81	67	105	95	95	597
1976	66		78	77	79	64	106	105	575
1977	59		78	89	77	83	66	106	558
1978	68		71	75	89	82	80	67	532
1979	48		71	67	74	94	90	90	534
1980	52	15	50	71	71	73	92	91	515
1981	50	13	56	51	76	75	76	87	484
1982	49	13	52	56	51	69	72	74	436
1983	50	16	60	57	54	55	76	69	437
1984	57	14	52	66	58	58	59	71	435



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# DRESDEN SCHOOL DISTRICT SCHOOL DISTRICT OFFICERS

School Board	Term Expires
Christopher R. Ashley	1986
Susan F. Boyle - Vice-Chairman	1986
Daniel G. Cook, Chairman	1985
Margaret "Muff" Culp	1986
Margo L. Doscher	1987
Susan B. Finer	1985
Barbara C. Mulligan	1987
Brian E. Pattison	1985
Fay T. Sorenson	1985
Lucinda H. Varnum	1987
Carolyn S. Whitman, Secretary	1984

Jonathan N. Brownell, Moderator  
 Shirley K. Griggs, Clerk  
 Sybil B. Williamson, Treasurer  
 Robert R. Costello, Auditor  
 William P. Davis, Auditor  
 Lawrence R. Draper, Auditor  
 Hugh Watson, Superintendent of Schools  
 Donald E. Campbell, Director of Plant  
 Jeanette I. Cook, Administrative Assistant, SAU 22  
 Robert J. Hight, Director of Special Education  
 William H. Moorman, School Business Manager  
 Uwe Bagnato, Principal Dresden School District  
 Linwood H. Bean, Jr., Associate Principal Hanover  
     High School  
 Patricia M. Davenport, Assistant Principal Frances C.  
     Richmond School  
 Glyn E. Reinders, Director of Athletics and  
     Physical Education  
 Janet K. Hurd, Community Relations Director  
 Dena B. Romero, Community Counselor  
 Doris A. LeVarn, Administrative Assistant, Dresden School  
     District

**WARRANT FOR ANNUAL MEETING  
OF THE  
DRESDEN SCHOOL DISTRICT**

**Hanover, New Hampshire                      Norwich, Vermont**

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned to meet at the Hanover High School Auditorium in Hanover, New Hampshire on Thursday, March 14, 1985, at 7:30 in the evening for the purpose of holding the Annual Meeting of the Dresden School District and for the purpose of transacting the following business:

Article 1. To elect a Moderator, a Clerk, and a Treasurer, each to serve for a term of one year, and one Auditor, to serve for a term of three years.

Article 2. To elect by written ballot the at-large member of the School Board to serve for a term of one year.

NOTE: The polls will open at 7:45 p.m. for the purpose of voting under this article and will close at 10:30 p.m. or one-quarter hour after completion of voting on the last article in the warrant, whichever is later, unless the District agrees to keep the polls open to a later hour.

Article 3. To see what sum of money the District will vote to raise and appropriate for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1985, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement.

Article 4. To see what sum of money, in addition to the sum appropriated in Article 3, the District will vote to raise and appropriate to comply with RSA 273-A (Public Employee Labor Relations Law) regarding establishment of salaries and economic benefits for teachers.

Article 5. To see what sum of money, in addition to the sum appropriated in Article 3, the District will vote to raise and appropriate to establish a contingency fund as part of the regular school district budget.

Article 6. To see what sum of money, in addition to the sum appropriated in Article 3, the District will vote to raise and appropriate for the improvement, reconstruction, and alteration of the playing fields on the Huntley Meadow site in Norwich.

Article 7. To see if the District will authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construc-

tion, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, and to take any other action relative thereto.

Article 8. To hear the report of the Financial Apportionment Study Committee established at the annual meeting of the Dresden School District on March 15, 1984 and to see what action the District wishes to take in regard to this report.

Article 9. To see if the District will amend the Articles of Agreement in accordance with the recommendation of the Dresden School Board allowing Norwich to increase its Board of School Directors from three (3) to five (5) members without increasing Dresden School Board representation.

Article 10. To transact any other business that may legally come before this meeting.

Given under our hands and the seal of the District this thirteenth day of February, 1985.

Christopher R. Ashley  
Susan F. Boyle, Vice-Chm.  
Daniel G. Cook, Chm.  
Margaret L. Culp  
Margo L. Doscher

Barbara C. Mulligan  
Brian E. Pattison  
Fay T. Sorenson  
Lucinda H. Varnum  
Carolyn S. Whitman, Secretary

DRESDEN SCHOOL BOARD

**ANNUAL MEETING OF  
DRESDEN SCHOOL DISTRICT  
Thursday, March 15, 1984  
Hanover High School Auditorium  
Hanover, New Hampshire**

The 1984 Annual Meeting of the Dresden School District was called to order by Moderator Jonathan N. Brownell at 7:40 p.m., Thursday, March 15, 1984, at the Hanover High School Auditorium. The warrant was read by the Clerk, proper posting having been confirmed in Hanover, New Hampshire and Norwich, Vermont, by Dresden School Directors Margaret Culp and Christopher R. Ashley, respectively. Present were approximately 126 Dresden School District voters in addition to Dresden Board of School Directors Brian E. Pattison, Chairman, Daniel G. Cook, Vice Chairman, Susan B. Finer, Secretary, Christopher R. Ashley, Susan F. Boyle, Margaret Culp, John L. Dunn, Mary Ann Harris, Emily M. Mead, Fay T. Sorenson, and Carolyn Whitman. Also present were Superintendent of Schools Hugh Watson, Principal of the Dresden School District Uwe Bagnato, Hanover High School Associate Principal Linwood H. Bean, Jr., Richmond School Assistant Principal Patricia Davenport, Director of Pupil Personnel Services Eugene Roddy, Administrative Assistant Jeanette I. Cook, School Business Manager William H. Moorman, Director of Plant Donald E. Campbell.

Article I: The following officers were elected for the terms listed, after each nomination was moved by Emily M. Mead and duly seconded by Fay T. Sorenson, the Clerk having been directed to cast one ballot for each candidate:

Moderator, for one year — Jonathan N. Brownell  
Clerk, for one year — Shirley K. Griggs  
Treasurer, for one year — Sybil B. Williamson  
Auditor, for three years — Lawrence R. Draper

Article II: Daniel G. Cook moved that the polls remain open until 10:30 p.m. or one-quarter hour after completion of voting on the last article in the warrant, whichever is later. His motion was duly seconded from the floor, and passed by unanimous voice vote.

Article III: Brian E. Pattison moved that the District appropriate the sum of **Four Million Two Hundred Eighty-seven Thousand Dollars (\$4,287,000.00)** for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1984 and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District in accordance with legislation authorizing the District and with the Articles of Agreement. Mary Ann Harris duly seconded the motion. Mr. Pattison noted that the budget increase had been held to 6.3%. He observed that expenses for teachers'



salaries and fringe benefits, computer education and guidance services, and replacement of a roof were partially offset by staff reductions in the Dresden district and a reduction in debt service. Richard Winters confirmed that the Dresden Finance Committee had approved the budget. There was no further discussion, and the motion carried by voice vote with a single vote in opposition.

Article IV: Christopher R. Ashley moved that the District authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate **Twenty-five Thousand Dollars (\$25,000.00)** for this purpose. His motion was duly seconded by Susan F. Boyle. There being no discussion, the motion was carried in the affirmative by unanimous voice vote.

Article V: Margaret Culp moved that the District authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. Her motion was duly seconded from the floor. There being no discussion, the motion was carried in the affirmative by unanimous voice vote.

Article VI: John L. Dunn moved that the District authorize the Moderator to appoint a committee to study the method of financing the District and to make recommendations at the Annual Meeting in March, 1985. His motion was duly seconded by Emily M. Mead. Speaking to his motion, Dr. Dunn explained that the matter had last been studied in 1975, and that his motion asked merely for an investigation, not necessarily for a change in the current method. Several voters questioned the necessity for such a study at this time, among them Ann Bradley and John Mills. Brian Pattison and Christopher Ashley spoke in favor of appointing such a committee, as had been previously recommended to occur when the percentage of Norwich students exceeded 30% of the total Dresden enrollment, which is now the case. The motion passed in the affirmative, with fewer than 20 votes judged to be in opposition.

Article VII: Fay T. Sorenson moved that the Dresden School District extend its thanks and appreciation for six years of dedicated service to Emily Mead. Amie has served twice as Chairman of the Hanover Board, as Board representative on school committees too numerous to mention, as school representative on the Hanover Town Master Plan Executive Committee, and most recently as a member of a statewide group given the challenging task of responding to the Presidential Commission's "Nation at Risk" report.

In all of these endeavors she has been conscientious, hard-working, and willing to accept the most time consuming responsibilities. She has a special ability to accept a job that needs to be done and then see it through to completion with just the right combination of drive and imagination. Amie has a clear, consistent position on issues which she articulates memorably.

All of us on the Dresden School Board will miss her intellectual curiosity, her refreshing freedom from cant and her concerned and forthright approach to problems.

Susan F. Boyle moved that the Dresden School Community extends thanks to Dr. John Dunn for eight years of hard work and successful leadership. John's dual talents for procedure and diplomacy kept our discussions productive and civil. We shall miss your skills as chairman and negotiator. We shall miss your ability to refine arguments and facilitate pre-midnight adjournment. Some of us will even miss your puns. Serving with you has been an education and a pleasure, and we wish you good luck in the future.

These motion were duly seconded from the floor, and were carried in the affirmative by acclamation.

Ballot voting for the Board of School Directors Member-at-Large continued until 10:30 p.m., at which time the Moderator declared the polls closed. The ballots were duly counted immediately thereafter, and the Moderator declared the following results:

Susan B. Finer	107
Robert Stanhope	2
Lee Arend	1
John Dunn	1
Invalid ballots	<u>3</u>
Total Ballots cast	114

Having declared Susan B. Finer the duly elected Board of School Directors Member-at-Large, Moderator Brownell declared the Annual Meeting adjourned at 10:40 p.m.

Respectfully submitted,  
Shirley K. Griggs, Clerk  
Dresden School District

## **ANNUAL REPORT OF THE DRESDEN SCHOOL BOARD**

During the past year, the Dresden School Board has met regularly the 4th Tuesday of each month, at 7:30 P.M., in the Frances C. Richmond School multi-purpose room, with additional meetings as frequently as necessary to conduct the business of the district. The board also met with the other school boards, Lyme and Orford, that make up School Administrative Unit #22 to conduct the business of that organization. In addition, board members have served as liaison representatives to town committees, met regularly on board subcommittees, and attended workshops and meetings sponsored by the New Hampshire School Boards Association.

The board wishes to recognize the retirement of Helen Goodwin, strings and orchestra teacher, after 35 years of service to our schools.

The integration of computer education into our programs of study at Hanover High School and the Richmond School continued to be a major curriculum goal this year. Continuing efforts in computer education have resulted in further in-service education for teachers, additional hardware and software in the schools, a required computer literacy course for 7th graders, and the first stage of a central computer facility at the High School.

Reorganization at the Richmond School has established grade level teams as compared to past years when 7th and 8th graders were grouped together. The change has resulted in a more uniform curriculum. Reorganization has also brought about new programs in the school curriculum. Spanish is now a second foreign language offering. In addition, the following have been incorporated into the curriculum: a skills sequence in Math, Science, English, and Social Studies in the 6th grade team; and a writing program in the 8th grade team.

The board wishes to extend its appreciation to Dartmouth College for continuing to provide grants-in-aid for qualified Hanover High School students to enroll in college courses and for frequently providing athletic facilities.

The board would like to acknowledge the significant contribution made to our school districts during the past year by members of the community. School volunteers have contributed over 3100 hours of their time to assist and enrich the educational experience of our Richmond and High School students. Both schools received Blue Ribbon Achievement Awards from the New Hampshire State Department of Education for the quality of the school-community volunteer program.

The board wishes to thank the Friends of the Hanover-Norwich Schools for their continued efforts to raise funds and support new and innovative programs within our schools.

Finally, the board wishes to thank the voters and taxpayers of Norwich and Hanover for their support. We look forward to representing them in the coming year.

## **DRESDEN SCHOOL BOARD**

Christopher R. Ashley  
Susan F. Boyle, Vice-Chm.  
Daniel G. Cook, Chairman.  
Margaret L. Culp  
Margo L. Doscher  
Susan B. Finer

Barbara C. Mulligan  
Brian E. Pattison, Chm.  
Fay T. Sorenson  
Lucinda H. Varnum  
Carolyn S. Whitman, Sec.

## **REPORT OF THE DRESDEN SCHOOL DISTRICT AUDITORS**

We have met with the Certified Public Accountants retained by the Dresden School District and have reviewed with them the results of their audit for the year ended June 30, 1984.

As elected auditors for the Dresden School District, we find the audit of the District's financial statements by Carri, Poldzik and Sanderson for the year ended June 30, 1984 as represented in their audit certificate dated September 13, 1984 to be satisfactory in all respects.

Respectfully submitted,  
Robert R. Costello  
William P. Davis  
Lawrence R. Draper  
Auditors  
Dresden School District

# ACCOUNTANT'S REPORT ON FINANCIAL PRESENTATION

To the Members of the School Board  
Dresden School District  
Hanover, New Hampshire

We have examined the combined financial statements and the combining fund and account group financial statements of the Dresden School District as of and for the year ended June 30, 1984. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The combined financial statements referred to above do not include financial statements of the General Fixed Asset group of accounts, which should be included to conform with generally accepted accounting principles.

In our opinion, except that omission of the General Fixed Asset group of accounts, results in an incomplete presentation as explained in the above paragraph, the combined financial statements and the combining fund and account group financial statements referred to above present fairly the financial position of the Dresden School District at June 30, 1984 and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Our examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The combining fund and account group financial statements and supplemental schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Dresden School District. The information has been subjected to the auditing procedures applied in the examination of the combined financial statements and, in our opinion is stated fairly in all material respects in relation to the combined financial statements taken as a whole.

September 13, 1984

Carri, Plodzick & Sanderson



**SCHEDULE 1  
DRESDEN SCHOOL DISTRICT  
General Fund  
Statement of Estimated and Actual Revenues  
For The Fiscal Year Ended June 30, 1984**

<u>REVENUES</u>	<u>Estimated</u>	<u>Actual</u>	<u>Over (Under) Budget</u>
<b>School District Assessment</b>			
Current Appropriation	\$3,242,898	\$3,242,898	\$
<b>Tuition</b>			
Regular Day School	529,676	536,799	7,123
<b>Other Local Revenue</b>			
Earnings on Investments	10,000	6,713	( 3,287)
Pupil Activities	6,000	5,906	( 94)
Rentals	20,400	31,764	11,364
Student Course Fees	2,000	1,946	( 54)
Miscellaneous		90	90
Total Other Local Revenue	38,400	46,419	8,019
<b>State Sources</b>			
Building Aid	23,994	23,998	4
<b>Vocational School Aid</b>			
Tuition	13,495	4,891	( 8,604)
Transportation	4,235	1,816	( 2,419)
Handicapped Aid	40,723	40,721	( 2)
State Wards		2,827	2,827
Total State Sources	82,447	74,253	( 8,194)
<b>Total Revenues</b>	<u>\$3,893,421</u>	<u>\$3,900,369</u>	<u>\$ 6,948</u>
<b>Unreserved Fund Balance Used To Reduce District Assessment</b>	<u>111,119</u>		
<b>Total Revenues and Use of Fund Balance</b>	<u>\$4,004,540</u>		

**SCHEDULE 2**  
**DRESDEN SCHOOL DISTRICT**  
**GENERAL FUND**  
**Statement of Appropriations, Expenditures and Encumbrances**  
**For The Fiscal Year Ended June 30, 1984**

	Encumbered 1982-83	Appropriations 1983-84	Expenditures Net of Refunds	(Over) Under Budget
<b>Instruction</b>				
Regular Education		\$1,631,814	\$1,593,050	\$38,764
Special Education		199,208	197,938	1,270
Other Instructional		120,860	109,982	10,878
Total Instruction		1,951,882	1,900,970	50,912
<b>Supporting Services</b>				
<b>Pupils</b>				
Guidance		113,488	112,164	1,324
Health		18,860	18,517	343
<b>Instructional</b>				
Improvement of Instruction		20,200	20,767	( 567)
Educational Media		106,212	103,539	2,673
<b>General Administration</b>				
School Board		15,290	15,913	( 623)
Office of Superintendent		150,160	150,160	
Other General Administration		3,250	2,678	572
Contingency		25,000		25,000
School Administration		604,408	694,169	( 89,761)

<b>Business</b>				
Operation and Maintenance of Plant	591,200	470,468	120,732	
Pupil Transportation	45,070	43,034	2,036	
Managerial		613	( 613)	
Total Supporting Services	<u>1,693,138</u>	<u>1,632,022</u>	<u>61,116</u>	
<b>Community Services</b>	<u>3,350</u>	<u>6,967</u>	<u>( 3,617)</u>	
<b>Facilities Acquisition &amp; Construction</b>	<u>13,200</u>	<u>67,041</u>	<u>( 53,841)</u>	
<b>Debt Service</b>	<u>342,970</u>	<u>342,968</u>	<u>2</u>	
<b>Fund Transfers</b>	<u>6,500</u>	<u>6,500</u>		
<b>Total Appropriations</b>	<u>\$6,500</u>	<u>\$3,956,468</u>	<u>\$54,572</u>	

# DRESDEN SCHOOL DISTRICT 1985-86 BUDGET REVENUES

	1983-1984		1984-1985		1985-1986 Proposed Budget
	Budget	Actual	Original	Revised	
<b>Balance Forward, July 1</b>	\$ 111,119	\$ 111,119	\$ 30,000	\$ 61,520	\$ 70,00
<b>Local Sources:</b>					
Appropriation: Hanover	2,205,430	2,205,430	2,345,684	2,333,021	2,382,380
Norwich	1,037,468	1,037,468	1,095,249	1,089,337	1,166,580
Tuition: Patrons	30,127	34,072	29,800	56,157	44,420
Hanover	220,179	220,179	295,776	269,232	244,680
In-State	188,370	187,915	247,180	193,284	242,040
Out-of-State	91,000	94,633	85,500	141,069	141,230
Driver Education Fees (Students)	20,840	18,794	20,840	20,840	20,840
Rent - SAU 22	2,400	2,400	2,400	2,400	3,600
Rent - Other	18,000	29,364	26,290	26,290	35,340
Interest: Deposits, Investm.	10,000	6,713	10,000	6,000	6,000
Gate Receipts	6,000	5,906	5,400	5,400	5,700
Student Course Fees	2,000	1,945	1,600	1,600	1,600
Other	-0-	90	-0-	-0-	-0-
<b>TOTAL LOCAL &amp; CARRYOVER</b>	<b>\$3,942,933</b>	<b>\$3,956,028</b>	<b>\$4,195,719</b>	<b>\$4,206,150</b>	<b>\$4,364,410</b>

**State Sources, N.H.:**

Building Aid	\$ 17,664	\$ 17,664	\$ 20,908	\$ 18,000	\$ 20,910
VoTech Tuition, Transp.	16,660	5,720	18,600	10,362	7,870
Driver Education	5,600	6,100	5,600	5,600	5,600
Handicapped Aid	22,123	22,123	22,123	22,615	21,000
State Wards	-0-	2,827	-0-	-0-	-0-

**TOTAL NEW HAMPSHIRE**

67,231 55,577 21,130

**State Sources, Vermont:**

Building Aid	6,330	6,334	5,890	6,113	5,890
VoTech Transportation	1,070	987	960	960	980
Driver Education	3,360	2,911	3,360	3,360	3,360
Handicapped Aid (Consulting Teacher)	18,600	18,598	19,940	19,940	21,130

**TOTAL VERMONT**

29,360 28,830 30,150 30,373 31,360

**Federal Sources:**

Chapter II, Block Grant	15,660	10,902	10,900	10,900	-0-
School Milk Program	8,000	152,164	8,000	8,000	8,000

**TOTAL FEDERAL**

23,660 163,066 18,900 18,900 8,000

**GRAND FEDERAL FOR REVENUES**

4,058,000 4,202,358 4,312,000 4,312,000 4,459,150

## Total Revenue

4,312,000 4,312,000 4,312,000 4,312,000 4,459,150

## Less Local Appropriation

3,440,933 3,422,358 3,422,358 3,422,358 3,548,960

## Non-tax Revenue

871,067 889,642 910,190



**DRESDEN SCHOOL DISTRICT  
INSTRUCTIONAL PROGRAMS  
HANOVER HIGH SCHOOL AND  
FRANCES C. RICHMOND SCHOOL**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Budget Re-quest</b>
	<b>1983-84</b>	<b>1983-84</b>	<b>1984-85</b>	<b>1985-86</b>
	\$	\$	\$	\$
Art	61,830	59,094	65,960	69,150
Business Education	57,650	56,446	36,900	59,700
English	308,670	312,987	314,055	342,850
Foreign Languages	243,560	242,642	256,005	267,620
Living Arts and Sciences	29,120	29,477	32,430	45,960
Industrial Technology	58,040	68,207	76,390	78,900
Mathematics	283,040	282,333	305,140	294,360
Music	67,130	61,051	74,450	70,310
Physical Education	86,060	85,584	97,120	97,120
Science	287,630	286,745	310,630	295,250
Social Studies	270,500	275,367	286,610	280,090
Unclassified Instruction	22,420	18,802	22,980	29,300
Athletics	128,110	122,672	145,660	155,130
Student Activities + Publications	14,750	14,426	16,130	16,990
Dresden Plan	53,910	55,723	56,100	54,170
Guidance	133,255	133,058	165,560	169,180
Media Services	119,740	123,015	146,030	150,020
Reading	32,520	32,159	35,800	29,480
Special Education	141,020	142,916	163,790	168,530
<b>TOTAL</b>	<b>\$2,398,955</b>	<b>\$2,402,704</b>	<b>\$2,607,740</b>	<b>\$2,674,110</b>

# **DRESDEN DISTRICT AUXILIARY AND SUPPORT PROGRAMS**

	<u>Budget 1983-84</u>	<u>Actual 1983-84</u>	<u>Budget 1984-85</u>	<u>Budget Request 1985-86</u>
Special Education Tuition	\$ 78,600	\$ 82,255	\$ 82,650	\$ 100,630
Vocational Education Tuition	27,300	9,162	25,500	11,720
Fully Reimbursable Programs	56,810	54,353	41,150	41,500
Community Relations & Volunteer Services	10,750	11,293	16,225	17,240
Individual & Staff Development (SDC)	12,750	13,298	13,050	15,500
Curriculum & Group Staff Development	7,450	6,269	7,500	19,700
Health Services	21,700	20,879	23,005	23,750
Administration	253,585	270,209	282,340	302,900
Building Maintenance	140,970	89,783	93,515	110,560
Grounds Maintenance	37,450	33,048	39,630	40,000
Building Operation	200,830	189,436	193,220	201,990
Utilities & Energy Costs	203,800	176,027	207,300	198,950
Maintenance Vehicle Service	7,000	5,615	9,800	5,700
Pupil Transportation Service	18,180	20,417	24,800	30,700
Capital Outlay	13,200	67,041	101,500	109,140
General Insurance	32,000	33,170	35,000	36,700
General Control & Governance	193,700	168,752	205,970	227,180
Debt Service—Principal	214,270	214,270	185,600	185,600
Debt Service—Interest	128,700	128,698	116,505	105,580
Total	\$1,659,045	\$1,593,975	\$1,704,260	\$1,785,040

## DRESDEN SCHOOL DISTRICT

	Budget 1983-84	Actual 1983-84	Budget 1984-85	Budget Request 1985-86
Instructional Programs	\$2,398,955	\$2,402,704	\$2,607,740	\$2,674,110
Auxiliary & Support Programs	1,659,045	1,593,975	1,704,260	1,785,040
TOTAL	\$4,058,000	\$3,996,679	\$4,312,000	\$4,459,150 *
TAX IMPACT SUMMARY				
Total Expenditures			\$4,312,000	\$4,459,150
Non-Tax Revenue			889,642	910,190
Tax Impact			\$3,422,358	\$3,548,960
Norwich Tax Impact			\$1,089,337	\$1,166,580
Hanover Tax Impact			\$2,333,021	\$2,382,380
Vocational Education Tuition				

\*Since negotiations with the teaching staff are still in progress, salaries and fringe benefits for teachers do not reflect any increase over 1984-85 spending levels.

**DRESDEN SCHOOL DISTRICT  
HANOVER HIGH SCHOOL  
INSTRUCTIONAL STAFF, 1984-85**

**(Date indicates first year employed by the District)**

K. Sandra Anderson, French	1969
Lillian K. Bailey, Reading Specialist	1948
Elizabeth A. Blake, English	1980
Marilyn M. Blight, Media Generalist	1981
Deborah B. Boettiger, English	1975
Cynthia Cook Bognolo, Latin	1972
Charles W. Bohi, Social Studies	1971
Harry H. Braeuler, Foreign Languages Coordinator	1965
Constance E. Carey, Mathematics	1978
Marilyn A. Cate, Guidance Counselor	1976
William R. Cogswell, Mathematics Coordinator	1963
Susan N. Cohen, English Coordinator	1980
Barbara E. Crane, Learning Specialist	1980
Stanley P. Crane, Mathematics	1981
Hayward B. Crewe, English	1967
Bruce A. Curtis - McLane, Social Studies	1975
Joel B. Dalton, Mathematics	1965
Cornelis (Keith) J. deLange, German and French	1975
Warren D. DeMont, Science	1968
Neil C. Duprey, French	1967
Clarke P. Dustin, Guidance Counselor	1964
James W. Eakin, Learning Specialist	1981
Martha T. Esersky, Leave of Absence	1978
Heddy L. Fantl, German	1973
Barbara P. Hirai, Science	1976
James F. Hunt Jr., English	1968
John E. Hutchins, Science	1966
Mary H. Hutchins, Mathematics	1967
Douglas H. Jenisch, Social Studies	1969
David G. Johnson, Industrial Technology	1972
Norman E. Kagan, Science	1984
Bruce M. Koloseike, Science Coordinator	1971
Patricia J. Lang, Business Education	1972
Peter A. Lange, Art	1978
John E. Lincoln, English	1980
Richard J. Lloyd, Business Education	1983
Frank Miles, Jr., Social Studies Coordinator	1969
Patricia L. Minter-Powell, French	1981
J. Richard Murphy, (Sabbatical)	1967
William N. Murphy, Social Studies	1961
Richard O. Norman, Mathematics	1967
Alfred A. Ponce, Mathematics	1970
Charles B. Reibel, Guidance Counselor	1984

Crista R. Renza, English .....	1981
Dale F. Rowe, Science .....	1961
Richard C. Saturley, Industrial Technology .....	1983
Melinda K. Stucker, English .....	1982
Jean M. Walsh, Dresden Plan Director .....	1983
Donald Watson, French and Latin .....	1984
Reeve C. Williams, Social Studies .....	1970



**FRANCES C. RICHMOND SCHOOL  
INSTRUCTIONAL STAFF, 1984-85  
(Date indicates first year employed by District)**

Paula J. Bailey, French . . . . .	1984
Ronald N. Bailey, Science, Grade 6 . . . . .	1966
Henry K. Becker, Mathematics, Grade 8 . . . . .	1970
David C. Burke, French . . . . .	1984
Norman F. Chapman, Social Studies, Grade 6 . . . . .	1966
Glenna E. Giveans, Resource Center . . . . .	1979
Janice L. Hall, Home Economics . . . . .	1971
Mildred J. Hayes, English, Grade 7 . . . . .	1951
John J. Jestude, Guidance Counselor . . . . .	1976
Eileen R. Kell, English, Grade 7 . . . . .	1977
Susan H. Kohnowich, Mathematics, Grade 7 . . . . .	1984
Nancy S. Leavitt-Chaney, English, Grade 8 . . . . .	1980
Bonnie L. Lihatsch, Science, Grade 8 . . . . .	1983
George E. Merrill, Physical Education . . . . .	1970
Janet P. Rae, Art . . . . .	1974
Sarah J. Ritter, English, Grade 6 . . . . .	1984
Virginia A. Rankin, Media Generalist . . . . .	1977
Herbert R. Roland, Mathematics, Grade 6 . . . . .	1971
Kathleen K. Shepherd, Learning Specialist . . . . .	1979
Richard L. Starr, Woodworking . . . . .	1972
Martha G. Thompson, Learning Specialist . . . . .	1984
Terry F. Thompson, Science, Grade 7 . . . . .	1972
Frank R. Thoms, Social Studies, Grade 8 . . . . .	1962
Roger F. Wilson, Social Studies, Grade 7 . . . . .	1959

**SHARED STAFF**

John C. Carter, Music and Director of Bands . . . . .	1977
Doug Coe, Music . . . . .	1982
Deborah A. Franzoni, Physical Education . . . . .	1974
Charles O. Hunnewell III, Physical Education . . . . .	1965
Marilyn P. Johnson, Music . . . . .	1984

**MEDICAL STAFF**

Constance S. Klefos, Nurse . . . . .	1970
William E. Boyle, Jr., M.D., Doctor . . . . .	1981

**DRESDEN SCHOOL DISTRICT  
COMPARATIVE YEARLY ENROLLMENTS  
FOR OCTOBER FIRST OF EACH YEAR**

YEAR	7	8	9	10	11	12	TOTAL
1971	150	148	159	149	150	131	887
1972	137	151	158	163	160	147	916
1973	161	142	170	155	170	148	946
1974	153	160	162	164	168	161	968
1975	156	151	171	158	170	183	989
1976	125	153	168	173	165	173	957
1977	154	132	165	165	178	185	979
1978	160	149	146	161	160	175	951
1979	115	164	171	152	167	157	926
1980	143	124	178	176	158	165	944
1981	145	135	140	172	164	147	903
1982	135	150	158	138	176	176	933
1983	120	124	168	157	133	164	866
1984	104	122	151	165	154	144	840

# HANOVER HIGH SCHOOL 1984 GRADUATES

- |                           |                           |
|---------------------------|---------------------------|
| Joel Stewart Adler        | John Clay Fogelin         |
| Holly Sue Atwater         | *Cynthia Sabrina Frank    |
| David Charles Baker       | *Cynthia Marie Fraser     |
| Heidi Ellen Baker         | Elizabeth Child Friedman  |
| Penney Marie Balch        | Stanley Ivan Goodwin, Jr. |
| Rebecca Lynn Barron       | *Frank F. Goudsmit, Jr.   |
| *Mark Gordon Bartlett     | Catherine Renee Greene    |
| Eric James Baumgartner    | James Bradley Haas        |
| Elizabeth Bennett         | Eric C. Hall              |
| Laurie Ella Berryman      | *Tara Ann Hargraves       |
| **Daphne Madeline Bien    | Heidi Jo Hauri            |
| Heather Block             | **Rebecca Bernhard Heaton |
| Adam John Boettiger       | Kristin Marcia Helms      |
| Jason Paul Borovick       | Keith Charles Hess        |
| Jennifer Mason Brackett   | *Audrey Beth Hirsch       |
| John Stuart Bresee        | Joan Noel Howard          |
| *Toril Brinck-Johnson     | Tim R. Hunt               |
| Lee Hutchins Brooks       | *David Michael Hunton     |
| *Kevin Pearse Brown       | Peter Andrew Ingram       |
| Christina Burnham         | *Deborah Meredith Ireland |
| Edward Stewart Byrne      | **Greta Ann Jernstedt     |
| **Daniel Hugh Carey       | Michael Todd Jerome       |
| *Shani Delores Carter     | Michael James Kelley      |
| Jane Cary Chambers        | Shaun Patrick Kelly       |
| **Adam William Chase      | Susan Marie Kelly         |
| Craig Upton Colby         | Nina Ruth Kleinhardt      |
| Patrick George Colligan   | Eric Jon Krieg            |
| Daniel Matthew Comeau     | Kristina Kuhlmann         |
| Heidi Anne Conrad         | Jean A. LaFlam            |
| Jennifer W. Cook          | Kevin Jon LaRoche         |
| **Robert Wallace Cook     | Anthony Lathrop           |
| Virginia Hutchison Cox    | Stephen John Cardell Lawe |
| Michelle Elizabeth Cucuel | *Rebecca Anne Lee         |
| Michael Sean Cullen       | Mark Frederich Lerch      |
| Darin Thomas Curtis       | Therese Anne Linehan      |
| Kristin Bruch Davidson    | Amy Susan Lord            |
| Jonathan Hale Davies      | *Joshua David Low         |
| **Sophia Lenore DeChiazza | **Brenda Lunardini        |
| Rosemary Austin DeGange   | Sandra Noyes MacKay       |
| Augustus DeMaggio         | *Sean Patrick Maloney     |
| Wendy Mills DeWitt        | Wayne Allen Marsh         |
| Paul Harry Domingue       | Malcolm Winslow Mead      |
| Joyce Ann Elder           | Melissa A. Menge          |
| Andrew Sheldon Evans      | *Susan Merrill            |
| John Scherer Evans        | Karen Elizabeth Morrison  |
| Eric Ross Fleming         | Lisa Jean Moulton         |
| Allison Melinda Flint     | **Abigail Murphy          |

- Braelynn Murphy  
 Carroll Edwards Neville  
 Peter Walther Orgell  
 Edith Leslie Pacillo  
 Lila Elaine Paris-Klarich  
 Michelle Monique Parsons  
 Alan J. Patterson  
 David Gardner Perregaux  
 \*David Marcus Pfefferkorn  
 Deborah Elizabeth Pierson  
 \*\*Thomas Frederick Pietkiewicz  
 Tami Marie Pike  
 Richard Anthony Pippin, Jr.  
 Andrew Lewis Pond  
 Ronald Kenneth Porcello  
 Lucia Shankland Powers  
 Kathleen Ann Quinn  
 Alexander Garden Reeves, Jr.  
 Gwentyth Jane Rice  
 Peter King Richardson  
 Anikke Richter  
 Darrell Douglas Rosenstein  
 \*\*David Alan Sandler  
 Frank Walter Sands  
 Thomas Eric Schaer  
 S. Christine Schulson  
 \*\*Petra Rebecca Schumann  
 \*\*Matthew John Schuster  
 Kristin Lee Schweizer  
 \*Charles Varnon Scott  
 Caleb John Shepherd  
 Nancy Jeanette Shewmaker  
 Harry J. Sices  
 Jonathan Douglas Singleton  
 Frederick Bey Smith, Jr.  
 Kristen Elin Smith  
 John Arthur Smith  
 Timothy Leete Smith  
 Russell Lee Spencer  
 \*Robert Kite Sproull, Jr.  
 David Wilbur Stanley  
 Elaine I. Stephenson  
 Patrick Stern  
 Robin A. Strout  
 David B. Sullivan  
 Timothy Victor Surprenant  
 Madeline J. Swislocki  
 David Patrick Thompson  
 \*Tierney Michelle Thys  
 \*\*Lisa Susan Tighe  
 Wendy Beth Tobiasson  
 Ben E. Trussell  
 Clare Hannah Tucker  
 Hilary Tyler  
 Todd Sean Tyrrell  
 Chever Xena Voltmer  
 Sommay P. Vorachak  
 \*Jeremy Bruce Wallis  
 Carrie Lynne Welhousen  
 John Edward Whitcomb, Jr.  
 Edward Douglas Wilberding  
 Todd M. Wilmot  
 Alexis Aurea Wilson  
 Sperry Winfield Wilson  
 Patricia Ann Wuori  
 \*\*Stephanie P.F. Yen  
 \*\*High Honors  
 \*Honors

## SENIOR CLASS COMMITTEE

Laurie Berryman	Michael Kelley, Treasurer
Adam Chase	Sean Maloney, Chairman
Craig Colby	Abigail Murphy
Kristin Davidson, Secretary	Michelle Parsons
Michael Hinsley	Robert Sproull, Alternate
Joan Howard	Sperry Wilson
Marilyn Blight, Senior Class Advisor	

### **Class Marshalls**

Craig Colby  
Joan Howard  
Peter Orgell  
Rosemary DeGange

### **Inde Editors**

Daphne Bien  
Frank Goudsmit

### **Broadside Editors**

Brett Rome  
Petra Schumann







